SOUTH EAST CENTRAL RAILWAY

Employment Notice No. P-HQ/GAZ/E-159902/ **Date: 29.10.2024**

Last date of submission of application- **18 Hrs. of 14.11.2024**

NOTIFICATION

In terms of Railway Board's letter No. 2024/E(GR)I/38/1, dated:29.08.2024. It is proposed to fill up **03** vacancies of Consultant (Personnel) by engaging full-time purely on a contract basis for a period of one year against the vacant post of **Jr.Scale** to serve South East Central Railway as per the details given below: -

1. VACANCY

Railway	Divisions/Units	Details of Vacancies with Category	
SECR	Bilaspur, Raipur, Nagpur, WRS/R, MIB Workshop.	03 Posts	Consultant (Personnel)

2. Eligibility Conditions/Qualifications:-	
Consultant (Personnel)	Railway Personnel officers retired from JTS (Level-10), STS (Level-11), & JAG (Level- 12, will be eligible to apply for the said post. Terms of reference of the post is enclosed at **Annexure-II**.
Other details are as follows:-	
3. Monthly Remuneration	A Fixed Monthly Remuneration shall be admissible, arrived at by deducting the Basic Pension from the Pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. Annual increment/percentage increase and Dearness Allowance shall **NOT** be allowed during the contract period. [Example for determining remuneration shall be as given in DoE's OM No. F.No.3-25/2020-E.IIIA, Dated 09.12.2020].
4. Age :-	Maximum age limit of the re-engagement shall be 64 years as on the date of notification.
5. Mode of engagement :-	Suitability/Competency of the retired officer shall be adjudged, on the basis of last five APAR's as per established norms for a DPC, before such re-engagement by a three member Committee of PHODs/CHODs, as appointed by GM/DG(CTIs). While re-engaging such officers, medical fitness of the appropriate category shall be obtained from the designated authorities as per existing practices.
6. Period of contract:-	Period of engagement shall be initially for a period of ONE year and further extendable as per requirement. No retired officer should be engaged beyond the validity of the scheme i.e. not beyond **31.12.2026**. Re-engaged officer shall be discharged immediately on joining of selected candidate(s) from UPSC or through departmental selection as per the recommendation of PHOD/CHOD concerned.
7. How to apply	The eligible retired Personnel officers may apply in the prescribed format **(Annexure-I)** and send it to in the prescribe address mentioned at **Sr. No.9** by **18.00 Hrs. of 14.11.2024.**

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8. Other Terms & Conditions:-

I. The engagement of consultant shall not be considered as a case of re-employment.

II. Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leaves will be paid at the time of discharge/expiry of the contract.

III. Re-engaged officer shall **not** be entitled for HRA, Residential accommodation. However, **Transport Allowance** for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. Retired employees engaged as Consultant may be allowed **TA/DA** in official tour, if any, as per their entitlement at the time of retirement.

IV. The designation shall be consultant followed by (trade name) i.e. Officer appointed against the post of ADEN may be designated as Consultant (Engg.).

V. Re-engaged officer shall be given responsibilities like inspections, supervision, drawing, etc.

VI. Re-engaged officer shall not be made in-charge of the unit like Branch Officer in the Division nor be given independent charge in the Construction unit. Re-engaged officer shall **not** be given the Financial and D&AR powers and shall **not** be authorized to issue any safety certificate. Re-engaged officer may recommend their suggestions on financial and other matters to regular officer.

VII. The consultant shall not divulge any information gathered by him/her during the period of assignment related to the organization to anyone who is not authorized to know/have the same. For this purpose, the Consultant shall sign an agreement of confidentiality with the Govt. of India containing a clause on Ethics and Integrity.

9. Address for sending application:

Office of the Principal Chief Personnel Officer,
Personnel Department, 1st Floor, GM's Office,
South East Central Railway, Bilaspur (C.G.) 495004

10. DOCUMENTS REQUIRED:

(i) Two passport size photographs.
(ii) Pension Payment Order along with Last Pay Certificate & pension details.
(iii) Service Certificate.
(iv) Aadhar Card & Pan Card.

For further details and updates, candidates are advised to visit this Railway's website at http://secr.indianrailways.gov.in.

Recruitment/News/Press release → Recruitment → HQ → GAZ Section

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(RANJAN KUMAR RUKHAIYAR)
Assistant Personnel Officer (HQ & Bills)
for Principal Chief Personnel Officer

Annexure-I

Paste P/P Size Photograph

SOUTH EAST CENTRAL RAILWAY

APPLICATION FOR THE POST OF CONSULTANT (PERSONNEL) FULL TIME ON CONTRACT BASIS

1	Name in full (Block letters)				
2	Father's Name				
3	Date of Birth				
4	Age (As on .....) (Days, Month, Years)	Years	Month	Days	Age
5	Whether belonging to SC/ST/ OBC (Certificate to be enclosed)				
6	Permanent address				
7	Correspondence address (Block letters)				
8	Mobile No.				
9	Educational Qualification Details				
10	Details of retirement from railways;-				
	a. Date of Retirement - b. Last designation - c. Place last served (Town/Division/Zone) - d. Last Pay Drawn -				
11	Enclosed Copies of Certificate				

Note : All columns mentioned above are mandatory to fill up & no columns should be left blank, write "N/A" on it.

Signature of the candidate
Name .....

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Self Declaration

I hereby declare that I have gone through the eligibility criteria for the post applied for and meet all the requirements therein, that all the details furnished by me in the application are true and complete to the best of my knowledge & belief and nothing has been concealed or suppressed. I also understand that in case, any of the details furnished is found untrue during any stage of engagement or thereafter, Railway administration shall disqualify me for the post applied for and /or I shall be liable for any other action under the extant rules". I abide with the terms and conditions of the notification.

Date:.....

Place:.....

Signature of the candidate

Name .....

Mobile No:.....

Email. Id.....

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Annexure-II

Terms of reference for Personnel Officers re-engagement:-

1. Processing of establishment matters including ruling, legal, etc as per allotted duty.

2. Monitoring of cases and disposal of files to higher authority as per SOP.

3. Disposal of various miscellaneous works as deputed/allotted from time to time.

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