

|                                                       |                                                                                   |                                                                                                                                                                                                                           |
|-------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| दक्षिण पूर्व मध्य रेलवे<br>South East Central Railway |  | प्रधान मुख्य वाणिज्य प्रबन्धक कार्यालय,<br>प्रथम तल, महाप्रबंधक कार्यालय भवन,<br>बिलासपुर (छ.ग.) - 495004<br>Principal Chief Commercial Manager's office,<br>First floor, GM Office Building, Bilaspur (C.G.) -<br>495004 |
| No. C/SECR/BSP/CRC/e-96730                            |                                                                                   | दिनांक : 13.02.2024                                                                                                                                                                                                       |

**Coaching Rates Circular No. 03(C) / 2024**

All CPSs, CSMs, SMs, CGS/GSs & Siding Clerks, Weigh Bridge Clerks of SECR.

All CCIs, CIs of SECR.

*Copy for information and necessary action to: -*

DRMs : SECR / Bilaspur, Raipur, Nagpur.

Sr. DCMs, Sr.DOMs: SECR/Bilaspur, Raipur, Nagpur.

Commercial Control: SECR / HQ, Bilaspur, Raipur, Nagpur.

ARMs/AARMs: SECR/BIA, KRBA, RIG, SDL, BRJN, G & BRH.

Principal Director of Audit/ SEC Railway /Bilaspur.

PCOM, CFTM, PCME, PFA, PCE, PCEE, PCSTE, PCSO, SDGM and CPRO: SECR/BSP.

FA&CAO/(T), Dy.FA & CAO(T), SR. AFA(TA):SECR/BSP.

**विषय: System of billing for Postal traffic.**

**संदर्भ :** Jt. Director Passenger Marketing, Railway Board's letter  
No.TC-II/2364/2020/Postal Haulage Charges (E-3336385),  
dated: 01.02.2024.

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On the above subject, the Jt. Director Passenger Marketing, Railway Board's letter No. TC-II/2364/2020/Postal haulage Charges) **(FM Circular No.03 of 2024)** is enclosed and sent herewith for information and necessary action please.

All concerned to please note and act accordingly.

Encl : As above.

Digitally Signed by Rama

Nath Jha(Rama Nath Jha)

Date: 13-02-2024 Principal Manager

Reason: Approved

भारत सरकार / GOVERNMENT OF INDIA

रेल मंत्रालय / MINISTRY OF RAILWAYS

रेलवे बोर्ड / RAILWAY BOARD

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**FREIGHT MARKETING CIRCULAR NO. 03 OF 2024**

**No. TC-II/2364/2020/Postal Haulage Charges  
(E-3336385)**

**New Delhi, Dt. 01.02.2024**

The General Managers  
All Zonal Railways

**SUB: System of billing for Postal traffic.**

- REF: (i) Freight Marketing Circular no. 03 of 2007 dated 19.02.2007.
- (ii) Other instructions/clarifications issued from time to time on revision of Haulage charges applicable for postal traffic, GST applicability etc.
- (iii) Old issues pending for reconciliation over SER, NER and NWR.
- (iv) Large number of Deptt. of Posts letters on the subject reconciliations meetings of disputed bills.

In continuation to above instructions ref (i) and (ii) above, Ministry of Railways desires that whenever sitting accommodation in Luggage Van is provided to Deptt. of Posts for transportation of postal traffic, in that case, percentage of coach utilization shall be decided in proportion to total sitting accommodation of full second class coach as per para 3, of Freight Marketing Circular 03 of 2007 as under:

| Total seating accommodation allotted to Dept. of posts in SLR/SLRD/LSLRD (For example) | Number of berths to be charged (BG) | Number of berths to be charged (MG) |
|----------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 40                                                                                     | 36                                  | 32                                  |
| 30                                                                                     | 36                                  | 32                                  |
| 20                                                                                     | 18                                  | 16                                  |

2. Further, based on reply form Zonal Railways and requests received from Department of Posts, a number of issues have come to notice in regard to bills raised by the Railways against Department of Posts such as delay in raising of bills, not conducting the reconciliation meetings for the disputed bills for years, raising of multiple bills for single trains, pendency of large number of disputed bills for reconciliation etc. In view of this, following are directed:

मंत्रालय  
Ministry of Railways  
रेलवे बोर्ड / Railway Board  
आनुलग्नक सहित जारी  
Issue with enclosure  
हस्ताक्षर  
Signature  
जारी की तिथि  
Date of Issue

*[Signature]*

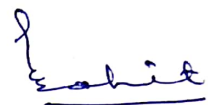
*[Signature]*

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- (a) Reconciliation meetings should be held periodically, bills should be raised timely and billing should be made as per the instructions referred above.
- (b) Zonal Railways, having train originating journey station, shall check all trains in which space for postal traffic have been provided to ensure no duplicate billing is made for the single service.
- (c) Finance Accounts and CPTMs office shall strictly follow the instruction issued from time to time as regard to billing, reconciliation etc.

This issues in concurrence with Finance Directorate of Ministry of Railways.

  
(Vipin Kumar Singh)  
Director/Coaching  
Railway Board

  
(Rohit Kumar)  
Joint Director Passenger Marketing  
Railway Board

**No. TC-II/2364/2020/Postal Haulage Charges      New Delhi, Dt. 01.02.2024**  
**(E-3336385)**

Copy to:-

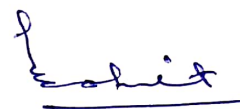
1. Dy. Comptroller & Auditor General of India (Railways), Room No.224, Rail Bhavan, New Delhi.
2. PFAs, All Zonal Railways
3. Director General of Audit, All Zonal Railways.

  
**for Member Finance/Railway Board.**

**No. TC-II/2364/2020/Postal Haulage Charges      New Delhi, Dt. 01.02.2024**  
**(E-3336385)**

Copy forwarded for information & necessary action to:

- ✓ 1. Director/Mail/operations, Department of Posts, New Delhi.
2. PED/CHG, PED/A and EDFC.
- ✓ 3. Managing Director, Konkan Railway Corporation Ltd., Belapur Bhavan, Plot No. 6, Sector 11, CBD Belapur, Navi Mumbai- 400 014.

  
(Rohit Kumar)  
Joint Director Passenger Marketing  
Railway Board

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