



SOUTH EAST CENTRAL RAILWAY

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Digitally Signed.
Name: SANJAY KUMAR OSWAL
(HJKWEK)
Date: 24-Mar-2026 11:21:00
Location: SECRZ/SECR

ID: 2026621650

Office Order No. : GAZ/69/2026

Office Of: GM(P)/SECR

Date : 24-03-2026

WITH THE APPROVAL OF THE GENERAL MANAGER, THE FOLLOWING ORDER
PERTAINING TO ELECTRICAL DEPARTMENT IS ISSUED:

1. Name	ARUP KUMAR MITRA
2. Father's Name	N K MITRA
3. Department	ELECTRICAL
4. Designation	CEDE
5. Station	BSP
6. Date Of Birth	01-10-1967
7. Date of Appointment	23-11-1992
8. Basic Pay	157600
9. Pay Level	14
10. HRMS ID	QIFMYP
11. Employee No	51101456868
12. BU	3401711
13. Type of Exit	VOLUNTARY RETIREMENT
14. Date of Exit	24-03-2026
15. MACP PayLevel	
16. Reference Letter Date	20-03-2026
17. Reference Letter No	E(O)/I/2026/SR-10/16

1. THE OFFICER SHALL NOT APPLY FOR COMMUTATION OF A PART OF HIS PENSION BEFORE THE EXPIRY OF THE THREE MONTHS NOTICE PERIOD.
2. ON RELINQUISHING THE CHARGE OF HIS CURRENT POST OF CEDE/SECR, OFFICER SHALL HAND OVER THE METAL PASS TO CONCERNED PASS SECTION/SECR.
3. THE DATE ON WHICH THE ABOVE CHANGES TAKE PLACE TOGETHER WITH CHARGE REPORT SHALL BE ADVISED TO THIS OFFICE FOR RECORD.
4. CHARGE ASSUMING/RELINQUISHING OFFICER SHALL ENSURE THAT HANDING OVER/TAKING OVER NOTE IS RECORDED BY HIM IN TERMS OF ESTABLISHMENT SRL. NO. 10/2015 DATED 13/01/2015, WHILE ASSUMING/RELINQUISHING THE CHARGE. THE CONCERNED CONTROLLING OFFICER MAY KINDLY ENSURE THE SAME.
5. THE TADK, IF ANY, ATTACHED TO THE OFFICER SHOULD BE RELEASED AND SENT TO REPORT TO THE CH. OS OF THE CONCERNED DEPARTMENT ON THE DAY OF RELINQUISHING CHARGE BY THE OFFICER ON HIS VOLUNTARY RETIREMENT.

File Reference No. :P-HQ/GAZ/ELECT/e-213386/VR/247

Copy forwarded for information and necessary action to:

1. SECRETARY (ESTT.)/RAILWAY BOARD
2. AGM, SDGM, PCEE, PCPO, PFA, ALL PHODs/CHODs/SECR
3. SECRETARY TO GM, DGM(G)/SECR
4. CAO(CON), FA&CAO(CON), APO(CON)/SECR/BSP
5. DRM, SR. DPO, SR. DFM/BSP, R, NGP/SECR
6. DY.CPO(HQ), APO/RRC/SECR, OFFICE ORDER FILE
7. GS/SECRMC, SECROBCEA, AISCSTREA/SECR/BSP
8. OFFICER CONCERNED

Annexure attached : 0 Pages

DY.CPO(GAZ)/SECR