

South East Central Railway

Office of the General Manager

Correction Slip No 23 to MODEL SOP – 2018 for SECR

Subject: Amendment in item no.3.1 of MSOP – 2018 (Part –D), Stores Matters.

Approval of the General Manager is hereby communicated for amendment in item no. 3.1 of MSOP – 2018 (Part –D), Stores Matters.

Modifications are marked in **RED**.

Existing:

3. CONSIDERATION OF OFFERS

3.1 COMPOSITION OF TENDER COMMITTEE AND ACCEPTING AUTHORITY FOR RAILWAYS/PUs/OTHER FIELD UNITS (INCLUDING DRUGS AND SURGICAL ITEMS)) (TRACK ITEMS ARE ITEMS DEFINED IN STORES CODE PARA 0702)

<i>S.No.</i>	<i>TC Level with Revised Value Limit</i>	<i>Composition of Tender Committee</i>	<i>Accepting Authority</i>	<i>REMARKS</i>
(i)	TC of Sr. Scale Above Rs. 50 lakhs and up to Rs. 1 Crore	Two Member TC: 1.SMM/DMM(convenor) 2.Sr.Scale level of Accounts Deptt(to be specified as Sr.AFA for HQ, DFM for Divisions & Sr.AFA for Workshops)	Respective Dy. CMM for HQ and Workshops; Sr DMM for Divisions and Sheds.	Authority: 1. 85/F(S)/I/PW/7/1 dt.12.7.90 2. F(X)/II-91/PW/3 dt. 13.12.91 3. 85/F(S)/I/ PW-7/I dt.19.11.97 4. 2001/F(S)/I/PW/7/2 dt 12.10.2001. 5. 2001/F(S)/I/PW/7/1dt 7.12.2007 6. 2007/RS(G)/779/1 dt.4.4.2008 7. 88/RS(G)/779/14Pt Dt; 27.02.2015 & 12.03.15. 8. 88/RS(G)/779/14Pt Dt:06.01.2017 [Para 1.0 B (i) to (vi)& Para 2.0 S.No. 11]. 9. 2017/Trans/01/Policy dtd 18.10.2017 10. 2017/Trans/01/Policy/Stores dt. 29.12.17 11. 2017/Trans/01/Policy/Stores dt. 08.01.18 12. R B's lr.no.2022/RS(G)/779/12(E3400699) Dtd.30.08.2022.
(ii)	TC of JAG Above Rs.1 Crore and up to Rs. 10 Crores.	1.Dy. CMM/Sr. DMM (Convener) 2.JAG/SG Officer from indenting department 3./JAG/SG of Accounts Department (wherever JAG is not available SS officer may be nominated)	CMM for HQ CWM for workshops ADRM for Divisions	

(iii)	TC of SAG Above Rs. 10 Crores and up to Rs.200 Crores	1.CMM (Convener), 2..SAG of indenting department and 3.SAG of Accounts Department	PCMM	Note: 1. In case of only one SAG officer in any department (in Stores, Finance, User Department), a JAG level officer of respective department will be member of Tender Committee up to Rs.120 Crores. 2. Whenever DMM is not available, Sr. DMM will act as Convenor and accepting authority will be ADRM concerned. 3. Depot/Divisional Officers have TC powers only for NS items
(iv)	TC of PHOD/CHOD Above Rs.200 Crores and up to Rs.500 Crores	1.PCMM (Convener), 2.PHOD/CHOD of indenting department and 3.PHOD/CHOD of Accounts Department	AGM In case AGM is not there, GM is the Accepting Authority	
(v)	TC of PHOD/CHOD Above Rs.500 Crores	1.PCMM (Convener), 2.PHOD/CHOD of indenting department and 3.PHOD/CHOD of Accounts Department	GM	

Revised:

S.No.	TC Level with Revised Value Limit	Composition of Tender Committee	Accepting Authority	REMARKS
(i)	TC of Sr. Scale Above Rs. 50 lakhs and up to Rs. 1 Crore	Two Member TC: <i>Sr. Scale of Stores Dept (Convenor).</i> - Sr. Scale level of Accounts Deptt (to be specified as Sr. AFA for HQ, DFM for Divisions & WAO for Workshops) <i>General Manager is competent to change the composition of TC Members to allow one or more members to be one level lower than that indicated. See Note (a) to (d) below.</i> Note for TC level of Sr. Scale only: <i>a) The change of nomination to one level below, by the General Manager, should only be in cases where officer of requisite level is either not available or the available officer cannot be delegated sensitive work of procurement. General Manager cannot further delegate this authority to change the composition of the tender committee.</i>	<i>JAG/ SG level of Stores Dept.</i> Respective Dy. CMM for HQ and Workshops; Sr DMM for Divisions and Sheds.	Authority: 85/F(S)/I/PW/7/1 dt.12.7.90 - F(X)/II-91/PW/3 dt. 13.12.91 85/F(S)/I/ PW-7/I dt.19.11.97 2001/F(S)/I/PW/7/2 dt 12.10.2001. 2001/F(S)/I/PW/7/1dt 7.12.2007 2007/RS(G)/779/1 dt.4.4.2008 88/RS(G)/779/14Pt Dt; 27.02.2015 & 12.03.15. 88/RS(G)/779/14Pt Dt:06.01.2017 [Para 1.0 B (i) to (vi)& Para 2.0 S.No. 11]. 2017/Trans/01/Policy dtd 18.10.2017 2017/Trans/01/Policy/Stores dt. 29.12.17 2017/Trans/01/Policy/Stores dt. 08.01.18 - R B's Ir.no.2022/RS(G)/779/12(E3400699) Dtd.30.08.2022. <i>13. Railway Board's Ir no 2021/RS(G)/779/8/Pt. dated: 04.06.2024</i>

		<i>(b) In case of change in composition of TC Members by GM, as provided for above, the level of Acceptance Authority shall not change.</i> <i>(c) Every effort should be made to post Sr. Scale officer to ensure minimum TCs at the level of Jr. Scale officers.</i> <i>(d) TC having Jr. Scale officer would cease to exist whenever eligible Sr. Scale officer reports for duty in the concerned organization.</i>		Note: 1. In case of only one SAG officer in any department (in Stores, Finance, User Department), a JAG level officer of respective department will be member of Tender Committee up to Rs.120 Crores. 2. Whenever DMM is not available, Sr. DMM will act as Convenor and accepting authority will be ADRM concerned. 3. Depot/Divisional Officers have TC powers only for NS items.
(ii)	TC of JAG Above Rs.1 Crore and up to Rs. 10 Crores.	1.Dy. CMM/Sr. DMM (Convener) 2.JAG/SG Officer from indenting department 3./JAG/SG of Accounts Department (wherever JAG is not available SS officer may be nominated)	CMM for HQ CWM for workshops ADRM for Divisions	
(iii)	TC of SAG Above Rs. 10 Crores and up to Rs.200 Crores	1.CMM (Convener), 2..SAG of indenting department and 3.SAG of Accounts Department	PCMM	
(iv)	TC of PHOD/CHOD Above Rs.200 Crores and up to Rs.500 Crores	1.PCMM (Convener), 2.PHOD/CHOD of indenting department and 3.PHOD/CHOD of Accounts Department	AGM In case AGM is not there, GM is the Accepting Authority	
(v)	TC of PHOD/CHOD Above Rs.500 Crores	1.PCMM (Convener), 2.PHOD/CHOD of indenting department and 3.PHOD/CHOD of Accounts Department	GM	

No. DGM(G)/SECR/MSOP-2018/15/e-file 18791

Bilaspur, dated: 02.08.2024

Copy to

- Secretary to GM, for kind information of General Manager.
- AGM for kind information please.
- All PHODs/CHODs for kind information please.
- All DRMs for kind information please.
- CWM/WRS/R and CWM/MIB for kind information please.
- Pr. DA for kind information please.

SAMEER KANT MATHUR Digitally signed by
SAMEER KANT MATHUR
Date: 2024.08.02
13:31:50 +05'30'

(Sameer Kant Mathur)
Dy.General Manager(G)