



दक्षिण पूर्व मध्य रेलवे
South East Central Railway

मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.)
HEAD QUARTER, PERSONNEL DEPARTMENT, 1st FLOOR,
GM's OFFICE, BILASPUR (C.G.) 495004

No. P-HQ/CON/Gr.B-30%/Special Drive/NAIR/23-24/357

Dated: 22/10/2024

AGM, PCCM, PCEE, SDGM, CAO (CON)/SECR DRM/BSP, R, NGP,
CCM, CEE, DGM(G)/SECR, Chairman/RRB, RRC/BSP
SR.DPOs/BSP, R, NGP, DY.CPO(HQ),
SR.DEE(G,OP,TRD,TRS)/BSP, R, NGP, SR.DCM/BSP, R, NGP,
SR.DOM/BSP, R, NGP APO(CON)/BSP & All Concerned

Sub: CBT against Gr.B selection 30%(special drive) LDCE for the post of ACM
and AEE quota held on 19.10.2024.(Raising objection on Questions /
Answer Key)

Ref.: 1. This office letter No. P-HQ/CON/Gr.B-30%/Special Drive/NAIR/23-24/332
dt.08/10/2024
2. DG/NAIR's letter No. EG/NAIR/CBT/GBS/2023-24/1 dtd 07.10.2024.

Please refer to letter under references whereby information of
candidates instructions for Post Examination Process were furnished. The CBT
examination has been conducted on 19/10/2024 for the post of **ACM and AEE**.

All the candidates who have appeared in the CBT examination on
19/10/2024, may refer to NAIR's website for the purpose of **raising objection
on questions / answer keys (objection tracker will be live from 10.00 hrs of
22.10.2024 to 17.00 hrs of 24.10.2024)**.

All the controlling officers & Unit in-charges are requested to
instruct/advice the candidates to follow the instructions communicated vide
letter under references and submit objections on questions / answer keys
through objection tracker **from 10.00 hrs of 22.10.2024 to 17.00 hrs of
24.10.2024**.

This information is also available in SECR website :

Website (<https://secr.indianrailways.gov.in>):

Recruitment/News/Press Release → Recruitment → HQ → GAZ Section.
[Link for Raising objection: <https://nairldcespldrive.cbtextam.in/Home/ListofExam.aspx>]

Note: This is the only way to submit objections. No email or paper submissions will be
accepted.

Encl. As above.

Am 22-10-24
(Ranjan Kumar Rukhaiyar)

Asst. Chief Personnel Officer (Bills & HQ)
for Principal Chief Personnel Officer



भारत सरकार, रेल मंत्रालय / Govt. of India, Ministry of Railways
NATIONAL ACADEMY OF INDIAN RAILWAYS, LALBAUG, VADODARA-390004
Email: prm@nair.railnet.gov.in

No.EG/NAIR/CBT/GBS/2023-24/1

Date: 07.10.2024

**The Principal Chief Personnel Officers,
All Zonal Railways/PUs**

Sub: Promotions to Group 'B' posts on Indian Railways - Centralized Computer Based Test (CBT) for the posts of ACM and AEE - 30% LDCE (Special Drive).

Ref: (i) Railway Board's letter No. E(GP)2022/2/4 dated 23.09.2024,
(ii) This office letter of even no. dated 01.10.2024.

1. Railway Board vide letter under reference has decided that Centralised CBT for Gr.B selection for the posts of **ACM and AEE - 30% LDCE (Special Drive)**. 3792 eligible candidates are appearing for the exam. The CBT will be held at **23 centres in 15 cities** (approx.) in Morning shift only (**09.30 to 12.30 hrs**). The ZR/PU-wise list of posts for which CBT will be held is attached at **Annexure-A**. Centre details have already been communicated vide under ref.(ii) above.
2. **HRMS ID (Six Digits) is being considered as the Unique Employee ID for log-in purposes.** The candidates should be well aware of their 06-digit HRMS ID numbers before log-in into the NAIR website for various purposes as mentioned in para-6.
3. Zonal Railways/PUs are requested to take following actions urgently:
 - i. Nomination of one Nodal Officer in HAG/SAG for each Exam city by GM of concerned Railway/PU.
 - ii. Nomination of one Town-in-charge (HOD/Dy.HOD) for each city by each Zonal Railway/PU.
 - iii. Nomination of one SG/JAG officer as Centre-in-charge for each CBT centre.
 - iv. Nomination of a JAG/SS/JS officer(s) as Railway Observer (one officer for each 100 (+20) candidates centre-wise) and senior supervisors as Railway Invigilator (one Gr. C staff for each 100 (+20) candidates for each exam centre).
 - v. Town-in-charge, Centre-in-charge, Railway Observer and Railway Invigilator to be nominated by Nodal Officer, Town-in-charge, Town-in-charge, Centre-in-charge respectively.
 - vi. Sensitising all the nominated Railway officials about the conduct of the CBT in accordance with the Exam Protocol Document (Attached).
 - vii. Co-ordination with Exam Conducting Agency (ECA) for smooth conduct of the CBT at the assigned exam centres.
 - viii. Inform the State Police and RPF for providing security at the Centres.
 - ix. Inform Zonal Railway/PU Vigilance organisation.

The list of nominated officials (Name, Designation, Mobile number, Nominated City/Centre and Nominated as Nodal officer/ Town-in charge/ Centre-in-charge/ Railway Observer/ Railway Invigilator) should be intimated to NAIR **on or before 14.10.2024** at the email ID: prm@nair.railnet.gov.in.

4. A webinar will be conducted few days before the date of exam (exact date will be intimated subsequently) to explain the procedure, duties and responsibilities and

clarification of doubts regarding the conduct of examination. Nodal officers, Town-in-charge, Centre-in-charge, Railway observers and Railway supervisors are requested to join the webinar.

5. Candidates will be allowed to appear in the examination **with E-Call Letter-cum-relieving letter with recent photograph pasted on it, original Railway Photo Identity Card/Aadhaar only**. Accordingly, they have to carefully read all the instructions mentioned therein and ensure compliance. Specimen copies each of E-Call Letter-cum-relieving letter and E-Call letter instructions are attached as **Annexure-C & D** respectively.
6. **Instructions for the Candidates** -- Concerned Zonal Railways/PUs should intimate the eligible candidates to refer to NAIR website **www.nair.indianrailways.gov.in** (under the caption **CBT for Gr. B selection ➡ 30% LDCE Special Drive of ACM & AEE** for following purposes:
 - a) Uploading recent passport-size colour photograph. This step should be completed at the earliest to enable him/her download the E-Call Letter-cum-relieving letter.
 - b) For Downloading the E-Call Letter-cum-relieving letter / Individual Response sheet **HRMS ID** is the **User Name** and Password as **OTP** received on HRMS linked **Mobile Number** for the said purpose. Candidates can download their E-call letter from **11.00 hrs of 09.10.2024**.
 - c) Recent photo should be pasted at the earmarked space and attested by the Controlling officer/Supervisor. This letter has to be got signed by the Controlling Officer before coming to Exam centre.
 - d) To avoid over-crowding at a time, there will be staggered timing for reporting to the centre. This will be indicated in the E-call letter.
 - e) Taking mock-test for familiarisation in CBT environment and understanding the Candidate Console instructions (to be enabled from 09.10.2024).
 - f) Raising objections on responses/answer keys after the examination (objection tracker will be live from **10.00 hrs of 22.10.2024 to 17.00 hrs of 24.10.2024**). This is the only channel of submission of objections. Objections/representations received through letters, emails etc. will not be entertained and no reply will be sent on these objections/representations.
 - g) Objections received through objection tracker window will be evaluated by the paper setters and final evaluation will be done on the basis of final answer keys. No representations on the final answer keys and final results will be entertained.
 - h) Candidates must note that only genuine objections, supported by appropriate documents, should be filed during objection window. NAIR/Railways/PUs reserves the right to impose fees on objections on questions/answer keys.
 - i) Any other updates regarding the examination.
7. **Treatment of deleted questions** - As per Railway Board's Guideline.
8. There is no Supplementary Exam.
9. In case of any serious mistakes in database, the candidates should approach the Dy.CPO/Gaz of the Zonal Railway/PU. Similarly, if they find any difficulty in uploading

the photographs, downloading the E-Call Letter etc., the candidate can send an email to cbtforGBS2023@gmail.com mentioning their HRMS ID, IPAS number, Name of Railway/PU, post applied for, name of the candidate and details of problems faced. He/She can also take the assistance of helpdesk number 8076548656 from 09.30 hrs to 18.00 hrs for technical issues concerning uploading of photograph and downloading of E-call letter.

10. Following is the list of documents to be collected Railway/PU-wise and post-wise after the examination and sent to Dy.CPO/Gaz:

- i. Attendance Sheet
- ii. Railway (upper) portion of call letters
- iii. Candidate Feedback/Grievance
- iv. Railway Centre In-charge's report (Form-I)
- v. Undertaking by each Railway Officials deputed for Exam duty (Form-II)
- vi. Incidence register (Form-III)
- vii. Exception report (Form-IV)
- viii. Report on Examination (signed jointly by ECA Site Supervisor and Centre-In-charge) (Form-V)
- ix. Certificate of No Close Relative at the centre (Form-VI)
- x. Log of using the Washroom during Examination (Form-VII)
- xi. De-Mapping & Re-Mapping Format (Form-VIII)
- xii. Candidate Feedback (Form-IX)
- xiii. Declaration to be obtained from the candidates U1 (Miscellaneous)
- xiv. Declaration from Candidates using Unfair Means U4
- xv. Any other Miscellaneous documents
- xvi. The ECA will provide the storage device. If candidates from more than one Zone or PU are present at a center, the ECA will give the CCTV footage to the Zone or PU with the higher candidate count. Other Railways or PUs can obtain the CCTV footage from that Zone or PU using their own storage device as needed.

Railway Centre In-charges are required to collect these documents from the exam centre on 19.10.2024 itself. Some of the documents are to be scanned by the ECA before handing over to Railway Centre-In-charges. Hence, arrangements may be made in consultation with the ECA officials for submission of the documents.

DA: Annexure-A- List of Exam Cities for ACM and AEE posts

B- Centres detail railway wise, C- Admit card specimen

D- Instruction to candidate's specimen copy

and Protocol document of 33 pages.

DEEPAK
PARMAR

Digitally signed
by DEEPAK
PARMAR
Date: 2024.10.07
17:57:25 +0530
Professor (RM)
for Director General

Copy for information to:
Dy. Director-II/Estt.(GP),
Railway Board



Ministry of Railways,
National Academy of Indian Railways, Vadodara – 390004.

DATE OF CBT – 19.10.2024

PROTOCOL DOCUMENT FOR CONDUCT OF COMPUTER BASED TEST

**Selection for promotion to Gr. B posts against 30% LDCE quota for the
vacancy cycle 2023-24 - Special Drive for Zonal Railways & PUs**

Posts : ACM & AEE

I. DETAILS OF EXAMINATION:

Total no. of provisional eligible candidates = 3792	Examination shift and Timings	
Date of Examination : 19.10.2024	Milestone	Morning Shift
	Categories / Posts	ACM, AEE
No. of Cities = 15 (approx.)	Candidate entry	07:30 Hrs. – 08:45 Hrs
	Duration of CBT	3 hours
No. of Exam centres = 23 (approx.)	Test Timings *	09:30 Hrs. - 12:30 Hrs.
*For eligible PwBD candidates, an additional compensatory time 60 minutes is permitted		
<u>Note:</u> There will not be any Supplementary Examination for the 30% Special Drive LDCE.		
<u>Question Paper Pattern:</u>		
- For posts of ACM & AEE: There will be 175 questions out of which 150 questions to be answered. There will be three sections as per following distribution : Part - A : Professional Subject – 85 questions (To answer any 80) Part - B : GK including 15 optional questions on official language - 55 questions (To answer any 40) Part - C : Establishment and financial rules – 35 questions (To answer any 30) <u>Negative Marks:</u> One-third mark will be deducted for each wrong answer.		
Language: Bilingual (Hindi and English). The candidates can view the questions and options in both the languages. In case of ambiguity/discrepancy, interpretation required, if any, English version shall prevail.		
<u>Instructions for E-Call Letter download process:</u>		
Candidates can download E-Call Letter w.e.f. 09.10.2024 11.00 hrs. onwards from NAIR website www.nair.indianrailways.gov.in by OTP (One Time Password) based Login by using his/her HRMS ID as User Name and Password as OTP received on HRMS linked Mobile Number.		
<u>Instructions for Post Examination Process:</u>		
1. <u>Downloading of Individual Response Sheet & Answer Keys:</u> Zonal Railways / PUs to inform to the Candidates that they can download their individual Response Sheet and answer keys from NAIR website www.nair.indianrailways.gov.in by OTP (One Time Password) based Login by using his/her HRMS ID as User Name and Password as OTP received on HRMS linked Mobile Number from 10.00 hrs of 22.10.2024 to 17.00 hrs of 24.10.2024.		

2. **Objection Tracker:** For raising objections, if any, to the responses / answer keys etc. will be live from **10.00 hrs of 22.10.2024 to 17.00 hrs of 24.10.2024**. Candidates can log-in to NAIR website (under the caption **CBT for Gr. B selection / 30% LDCE Special Drive of ACM & AEE**) by OTP (One Time Password) based Login by using his/her HRMS ID as User Name and Password as OTP received on HRMS linked Mobile Number for the said purpose.
3. Candidates are to be informed that this is the only window period to download their individual Response Sheet and to raise objections against the questions and given answer keys. No further extension of time or request in any form will be entertained for individual Response Sheet/objection tracking. Each and every objections raised by the candidates will be examined by the Competent Authority and his/her decision will be the final for awarding marks. No representation/request will be entertained on the final decision of Competent Authority.
4. Candidates are also to be informed that Final Answer Keys with or without changes or modification will be published on NAIR's website only after conclusion of the whole selection process by all Zonal Railways/Production Units.

Note: Any changes / modification in the above schedule / procedure will be notified by the NAIR.