

South East Central Railway
Office of the General Manager

Correction Slip No 30 to MODEL SOP – 2018 for SECR

Subject: Amendment in item no.2.1 (b)&(b),2.2 (a),2.2(b),2.2(c),2.2(d) and 2.4(e) of MSOP – 2018 (Part –D), Stores Matters.

Approval of the General Manager is hereby communicated for amendment in item no.2.1 (b)&(b),2.2 (a),2.2(b),2.2(c),2.2(d) and 2.4(e) of MSOP – 2018 (Part –D), Stores Matters.

Modifications are marked in **RED**.

Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.1	INVITATION OF TENDERS FOR INDIGENOUS PROCURE MENT (A) Open Tenders for non-GeM items in the normal course. (including medical and surgical items) (refer Note i & ii below)	Full powers	Upto their powers of acceptance	Upto their powers of acceptance	Upto their powers of acceptance	Upto their powers of acceptance	Field Stores Officers and their accepting Authorities (CWMs/ ADRMs): Upto their powers of acceptance	

Revised:

S.N o.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.1	INVITATION OF TENDERS FOR INDIGENOUS PROCURE MENT (A) Open Tenders for non-GeM items in the normal course. (including medical and surgical items) (refer Note i & ii below)	Full powers	Upto their powers of acceptance	Upto their powers of acceptance	Upto their powers of acceptance	Upto their powers of acceptance	Field Stores Officers and their accepting Authorities (CWMs/ ADRMs): Upto their powers of acceptance	
	(B) To invite all types of Global Tenders	Full Powers *	--	--	--	--	--	

	<i>*Essentiality of Import at the time of invitation of Global Tenders:</i> <i>A. Tenders up to the Power of acceptance of PCMM: PCMM is competent to issue Global Tenders without essentiality of import to be certified by principal head of the user department and without the essentiality of import to be concurred in by the associate finance.</i> <i>B. Tenders beyond Power of acceptance of PCMM: PCMM is competent to issue Global Tenders only with the essentiality of import to be certified by Principal head of the user department and with the essentiality of import to be concurred in by the associate finance.</i> <i>Provided, approval of competent authority for issue of Global Tenders in compliance of Rule 161(iv) of the General Financial Rules, 2017 is also obtained prior to issue of Global Tender. (Ref: Rly Board's Lr.No.2017/Trans/01//Policy dated 18.10.2017 & 2008/RS(G)/779/12 dated 09/11/2015)</i> (Remarks For 2.1 (B)) 1. These are delegated personally to PCMM. These powers are not to be delegated further. Authority 1. Bd'S.No. 2007/RS/G/779/1 dt.4/4/2008. 2. 88/RS(G)/779/14Pt dt 27.02.2015 & 12.03.2015 3. 88/RS(G)/779/14Pt dt 06.01.2017 [Para 2.0 S.No.17] 4. 2017/Trans/01/Policy dtd 18.10.2017 5. Railway Board's letter No.2024/RS(G)/779/8 dated 22.11.2024.
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Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (A) In normal course (including drugs and surgical items) for non-GEM items (refer Note- iii & vi)	Rs.25 lakhs	Rs.25 lakhs	Rs.25 lakhs	Rs.8 Lakh	Rs.3 Lakh	Field Stores Officers: At par with HQ Officer Nil	

Revised:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (A) In normal course (including drugs and surgical items) for non-GEM items (refer Note- iii & vi)	Rs.50 lakhs	Rs.50 lakhs	Rs.50 lakhs	Rs.10 lakhs	Rs.5 lakhs	Field Stores Officers: At par with HQ Officer Nil	

Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (B) In emergencies including items available in GeM portal	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1 Cr	Nil	Nil		

Revised:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (B) In emergencies including items available in GeM portal AGM-Upto Rs.20 Crs.	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1.5 Cr	Nil	Nil		

Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (C) For Safety/Passenger Necessity Items	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1 Cr	Up to Rs.8 Lakh	Up to Rs.3 Lakh	Field Stores Officers: At par with HQ Officer for NS items. For stock items- up to the power of purchase .	

Revised:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders AGM-Upto Rs.20 Crs. (C) For Safety/Passenger Necessity Items	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1.5 Cr	Up to Rs.10 Lakh	Up to Rs.5 Lakh	Field Stores Officers: At par with HQ Officer for NS items. For stock items- up to the power of purchase.	

Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (D) For items for which approved list is issued by centralized agency/RDSO/PU/CORE	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1 Cr	Up to Rs.8 Lakh	Up to Rs.3 Lakh	Field Stores Officers: At par with HQ Officer for NS items. For stock items- up to the power of purchase .	

Revised:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.2	Limited Tenders (D) For items for which approved list is issued by centralized agency/RDSO/PU/CORE AGM-Upto Rs.20 Crs.	Up to Rs.10 Crores	Up to Rs.5 Crores	Rs.1.5 Cr	Up to Rs.10 Lakh	Up to Rs.5 Lakh	Field Stores Officers: At par with HQ Officer for NS items. For stock items- up to the power of purchase.	

Existing:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.4	Invitation of Single Tenders for non-proprietary articles without Finance concurrence:							
	(E) Existence of single approved source on list issued by RDSO/PUs	Full powers up to their powers of acceptance	Full powers up to their powers of acceptance	Full powers up to their powers of acceptance	Upto their powers of acceptance	Upto their powers of acceptance	-	

Revised:

S.No.	Nature of Powers	PCMM	C.M.M.	Dy. CMM	S.M.M.	AMM	Other Officers	REMARKS
2.4	Invitation of Single Tenders for non-proprietary articles without Finance concurrence:							
	(E) Existence of single approved source on list issued by RDSO/PUs	Deleted (Regular Order can be placed on Developmental Vendors, in terms of letter no. 2001/RS(G)/779/7/Pt.2/(1) dated 06/11/2018)						

Tender Committee and Tender Acceptance Authority for procurement of Services through GeM when dealt by Stores officer. :

The Tender Committee and Tender Acceptance Authority for **procurement of Services through GeM when dealt by Stores officer** will be same as that of Procurement of Goods as mentioned at Para 3.1 of the MSOP-2018, Part- D (Stores Matters).

No. DGM(G)/SECR/MSOP-2018/15/e-file 48788

Bilaspur, dated: 28.07.2025

Copy to

- Secretary to GM, for kind information of General Manager.
- AGM for kind information please.
- All PHODs/CHODs for kind information please.
- All DRMs for kind information please.
- CWM/WRS/R and CWM/MIB for kind information please.
- Pr. DA for kind information please.

SAMEER KANT MATHUR

Digitally signed by
SAMEER KANT MATHUR
Date: 2025.07.28
11:27:00 +05'30'

(Sameer Kant Mathur)
Dy. General Manager (G)