



दक्षिण पूर्व मध्य रेलवे
South East Central Railway
मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.)
HEAD QUARTER, PERSONNEL DEPARTMENT, 1st FLOOR,
GM's OFFICE, BILASPUR (C.G.) 495004

No. P-HQ/CON/452/PS-I/e-99485/42

Date: 20.01.2024

All PHOD, CHODs, SDGM/SECR
DRM/Bilaspur, Raipur & Nagpur /SECR
CAO(CON)/BSP, Chairman/ RRB/BSP
Sr.DPO/BSP, R & NGP/ SECR

विषय: Selection for formation of a panel of PS-I (Gr.B) in scale Rs.9300-34800+
GP Rs.4800/Pay matrix Level-8 (6th cycle) in SECR.

- संदर्भ: 1. This office letter No. No.P-HQ/CON/452/PS-I/e-99485/1024, Dated: 17/10/2023
2. This office letter No. No.P-HQ/CON/452/PS-I/e-99485/1061, Dated: 21/11/2023
3. This office letter No. No.P-HQ/CON/452/PS-I/e-99485/1096, Dated: 26/12/2023
4. This office letter No. No.P-HQ/CON/452/PS-I/e-99485/22, Dated: 10/01/2023

उपरोक्त के संबंध में, संदर्भित पत्रों के तहत PS-I के गुप-वी पद के चयन के पैनल के गठन के लिए दिनांक 20/01/2024 को आयोजित की गयी लिखित परीक्षा (CBT) का प्रश्न-पत्र और उत्तर-कुंजी को एतद द्वारा प्रकाशित किया जा रहा है। इस पत्र के माध्यम से जारी की जा रही उत्तर कुंजी प्रश्न-पत्र में सही विकल्प को "Bold" कर के दर्शाया गया है। इस कार्यालय के पत्र क्रमांक P-HQ/RUL/105/2 दिनांक 11/09/2023 के अनुसार जारी की जा रही प्रश्न-पत्र व उत्तर-कुंजी के विरुद्ध परीक्षा में शामिल उम्मीदवार Annexure-1 (प्रारूप) में अपना प्रतिवेदन दिनांक 24/01/2024 तक इस कार्यालय में प्रस्तुत कर सकते हैं। दिनांक 24/01/2024 के बाद प्राप्त प्रतिवेदनों पर विचार नहीं किया जाएगा।

यह सूचना SECR की वेबसाइट <http://www.secr.indianrailways.gov.in>

RECRUITMENT/News/Press Release → RECRUITMENT → HQ → GAZ SECTION
पर उपलब्ध हैं।

यस्य
20/01/2024
(प्रदीप मिश्रा)

उप मुख्य कार्मिक अधिकारी (राज.)
कृते प्रधान मुख्य कार्मिक अधिकारी

प्रति सूचनार्थ एवं आवश्यक कार्यवाही हेतु:

1. CSO, CSC, CPO (IR), CAO (Con) /BSP
2. SECRETARY/SECR, Dy.CMM/GSD/R,
3. DY.CPO(CON/BSP), WPOWRS/R, APO/MIB/NGP
4. All Personnel department Officers/HQ/SECR, Asstt. Secy. /RRB/BSP
5. Principal MDZTI/BSP,
6. GS /SECRMC, SECRPOA & AISC-ST Association/BSP
7. GS/SECRMC/BSP, GS/AISC-ST/Association/BSP
8. ZP/SECRBCEA/BSP, GS/SECRPOA, Notice Board

Annexure-1

Proforma for submitting representation against the question(s)/answer(s)

1. Name & designation:.....
2. PF NPS No
3. Roll No.....
4. Date of CBT written examination:.....
5. Post for which CBT conducted:.....

Q. No	Answer as per model answer key	Answer as per candidate	Brief remarks along with relevant rules supporting the claim.

Signature of the candidate



दक्षिण पूर्व मध्य रेलवे
SOUTH EAST CENTRAL RAILWAY

निजी सचिव ग्रेड- 1 (ग्रुप बी) पद पर पदोन्नति हेतु चयन के संबंध में मुख्य लिखित परीक्षा (CBT) की
उत्तर कुंजिका – बोल्ड में दिखाया गया है

Answer Key for Main written examination (CBT) regarding selection for promotion to the
post of Private Secretary Grade 1- shown in bold letters.

परीक्षा की तिथि Date of exam	20.01.24
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परीक्षा अवधि Exam Duration	120 मिनट mts
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पूर्णांक Max. Marks	100
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(अर्हक अंक/Qualifying Marks : 60% & above)

(समय/Time: 12:00 hrs to 14:00 hrs)

1. Who can sanction Leave Encashment for SSE(C&W) while in service

- A. APO
- B. Sr DPO
- C. Leave Sanctioning Authority**
- D. None of the above

2. The latest Recruitment Rules for Rajbhasha Adhikari at Zonal Level classifies this as..... Service

- A. Group A**
- B. Group B
- C. Group C
- D. None of the above

3. Entry grade of Station Masters through RRB is..

- A. Level 4
- B. Level 5
- C. Level 6**
- D. Level 7

4. Scheme of 'Best Amongst the Failed' in promotion is applicable for

- A. SC
- B. ST
- C. OBC
- D. Only A&B**

5. The reservation of 15% in recruitment in Railway Group C Services is prescribed for

- A. SC**
- B. ST
- D. OBC
- E. None of the above

6. Who is competent to approve compassionate ground appointment cases in divisions

- A. Sr DPO
- B. ADRM
- C. DRM**
- D. Concerned Branch Officer

7. GMs approval is needed for Compassionate Ground Appointment in...

- A. Clerical cadre
- B. Posts carrying Pay Level 7
- C. Group 'B'
- D. Both A&B above**

8. Once a panel for promotion is approved by competent authority in the division, who can approve amendment

- A. Only GM
- B. Only DG HR
- C. Next higher authority**
- D. Panel once approved cannot be amended

9. Which Allowances will change and increase with DA touching 50%

- A. House Rent Allowance
- B. Transport Allowance
- C. Children Education Allowance
- D. Both A&C above**

10. Non Function Selection Grade of a gazzeted post at Zonal Railway is in..

- A. Level 11
- B. Level 12
- C. Level 13**
- D. Level 14

11. How many sets of privillages passes a gazzeted Railway employee posted in SECR is entitled in a calender year

- A. 3 sets
- B. 4 sets
- C. 5 sets
- D. 6 sets**

12. Which of the following is not a Centralised Training Institute of Indian Railways

- A. NAIR
- B. IRISSET
- C. IRITM
- D. IIDM**

13. How many recognised training schools/institutes are sanctioned for SECR

- A. 6
- B. 7
- C. 8
- D. 9**

14. Who is the head of National Academy of Indian Railways

- A. DG**
- B. GM
- C. Dean
- D. CEO

15. Who is the Appointing Authority for Group 'A' Railway Servant

- A. President**
- B. CRB&CEO
- C. DG HR
- D. GM

16. A Group 'B' Railway Servant can be removed from Railway Services under Disciplinary Rules by

- A. PHOD
- B. GM
- C. Railway Board**
- D. None of the above

17. The transaction in movable property needs to be intimated or prior permission obtained under conduct rule as applicable, if value of transaction is more than.....months of basic pay

- A. Two**
- B. Three
- C. Four
- D. Six

18. Lowest Authority Who can sanction Ex India leave in favor of a Group 'C' divisional Railway servant is

- A. GM
- B. PHOD
- C. DRM
- D. Branch Officer**

19. If a power is not delegated under Scheduled of Power or MSoP, it needs approval of

- A. GM only
- B. AGM
- C. PHOD
- D. Either GM or AGM if it is not specified for GM only**

20. Who is the chairman of Zonal SBF

- A. GM
- B. AGM
- C. PCPO**
- D. Dy CPO

21. As per eligibility a Non Gazzted Railway Servant working in Level 7 in entitled for.... Type of railway quarter

- A. Type II
- B Type III
- C. Type IV**
- D. Type V

22. CEA admissible per eligible child/per annum as on year 2022-23 is Rs...

- A. 21000
- B. 24000
- C. 27000**
- D. 30000

23. Minimum amount of Basic family pension prescribed as on date is Rs

- A. 9000**
- B. 9500
- C. 10000
- D. 10500

24. Which work is being done through HRMS as on date

- A. Writting APAR
- B. Issue of Privilege Passes
- C. Sanction of Leave
- D. All of the above**

25. A letter addressed to GM by honourable MP is to be acknowledged/replied by

- A. GM**
- B. AGM
- C. PHOD concerned
- D. DGM G

26. Which of the following Grievance Redressal Machinery is not applicable to Railway Employee

- A. HRMS
- B. CPGRAM**
- C. PNM
- D. A Representation

27. Which one of the following is not an advance admissible to Railway servant as on date

- A. Computer Advance
- B. Bicycle Advance**
- C. Both A&B above
- D. None of the above

28. Which one of the following is a method of promotion

- A. Selection
- B. Suitability
- C. Trade Test
- D. All of the above**

29. A representation against APAR can be made within.... Days

- A. 10
- B. 15**
- C. 20
- D. 30

30. APAR grading of 7 is termed as

- A. Average
- B. Good
- C. Very Good**
- D. Outstanding

31. What is the %age of reservation applicable for PwBD candidates in Recruitment as on date

- A. 2%
- B. 3%
- C. 4%**
- D. 5%

32. Which of the following is the agency for Recruitment in Railways

- A. RRB
- B. RRC
- C. UPSC
- D. All of the above**

33. Prescribed Date of increment in Pay Level is

- A. First January
- B. First July
- C. Both of the above**
- D. None of the above

34. Who can appoint Substitutes in Railways

- A. GM**
- B. PCPO
- C. SDGM
- D. PFA

35. At Zonal level annual intake against cultural quota is prescribed for....

Vacancies

A. 2

B. 4

C. 5

D. 6

36. If a Railway servant is imposed with only a minor penalty after suspension, the period of suspension is treated as

A. Dies non

B. Suspension only

C. Duty

D. EoL

37. Per Capita/per annum contribution to SBF as on date is Rs

A. 300

B. 500

C. 800

D. 1000

38. Minimum Joining time applicable to a Railway Servant is

A. One day

B. 8 days

C. 10 Days

D. 12 Days

39. Child care leave on full pay can be granted for a maximum period of days during the entire service

A. 365

B. 500

C. 720

D. 730

40. As per latest instructions the annual subscription to the State Railway Provident Fund shall not exceed RS....lakhs

- A. 2
- B. 3
- C. 4
- D. 5**

41. Which of the following reservation in recruitment is considered as horizontal reservation

- A. PwBD
- B. Ex-Serviceman
- C. Economically Weaker Section
- D. Both A&B**

42. The rate of daily allowance on tour admissible to Level 1 Railway employee is Rs...

- A. 500**
- B. 600
- C. 700
- D. 800

43. Which of the following place is having highest rate of HRA with in SECR, as on date

- A. Bilaspur
- B. Bhatapara
- C. Gondia
- D. Nagpur**

44. Fixed Medical Allowance admissible to Railway Pensioner as on date is RS...

- A. 500
- B. 700
- C. 1000**
- D. None of the above

45. What is the rate of CTG on last basic pay

- A. 60%
- B. 70%
- C. 75%
- D. 80%**

46. A Railway Servant shall be deemed to have been placed under suspension if he/she is detained in custody for a period exceeding....hours

- A. 24
- B. 36
- C. 48**
- D. 72

47. Which among the following is not a major penalty

- A. Suspension**
- B. Removal
- C. Dismissal
- D. Compulsary Retirement

48. Which standard form is used for revoking suspension

- A. SF 2
- B. SF 4**
- C. SF 5
- D. SF 7

49. Deputation duty allowance for posting in same station will be payable at the rate of....% of basic pay

- A. 5**
- B. 12
- C. 15
- D. 18

50. Which of the following is not related with Railway Medical as on date.

- A. HMIS
- B. UMMID
- C. IRHS
- D. IRMS**

51. The Daily Allowances admissible for absent from HQ on-duty for less than 6 hours is

- A. 30%**
- B. 40%
- C. 50%
- D. 70%

52. The training allowance for faculty members of ELTC Bilaspur is% of basic pay

- A. 10
- B. 12**
- C. 15
- D. 24

53. Dress Allowance admissible to office Assistant per annum in 2022-23 is RS..

- A. 2500
- B. 3000
- C. 5000**
- D. 8000

54. As on date New Non Gazzeted post can be created with the approval of

- A. GM
- B. DRM
- C. Both of the above
- D. None of the above**

55. Hospital Leave for first.....days is applicable with full pay

- A. 90
- B. 120**
- C. 150
- D. 180

56. A widow can retain Railway Quarter up to.....months on payment of normal rent after death of Railway employee when CGA is under process

- A. 8
- B. 12
- C. 24**
- D. 30

57. Who can sanction HBA as admissible in the division

- A. Sr DPO
- B. Sr DFM
- C. ADRM
- D. None of the above**

58. Change in date of birth on Service Record of a non gazzeted employee posted in a division can be done with the approval of

- A. PCPO**
- B. Concerned PHOD
- C. DRM
- D. ADRM

59. Who can issue NoC for obtaining passport for divisional employees

- A. APO
- B. DPO
- C. Sr DPO**
- D. None of the above

60. Who can change the classification of Railway servants working as station master in division under Hours of Employment Rules

- A. DRM
- B. PCOM
- C. PCPO**
- D. None of the above

61. As per Record Retention Schedule the preservation period of D&AR file for administrative cases is.... Years

- A. 2
- B. 3**
- C. 4
- E. 5

OR

Which of the following is not a Hindi course prescribed for Central Govt. employees?

- A. Pragya
- B. Prakrit**
- C. Praveen
- D. Prabodh

62. Who is nominated CPIO(Co-ord) of the SECR Zone under RTI Act

- A. SDGM
- B. CPO IR
- C. Secretary
- D. DGM G**

OR

As per Official Language Rules which of the following is classified as Region A

- A. Rajasthan
- B. Bihar
- C. Chhattisgarh
- D. All of the above**

63. Maximum..... financial upgradations are admissible under MACP

- A. 5
- B. 4
- C. 3**
- D. 2

OR

The Parliamentary Committee on Official Languages consist of....members

- A. 10
- B. 20
- C. 30**
- D. None of the above

64. Which one of following is not a retirement benefit?

- A. Pension
- B. DCRG
- C. DACP**
- D. Commutation of pension

OR

Article ...of the constitution of India states that the official language of the union shall be Hindi in Devangri script

- A. 341
- B. 342
- C. 343**
- D. 344

65. Penalty of Cut in pension to Non Gazzeted retired Railway Servants can be imposed by

- A. CRB&CEO**
- B. GM
- C. PHOD
- D. President of India

OR

Rajbhasha Diwas is celebrated every year on...

- A. 14th Sept**
- B. 17th Sept
- C. 18 th Sept
- D. 28th Sept

66. Grade Pay of RS 8700 under 6th PC is placed as Level....in 7th PC

- A. 11
- B. 12
- C. 13**
- D. 14

OR

There are.....languages now enlisted in the VIIIth schedule of India

- A. 18
- B. 21
- C. 22**
- D. None of the above

67. Concept of placement committee relates to

- A. Transfer & postings**
- B. Disciplinary proceedings
- C. Out of turn promotion
- D. None of the above

OR

When did section 3(3) of the official language act take effect

- A. 26th Jan 1965**
- B. 15th August 1965
- C. 2nd Oct 1965
- D. None of the above

68. As per latest instructions issued in SECR, the overall size of folio side in e-file should be restricted to

- A. 100 MB
- B. 125 MB
- C. 150 MB**
- D. 200 MB

OR

How many Regions are classified under official language rules

- A. 1
- B. 2
- C. 3**
- D. 4

69. As per latest instructions issued in SECR, the maximum no. Of pages in the folio side in e-file should be restricted to..... Pages

- A. 500-600**
- B. 400-500
- C. 300-450
- D. 250-300

OR

Which ministry prepares annual programme on official languages

- A. Home**
- B. Parliamentary Affairs
- C. Finance
- D. None of the above

70. Which Indian Railways app is related with complaint by Railway passengers related with trains and stations

- A. Rail Yatri
- B. Rail Sahayak
- C. Rail Madad**
- D. Rail Karmi

OR

Tamilnadu falls under which Region under official language rules

- A. Region A
- B. Region B
- C. Region C**
- D. None of the above

71. Which of the following units/body is not under administrative control of General Manager

- A. Divisions
- B. Workshops
- C. RRC
- D. RRB**

72. The age of superannuation of IRHS doctors is....years

- A. 60
- B. 62
- C. 65**
- D. 70

73. Vishishth Rail Sewa puruskar is awarded at....level

- A. National
- B. GM**
- C. DRM
- D. PHOD

74. Paternity leave can be granted maximum in how many spells

- A. Single**
- B. Two
- C. Three
- D. Four

75. In the last election held, how many trade unions got recognised in SECR

- A. One**
- B. Two
- C. Three
- D. Four

76. A Serving Railway employee expires at the age of 59 years. The enhanced family pension will be admissible up to.... Years

- A. Six
- B. Seven
- C. Ten**
- D. Twelve

77. Selection/non selection posts are posts declared as such by

- A. Railway Board**
- B. GM
- C. AGM
- D. PHOD

78. Railway employees having more than Pay Level.... are eligible for Type IV Railway quarters

- A. Level-3
- B. Level-4
- C. Level-5
- D. Level-6**

79. SSE(Pway) is classified as post

- A. Selection post
- B. Non selection post**
- C. Trade test post
- D. None of the above

80. Service Record of Gazzeted officers are maintained by

- A. Railway Board
- B. PHOD concerned
- C. Associated Finance**
- D. Concerned Personnel department

81. Direct recruitment is not being done for Zonal railways in category

- A. Group B**
- B. Group C
- C. Group A
- D. None of the above

82. Commutated value of pension is restored after.... Years

- A. 10
- B. 15**
- C. 20
- D. 25

83. Under old pension scheme minimum qualifying service required to be eligible for pension is.... Years

- A. 10**
- B. 15
- C. 20
- D. 33

84. The ex-gratia lumpsum compensation payable for death due to accident while on duty is RS....Lakhs

- A. 5
- B. 10
- C. 20
- D. 25**

85. In Railway code of life of a Personal Computer is...years

- A. 3**
- B. 4
- C. 5
- D. None of the above

86. A SC/ST employee has to obtain minimum% of marks in selection against safety category vacancies to qualify in the written examination

- A. 20
- B. 50
- C. 60**
- D. None of the above

87. Medical classification of CCTC post is

- A. B-1
- B. A-2
- C. B-2**
- D. C-1

88. The probation period in promotional grade is prescribed as.....

- A. One Year**
- B. Two Years
- C. Three years
- D. None of the above

89. NPS comprises of....no of TIERS

- A. 1
- B. 2**
- C. 3
- D. None of the above

90. Annual credit of LAP & LHAP respectively for a Sr Clerk is

- A. 20 Days & 30 Days
- B. 30 Days & 20 Day**
- C. 15 Days & 30 Days
- D. 30 Days & 15 Days

91. Inter Railway Own Request Transfer in out of turn basis can be approved by

- A. DRM
- B. PCPO
- C. PHOD concerned
- D. None of the above**

92. Job analysis should be conducted for consecutive.... Hours

- A. 24
- B. 48
- C. 72**
- D. 96

93. no. of APARs is taken in to consideration for MACP

- A. 05
- B. 04
- C. 03**
- D. 02

94. Who is not a PHOD/CHOD

- A. PFA
- B. PCE
- C. PCSTE
- D. CPO Admin**

95. SECR has no. of divisions

- A. 2
- B. 3**
- C. 4
- D. 5

96. Information under RTI Act 2005 has to be given by the CPIO/PIO with in....
Days

- A. 07
- B. 14
- C. 28
- D. 30**

97. FR (56J) is related with

- A. Pay Fixation
- B. D&AR
- C. Pre Matured Retirement**
- D. None of the above

98. Plan Head 51 deals with....

- A. Staff Welfare**
- B. Training/HRD
- C. Other specified works
- D. Railway Research

99. Which of the following is the term related with D&AR proceedings

- A. Charge sheet
- B. Disciplinary Authority
- C. Appeal
- D. All of the above**

100. Who is heading the legal department in SECR

- A. AGM**
- B. SDGM
- C. PCPO
- D. PCCM