



दक्षिण पूर्व मध्य रेलवे
South East Central Railway

मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.)
HEAD QUARTER, PERSONNEL DEPARTMENT, 1st FLOOR,
GM's OFFICE, BILASPUR (C.G.) 495004

NO. P-HQ/CON/452/Mech-70%/e-113951/

Dated: 04/01/2024

PCME, CRSE, CMPE & CSO/SECR, SDGM/SECR
DRM/BSP, R & NGP, CWM/WRS/R, CHAIRMAN/RRB & RRC/BSP
Dy.CME/WS/MIB & Dy.CMM/GSD/R
CPO/SER/GRC & CPO/ECOR/BBS

Sub:- Selection (**Special Drive**) for formation of a panel of AME (Group-'B') against 70% vacancies of Mechanical department for the vacancy cycle of 01/01/2023 to 31/12/2024.

Ref:- 1. Board's letter No. E(GP)2022/2/4, Date:14/12/2023.
2. Board's letter No. E(GP)2019/2/25, Date:01/01/2024.

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1. In reference to the above, Board has decided that a special Group B' Selection drive shall be carried out to fill up the gazetted vacancies prevailing on the Railways. Accordingly, it has been decided to fill up these vacancies by holding another round of 70% Selection and 30% LDCE through centralized CBT for promotion to Group B' posts by NAIR. Accordingly, examination/ CBT against 70% DPQ to be conducted on **25/02/2024** by NAIR/BRC. **There shall be no supplementary examination for this special 70% selection.** The selection will be held for formation of panel of **AME (Group-"B")** in scale Rs.9300-34800/- +(GP Rs.4800/-), PB-2 (Pay matrix Level-08) (7th PC) against 70% DPQ for vacancies as mentioned below. The reservation for PwBDs will be dealt in accordance with Board's letter No. E (GP) 2022/2/20 dated 14/11/2022 and RBE No. 74/2022 [Estt. Rule 168/2022].

Mode	UR	SC	ST	TOTAL	Vacancy reserved for PwBD
AME (70% DPQ)	05	00	00	05	(01) LD-OA/ OL, Leprosy Cured, Acid attack victims

2. Applications are invited from willing and eligible Technical Supervisors of Mechanical Department and having lien in SECR, who may submit their clear written willingness/ unwillingness as enclosed in (**Annexure "A", Main List**) and (**Annexure-"B", Standby List**) to participate in the above 70% DPQ selection.

3. **Eligibility Criteria:-** Group "C" Technical senior supervisors of Mechanical department working in grade RS.5000-8000/-(Vth PC)/ PB-2 RS.9300-34800/- + GP RS. 4200/-, Level-6 in VIIth CPC and above grades with **03 years of non-fortuitous service as on 01.01.2023** in the grade (including non- fortuitous service rendered in the corresponding pre-revised grades) will be eligible for selection, in terms of Estt. Rule No.359/2019. Fortuitous service will not be counted for determining the eligibility of candidates of this extra round of examination shall be 01/01/2023. In addition to above criteria, PwBD candidates if any as per seniority who fulfill the essential criteria of PwBD(LD) Physical and functional requirement, as mentioned RBE No.74/2022 [Estt. Rule No.168/2022] and in terms of Railway Board's letter No.E(GP)2022/2/20 dated 14.11.2022, may also apply.

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4. A strictly provisional integrated seniority list of eligible senior subordinates of Mechanical Department of this Railway, is enclosed as Annexure "A" in the (Main list). **Reserved/ Standby list**, in the order of seniority, is also enclosed as Annexure "B", which will be considered based on unwillingness submitted by those eligible candidates who are included in (Annexure "A", Main list), if any. Prospective candidates are advised to peruse the lists carefully. In case of any dispute vis-à-vis the integrated seniority lists i.e. (Annexure "A" and Annexure-"B") or if name of any candidate is left over, requisite representation may be submitted, through their Controlling Officer and respective Personnel Officer, to this office on or before **08/01/2024**, which will be examined as per extant Rules.

5. As per available record no candidate coming in the above list (5 X of the vacancies) were found eligible for vacancy reserved for PwBD. The list of candidates (5 X of the vacancies) as per integrated seniority is placed in Annexure-A1. Further candidates placed in Annexure-A1 may give their representation w.r.t. their candidature for filling up the vacancy reserved for PwBD. The candidates placed in Annexure-A1 may submit their representation if any on or before **08/01/2024** through their controlling officer duly certified by concerned Personnel Officer. The Personnel Department of the HQ/Division/Workshop/Units should scrutinize the application and verify the eligibility as per RBE No.74/2022 [Estt. Rule No.168/2022] and in terms of Railway Board's letter No.E(GP)2022/2/20 dated 14.11.2022 along with the Service Record maintained by them and certify their eligibility for each such candidate.

6. All the eligible and willing or unwilling employees must submit their application in prescribed Proforma in Annexure-'C' duly forwarded by immediate supervisor/ Officer through proper channel to their respective Personnel Branch Officers concerned indicating their **clear willingness/unwillingness** to appear in the selection and acknowledgement may be obtained. Applications received after closing date will not be entertained and summarily be rejected. If no application is received by any of the Office/Unit concerned, a certificate should be given to the Personnel department of HQ/Division/Worksshop/Unit concerned that no application has been received in their office.

Time line for date of submission of application and consolidated statement:

S#	Subject	Closing Date
1	Application to be submitted in the (<u>ANNEXURE-C</u>) by the eligible candidates to their controlling officer.	10/01/2024
2	Applications to be forwarded by the controlling officer to the concerned Personnel Officers for verification/scrutinizing of service particulars/eligibility etc.	12/01/2024
3	Concerned Personnel officers should forward all the applications (only original in hard copy) with a remarks (eligible or not eligible) and (Willing or unwilling) in consolidated list in proforma (<u>Annexure-"D"</u>) to GAZ(CONF.) Section, PCPO /HQ Office.	16/01/2024

7. **Scrutiny:** The Controlling officers/ respective Personnel officers are requested to verify details of the employees enclosed in (Annexure "A" and "B") with their clear willingness/ unwillingness and certify the correctness in Annexure "C" while forwarding them to this office. The applications may be scrutinized and verify the eligibility as per RBE No.74/2022 [Estt Rule No.168/2022] and in terms of Railway Board's letter No. E(GP)2022/2/20, Dated:14/11/2022.

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The consolidated statement in respect of such candidates as per the format in **Annexure-'D'**, together with the individual applications, should be forwarded by the concerned Personnel Officers to **Gaz.(Conf.)/Section, PCPO Office**, alongwith a **Pen-drive** containing all details in soft copy so as to reach Dy.CPO/Gaz/SECR. In case a candidate is found ineligible at any stage for the above selection, his/ her candidature will be summarily rejected. It may be ensured that the applications of candidates working under Construction Organization should be submitted through Dy. CPO/Con/Bilaspur.

8. In terms of Para 8.8 of Master Circular No.68, Date: 08/07/2019, employees constituting the field should be advised individually of the proposed selection with the clear stipulation, that they should on receipt of the notice, submit their clear written willingness /un-willingness to take up the selection. For this purpose, each individual notice should have a counterfoil, which should be returned by the employees within a week of receipt indicating clear willingness or un-willingness to take the selection. The notice should carry a clear indication that it is the employee's responsibility to submit his/ her willingness / un-willingness to take up the selection, and any failure to respond to the same and in providing the required intimation within the time prescribed therefore will be treated as un-willingness on his/ her part to take up the selection. Depending on the position of un-willingness reported or non receipt of any intimation, employees from the **standby list (Annexure-B)** would be called to the extent necessary for taking up the selection.

9. It shall be the duties of the concerned Personnel Officers to cross verify the authenticity of the entries made in the application by the employees before consolidating and forwarding the applications to this office. Where employees figuring in enclosed list have not indicated clear willingness or unwillingness to appear in the selection, suitable remarks accordingly may be indicated against such employees while forwarding the consolidated list to this office. The final zone of consideration will be decided in terms of Para(8) of Master Circular No.68, Date: 08/07/2019, in order of seniority amongst the willing & eligible candidates from out of lists in **Annexure-(“A” and “B”)**, which may further be extended to the extent of number of such candidates in the normal zone of consideration who have failed twice in earlier selections as per the extent rules.

10. It may be noted that for those in scale Rs. 6500-10500 (V PC) /PB-2 Rs. 9300-34800 Grade Pay Rs. 4600 (VI PC) / (Pay Matrix Level-7 of VII PC); seniority in grade Rs. 6500-10500 (V PC)/PB-2 Rs. 9300-34800 Grade Pay Rs. 4600 (VI PC)/Pay Matrix Level-7 VII PC will be reckoned in terms of extant rules.

11. **SYLLABUS** : In terms of Board's letter No. E(GP)2022/2/4 dated 07.11.2022, SECR's Estt Rule:308/2022, a copy of the syllabus for selection is enclosed as **Annexure-'E'**.

12. **SCHEME OF EXAMINATION**: In terms of Railway board's letter No. E(GP)2022/2/4 dated 07.10.2022, the examination through CBT shall comprise of one paper which shall have 100% Objective type Multiple Choice Questions only. The paper will be of 100 marks and the distribution will be as under:

(a) Professional Subject including optional questions of 10 Marks on Official language policy & Rules :	70 Marks
(b) Establishment and financial Rules	30 Marks
(c) Qualifying marks:	60 marks with relaxation as per extant rules.
(d) Duration/ Time	Two (2) Hours
(e) There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for every wrong answer. (In terms of Para 4.3 of RBE No. 53/2019 dated 19.03.2019).	

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13. In case any candidate is on deputation, leave or on sick list, the Controlling Officer concerned should send necessary advice to the authority under which he is working or the medical authority /home address as the case may be and may obtain clear acknowledgement to that effect.

14. **WRITTEN / (CBT) AND VIVA-VOCE TEST:** The selection will comprise of Witten/ CBT examination followed by viva-voce test. Only those who qualify in the Witten/ CBT examination and pass the prescribed standard of medical examination, in terms of (para-20.1 & 2) of Master Circular-68, Dated: 08/07/2019 and Board's letters No. E(GP)80/2/8 dated 31/10/91, will be called for the Viva-voce test. Without medical fitness certificate any candidate will not be eligible for attending viva- voce test.

Candidates qualifying in the written examination will be subjected to viva-voce test, which shall have following distribution of marks against various heads: -

	Maximum marks	Qualifying marks
1. Record of Service	25	30 marks (including minimum 15 marks in Record of service)
2. Viva-voce	25	

15. If any employee of HQ/Divisions/Workshops/Units is on deputation/outside cadre or working against ex-cadre posts whose lien is maintained by this Railway should be informed about the selection provided they fulfill the conditions through their respective officers without fail.

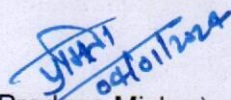
All concerned should personally ensure displaying of this notification in the prominent notice board of the respective offices of HQ/Divisions/Unit.

The notification is also available on this Railway's web site <http://www.secr.indianrailway.gov.in>.

Recruitment/News/Press Release → Recruitment → HQ → GAZ Section

All the Divisions/Units & applicants are advised to regularly visit SECR website for any updates in the matter. **This notification is being issued as per existing provisions /instructions of selection of Group-B post of AME. In case any changes in the existing procedure /instructions are issued by Railway the same will be uploaded in the Railway's website in due course.**

DA: As above.


(Pradeep Mishra)

Dy. Chief Personnel Officer (Gaz.)
for Principal Chief Personnel Officer

Copy forwarded for information and necessary action to:

1. SECRETARY TO GM/SECR, PS TO AGM/SECR
2. Sr DME/BSP, R, NGP, Sr.DME(DSL)/R, NGP, Sr.DPO/BSP,R &NGP,
3. All Personnel Department Officers/HQ/SECR, PRINCIPAL MDZTI/BSP
4. AWPO/WRS/R & AWPO/WS/MIB/, APO/GSD/R
5. GS/SECRM/CBSP, GS/SECRPOA, & GS/AISC-ST/Association/BSP,
6. ZP/ SECROBCEA/BSP
7. NOTICE BOARD

for Principal Chief Personnel Officer

PROVISIONAL INTEGRATED SENIORITY LIST OF SR. SUPERVISORS IN LEVEL-7 OF MECHANICAL DEPARTMENT

Sl. No.	Name(Sri/Smt)	Comm-	Design.	Div-/Unit	DOB	DOA	DOP in GP Rs 4600 (Level-7)	Effective Date of Seniority (Equated with date of GP 4200/- in case of Running Staff in 4600/-)
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MAIN LIST (ANNEXURE-A)

1	Indra Chandra Singh Gohiya	SC	CLI/D/MIB	NGP	14-07-1966	18-03-1986	21-09-1997	27-04-1991
2	B. S. PATEL	UR	SSE/R	DLS/R	29-01-1964	22-04-1987	01-03-1993	01-03-1993
3	K. A. Niazi	UR	CLI/D/MIB	NGP	13-06-1964	13-07-1988	22-11-2005	16-10-1994
4	Chandra Shekar Rai	UR	CLI/D/MIB	NGP	31-07-1966	07-07-1988	06-08-2004	08-11-1994
5	Ram Sajiwan	UR	CLI	HQ	01-04-1966	29-07-1988	30-09-2003	15-08-1995
6	BHANU SHANKAR BELCHANDAN	UR	SSE/C&W/PPYD/B IA/R	R	08-11-1964	09-07-1986	23-04-1997	23-04-1997
7	Ramesh Dhoke	SC	CLI/D/MIB	NGP	16-06-1967	28-01-1994	05-03-2008	28-01-1999
8	Goutam Nandy	UR	CLI/D/MIB	NGP	15-04-1968	27-02-1993	04-03-2013	28-01-1999
9	Jagdish Prasad Uikay	ST	CLI/D/MIB	NGP	15-05-1969	12-01-1994	04-03-2013	28-01-1999
10	Babulal Dharapure	UR	CLI/D/MIB	NGP	20-08-1969	23-08-1994	12-02-2015	28-02-1999
11	S. K. GHOSE	UR	SSE/R	DLS/R	29-12-1968	02-06-1998	10-06-1999	10-06-1999
12	Vinay Ram Prasad Ravi	SC	LPG Diesel	R	30-01-1966	23-08-1994	-	02-07-1999
13	NARENDRA SHIRBHATE	OBC	SSE/C&W/DURG/R	R	01-06-1969	01-08-1998	06-08-1999	06-08-1999
14	RAJESH JANGAM	SC	SSE/R	DLS/R	03-03-1968	18-08-1998	18-08-1999	18-08-1999
15	Bishnu Prasad Siware	SC	SSE	HQ	31-12-1968	04-08-1998	04-09-1999	04-09-1999

STANDBY LIST(ANNEXURE-B)

16	RAJENDRA PRASAD	ST	SSE	WRS/R	20-01-1965	12-01-1988	17-08-2000	17-08-2000
17	Dilmohan Singh Paikara	ST	CLI/DSL/BSP	BSP	11-04-1971	15-11-1996	04-11-2022	28-08-2000
18	RAJESH PATEL	UR	SSE/R	DLS/R	18-03-1972	22-12-1999	22-12-2000	22-12-2000
19	Rakesh H Moundekar	ST	SSE	HQ	15-05-1973	29-02-2000	24-02-2001	24-02-2001
20	Parvat P. Gajbhiye	SC	SSE	MIBW	01-03-1975	01-02-2000	01-02-2000	01-03-2001
21	Nand Lal Thakre	ST	SSE	HQ	24-01-1966	01-03-2000	01-03-2001	01-03-2001
22	PRAFULLA CHAND SAHU	OBC	SSE/C&W/RSD/R	R	29-10-1973	08-04-2000	11-04-2001	11-04-2001
23	P. K. BHANDARI	SC	SSE	WRS/R	01-09-1975	02-05-2000	02-05-2001	02-05-2001
24	CHANDRA KANT LAL	SC	SSE/C&W/BMY/R	R	11-10-1968	28-08-1991	04-06-2001	04-06-2001
25	Shrikant Nimje	ST	SSE	HQ	01-09-1967	06-08-1992	10-08-2001	10-08-2001
26	CHULAMANI KUMAR	SC	SSE/C&W/R/R	R	28-05-1977	12-01-2000	07-12-2001	07-12-2001
27	PANCH RAM	ST	CLI /DSL	HQ	22-08-1966	18-06-1996	24-10-2008	14-03-2002
28	GULAB CHAND	SC	SSE	WRS/R	01-03-1966	16-01-1988	04-04-2002	04-04-2002
29	R. K. CHATTERJEE	UR	CLI /DSL	BSP	10-07-1965	28-11-1986	18-09-2007	17-04-2002
30	PRADEEP GIRI	UR	SSE/C&W/BMY/R	R	10-06-1970	06-02-1991	05-06-2002	05-06-2002
31	RAVINDRA GIRI	UR	SSE/C&W/DURG/R	R	05-05-1965	07-02-1991	05-06-2002	05-06-2002

[Signature]

PROVISIONAL INTEGRATED SENIORITY LIST OF SR. SUPERVISORS IN LEVEL-7 OF MECHANICAL DEPARTMENT								
Sl. No.	Name(Sri/Smt)	Comm-	Design.	Div-/ Unit	DOB	DOA	DOP in GP Rs 4600 (Level-7)	Effective Date of Seniority (Equated with date of GP 4200/- in case of Running Staff in 4600/-)
32	HARISH SHARMA	UR	SSE/C&W/PPYD/B IA/R	R	16-09-1967	13-02-1991	26-12-2003	05-06-2002
33	BHANU SINGH SAHU	UR	SSE/C&W/PPYD/B IA/R	R	01-06-1964	18-01-1991	06-06-2002	06-06-2002
34	BIPUL SARKAR	UR	SSE/C&W/BIA/R	R	18-12-1966	02-08-1991	06-06-2002	06-06-2002
35	SUBRATA ROY	UR	SSE/C&W	BSP/H Q	04-08-1967	02-08-1991	07-06-2002	07-06-2002
36	MOHD. NAYYAR SHAFEEQ	UR	SSE/C&W	BSP/H Q	02-01-1967	08-08-1991	07-06-2002	07-06-2002
37	Surendra Kumar Preta	ST	CLI/DSL/BSP	BSP	03-10-1973	05-11-1999	04-11-2022	26-10-2002
38	YOGESH KUMAR VERMA	UR	SSE	WRS/R	14-02-1964	05-06-1986	01-12-2002	01-12-2002
39	DHAL SINGH VERMA	UR	SSE	WRS/R	28-05-1964	05-06-1986	04-12-2002	04-12-2002
40	SANTOSH KUMAR SHAH	ST	SSE/C&W/DRZ/R	R	07-06-1969	01-01-2002	08-01-2003	08-01-2003
41	SURENDRA KUMAR SINGH	UR	CLI /DSL	BSP	18-07-1968	23-08-1994	15-04-2009	14-03-2003
42	DEV KUMAR ROY	UR	CLI /DSL	KRBA	01-09-1969	10-11-1995	15-04-2009	14-03-2003
43	RAKESH KUMAR SINGH	UR	CLI /DSL	HQ	20-07-1969	03-09-1994	15-04-2009	16-03-2003
44	JAI PRAKASH SINGH	SC	CLI Diesel	R	10-10-1971	23-08-1996	08-01-2005	15-04-2003
45	ASHOK KUMAR	UR	SSE/R	DLS/R	05-12-1966	10-05-2002	22-08-2003	22-08-2003

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PROVISIONAL INTEGRATED SENIORITY LIST OF SR. SUPERVISORS IN LEVEL-7 OF MECHANICAL DEPARTMENT								
Sl. No.	Name(Sri/Smt)	Comm-	Design.	Div-/ Unit	DOB	DOA	DOP in GP Rs 4600 (Level-7)	Effective Date of Seniority (Equated with date of GP 4200/- in case of Running Staff in 4600/-)
For Deciding PwBDs (ANNEXURE-A1)								
1	Indra Chandra Singh Gohiya	SC	CLI/D/MIB	NGP	14-07-1966	18-03-1986	21-09-1997	27-04-1991
2	B. S. PATEL	UR	SSE/R	DLS/R	29-01-1964	22-04-1987	01-03-1993	01-03-1993
3	K. A. Niazi	UR	CLI/D/MIB	NGP	13-06-1964	13-07-1988	22-11-2005	16-10-1994
4	Chandra Shekar Rai	UR	CLI/D/MIB	NGP	31-07-1966	07-07-1988	06-08-2004	08-11-1994
5	Ram Sajiwan	UR	CLI	HQ	01-04-1966	29-07-1988	30-09-2003	15-08-1995
6	BHANU SHANKAR BELCHANDAN	UR	SSE/C&W/PPYD/B IA/R	R	08-11-1964	09-07-1986	23-04-1997	23-04-1997
7	Ramesh Dhoke	SC	CLI/D/MIB	NGP	16-06-1967	28-01-1994	05-03-2008	28-01-1999
8	Goutam Nandy	UR	CLI/D/MIB	NGP	15-04-1968	27-02-1993	04-03-2013	28-01-1999
9	Jagdish Prasad Uikey	ST	CLI/D/MIB	NGP	15-05-1969	12-01-1994	04-03-2013	28-01-1999
10	Babulal Dharapure	UR	CLI/D/MIB	NGP	20-08-1969	23-08-1994	12-02-2015	28-02-1999
11	S. K. GHOSE	UR	SSE/R	DLS/R	29-12-1968	02-06-1998	10-06-1999	10-06-1999
12	Vinay Ram Prasad Ravi	SC	LPG Diesel	R	30-01-1966	23-08-1994	-	02-07-1999
13	NARENDRA SHIRBHATE	OBC	SSE/C&W/DURG/R	R	01-06-1969	01-08-1998	06-08-1999	06-08-1999
14	RAJESH JANGAM	SC	SSE/R	DLS/R	03-03-1968	18-08-1998	18-08-1999	18-08-1999
15	Bishnu Prasad Siware	SC	SSE	HQ	31-12-1968	04-08-1998	04-09-1999	04-09-1999
16	RAJENDRA PRASAD	ST	SSE	WRS/R	20-01-1965	12-01-1988	17-08-2000	17-08-2000
17	Dilmohan Singh Paikara	ST	CLI/DSL/BSP	BSP	11-04-1971	15-11-1996	04-11-2022	28-08-2000
18	RAJESH PATEL	UR	SSE/R	DLS/R	18-03-1972	22-12-1999	22-12-2000	22-12-2000
19	Rakesh H Moundekar	ST	SSE	HQ	15-05-1973	29-02-2000	24-02-2001	24-02-2001
20	Parvat P. Gajbhiye	SC	SSE	MIBW	01-03-1975	01-02-2000	01-02-2000	01-03-2001
21	Nand Lal Thakre	ST	SSE	HQ	24-01-1966	01-03-2000	01-03-2001	01-03-2001
22	PRAFULLA CHAND SAHU	OBC	SSE/C&W/RSD/R	R	29-10-1973	08-04-2000	11-04-2001	11-04-2001
23	P. K. BHANDARI	SC	SSE	WRS/R	01-09-1975	02-05-2000	02-05-2001	02-05-2001
24	CHANDRA KANT LAL	SC	SSE/C&W/BMY/R	R	11-10-1968	28-08-1991	04-06-2001	04-06-2001
25	Shrikant Nimje	ST	SSE	HQ	01-09-1967	06-08-1992	10-08-2001	10-08-2001
Note:- The above list has been prepared base on the provisions mentioned in Para-(13) of RBE No. 74/2022 and has been issued strictly for the purpose of deciding eligibility w.r.t. filling of vacancy for PwBD only.								

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South East Central Railway

PROFORMA for AME 70% DPQ (MECHANICAL DEPARTMENT)

Paste a
 photograph
 duly attested

1	Name	
2	Present Designation	
3	Present place of posting, i.e. Division/ WS /Station/ Unit	
4	Community (UR/SC/ST)	
5	Lien holding in Railway, Division and Department	
6	Controlling officer	
7	Date of Birth (DD/MM/YYYY)	
8	Date of appointment	
9	Designation in which initially appointed and scale (Rs.)	
10	IPASS NO. (Eleven (11) Digit) (must be filled correctly)	
11	Latest Email-ID address (must be filled correctly)	
12	HRMS ID (must be filled correctly)	
13	Mobile No.: (Personal and official)	
14	Present Scale in (Vth PC) / G.Pay (VIth PC) / Pay Level (7 th PC)	
15	Date of Regular Promotion or appointment in GP Rs. 4200/- (6 th PC) / Pay Level 6 of (7 th PC)	
16	Date of Regular Promotion or appointment in GP Rs. In GP Rs. 4600/- (6 th PC)/ Pay Level 7 of (7 th PC).	
17	Length of non-fortuitous service in scale Rs. 5000-8000 (5 th PC), PB-2 Rs. 9300-34800, with GP Rs. 4200/- (6 th PC)/ Pay Level 6 of (7 th PC) as on 01/01/2023.	Year.....Month.....Days.....
18	Length of non-fortuitous service in scale Rs.6500-10500/- (5 th PC), PB-2 Rs.9300-34800 + GP Rs. 4600/- (6 th PC)/ Pay Level-7 of (7 th PC) as on 01/01/2023.	Year.....Month.....Days.....
19	Any DAR case is pending or otherwise (YES or NO)	
20	Willing or Unwilling (please mention)	
21	Whether belongs to PwBD category, if yes requiring SCRIBE (Please indicate only those PwBD employee who are entitled to facility of scribe and additional time).	YES or NO (please tick) & category..... Enclose necessary medical PwBD certificate issued by authorized Govt. medical officer.

Signature of the candidate

Signature of Controlling Officer with seal

Forwarded to Headquarter

Forwarded to Dy.CPO(GAZ)/SECR. The particulars given by the employee as mentioned above have been verified /scrutinized and found correct as per the service record and the above named employee is **eligible OR not eligible**, please (✓). It is certified that no Adhoc or fortuitous service has been taken in to account for computing the eligibility as on **01/01/2023**.

Signature and name with official stamp of
 Personnel Officer of concerned Divn./ Unit

ANNEXURE "D"

PROFORMA for AME 70% DPQ
(To be verified & attested from available records)

1	2	3	4	5	6	7	8
Sr. No	Name	Present Designation/Station	Lien	Community (UR /SC/ ST)	DOB	Date of appointment & designation, grade to which appointed	Correct I-Pass No. (11 Digit)

09	10	11	12
Correct HRMS-ID	Present Grade/ Scale GP Rs.4200/-, or GP Rs.4600/-	Date of Regular promotion in scale GP Rs.4200/-	Date of Regular promotion/ appointment in scale Rs. 6500-10500/- (5 th PC) (pre-revised)/ GP-4600/- (6 th th PC) / Level-7 (7 th PC)

13	14	15	16	17
MOBILE NO.	EMAIL-ID	Whether belongs PwBD and requiring SCRIBE (Please indicate only those PwBD staff who are entitled to facility of scribe and additional time).	Remarks Eligible/ Not eligible	Willing or Unwilling
		Yes / No.		

(*) The above information to be provided to GAZ/CONF/Section, HQ/SECR/BSP in soft copy also. (Pen drive)

Signature of
Concerned Personnel Officer
(with office seal)

Syllabus for promotion to Group- B posts - 70% selection and 30% LDCE.Syllabus for Establishment Rules:

1. Organization of the Personnel Department in Railways objectives functions and policies of Personnel Department.
2. Recruitment and Training, Classification of Services, Recruitment in Different services, Railway Recruitment Boards & Railway Recruitment Cells Compassionate Ground Appointments, Initial & In Service Training, Refresher Courses, Central Training Institutes, Training Centers in Zones, Divisions & Workshops, Training Modules for different posts, Training under Apprentices Act, Online Training, APARs.
3. General conditions of service in Railways, Seniority, Lien, Inter Railway & Inter Division transfers, Deputation, Promotion Policy & methods, Selection, Suitability, Trade Tests, Leave Rules, Pass Rules, Joining Time Reservation policy, HOER, Overtime, Payment of wages, current CPC Pay Rules, Advances in Railways.
4. Manpower planning, Rightsizing & Benchmarking, creation, extension and surrender of posts, creation of posts against new assets, different types of posts including workcharged posts.
5. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.
6. The Railway Services (Conduct) Rules, 1966 and related instructions.
7. Retirement benefits, qualifying service, pension, family pension, commutation gratuity, new pension scheme.
8. Staff welfare, SBF, Railway institutes, Railway schools, Ex-gratia payment, Incentive Bouns Scheme, Staff Grievances Redressal Mechanisms.
9. Industrial relations in Railways, recognized trade unions, industrial disputes, The Industrial Disputes Act, 1947, The Industrial Relations Code, 2020, The Trade Unions Act, 1926, PNM, PREM, JCM, Various Associations & Informal Meetings.
10. The Factories Act, 1948, The workmen's Compensation Act, 1923, Functions of Labour Enforcement Officers, Right to Information Act.
11. The scope of Information Technology in Railway e - office, HRMS, IPAS LIMBS, ARPAN, CPGRAMS, ANUBHAV etc.

Syllabus for Financial Rules:

1. Parliamentary Control over Railway Finance, Public Accountability, Canons of Financial Propriety.
 2. Railway Budget - Budgetary terms, Types of Budgets, Budget cycle, Demand of Grants, Budgetary and Financial Reviews.
 3. Rules of Allocation - Classification of expenditure - Control of expenditure - Responsibility Accounting - Performance Budgeting - Exchequer Control - Financial Results of Working lines.
 4. Works Programme - Financial justification of Works - Surveys - Preparation of Estimates - Capital Budget - Control over Capital Expenditure - Reappropriation of Funds.
 5. Financial control over Stores Expenditure - Purchase and Stores Keeping Procedure - Inventory Control and ABC Analysis.
 6. Financial & Cost Control in Railway Workshops/Sheds/Units.
 7. Rules and procedure relating to Tenders and contracts for execution of works and Procurement of Stores, M&P Programme and RSP
 8. Procedure for Possessing and finalizing Audit Objections and Draft Paras
 9. Delegation of Powers.
 10. Losses, Frauds and Embezzlements.
 11. General Financial Rules
 12. Government e-Market (GeM)
 13. Classification of Railway Revenue (Earnings)
 14. Information Technology in general with specific reference to Railway's IT Applications
 15. Taxation matters with special focus on GST & Income Tax
 16. Organization of CGA and C&AG
 17. Any other topic felt necessary from time to time
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**SYLLABUS FOR PROMOTION TO GROUP 'B' POST OF ADME/AWM THROUGH
70 % SELECTION IN MECHANICAL DEPARTMENT**

Paper will be of two parts one part comprising of questions from establishment, Financial Rules and Stores which will be mandatory for all. Other part will be of Technical questions from four streams of Mechanical Department. Questions on PU are included in workshop segment. Question on Rajbhasha will be of optional nature of fifteen marks

Part-A consists of questions from Establishment, Financial rules & Stores.

Part-B Contains Professional portion in Four sections representing various streams of Mechanical Branch – Divisional working and Disaster management, Diesel Locomotives, Carriage & Wagon, Workshops and PU,

PART-A (Stores Rules)

STORES

- Classification of Stores
- Procedure of drawal of Stores
- Indenting Procedures
- Procurement methods-Local purchase, Spot purchase, Bulletin tender, Advertised tender, Limited tender, Tender Committee, Direct Purchasing
- Schedule of Powers
- Incoming inspection requirements
- Scrap disposal

PART-B-Professional Portion

DIVISIONAL WORKING & OPERATIONS MANAGEMENT

Working Time Table

- Working in Control Office including Passanger grievance redressal portals e.g. Rail Madad
- Accident Classification, definitions, ART Ordering, Role of Supervisors & officers at accident site Management. Accident investigation including proforma for measurement
- 140 ton Crane Construction & safety in operations

DIESEL LOCOMOTIVES

- Basic Features and troubleshooting of HHP locomotives
- Preventive maintenance schedules
- Latest design improvements in diesel locomotives to reduce failures on line.
- Features of GE Locomotives
- Design improvements in bogies to make them fit for high speed operation
- Air Brake system of diesel locos including working of compressors and vigilance control devices and their maintenance
- Cooling water system of diesel engines

- Fuel oil system of diesel engines
- Control of lubricating oil consumption
- Safety devices used on diesel engines and locomotives
- Trouble shooting on locomotives running on the railways
- Fuel Economy on diesel locomotives
- Thermal loading of engine components
- Under gear maintenance
- Suspension bearings, wheels
- Electric Systems of Diesel Locomotive
- Load Box Testing
- MEMU ,DEMUs-types, systems & trouble shooting
- Basics of DPRS (Distributed Power Rolling Stock)
- Introduction to GM Locomotives and its systems

CARRIAGE & WAGON

Coaching stock- preventive maintenance schedules in Coaching Depots including IOH.POH, SS2, SS3 Schedules in shops

- Wagon Stock-preventive maintenance including ROH in depots and POH Schedule in shops ,Ride Index, Anti Telescopic features
- IRCA Rules for reject able defects
- ICF & LHB Coach Bodies and their maintenance in sick line/shops
- Generic details of train set
- Casnub Bogie & its modifications for high speed
- Corrosion repairs to caching and goods stock
- Couplers & Draw gear, Train Parting , Brake Binding & measures to avoid the same
- Water availability in coaches
- Fire prevention on Trains
- Air Brake System-Twin Pipe & single pine. Under frame & bogie mounted brake system, Test rig, Checking timings, trouble shooting, DV defects, slack adjustment methods. Brake Binding, WSP system, FIBA, Air spring suspension in LHB coaches
- Passenger amenity items
- OBHS , CTS and other coach cleaning systems
- Maintenance Pattern of freight trains including CC Rakes & Coaching stock maintenance including Revised Policy Circular-4
- Neutral Train Examination
- Maintenance of various components like DV, SAB, PEASD
- Latest design improvements of Carriage & Wagons to improve their performance and speed potential
- LHB Coaches & BLC Wagons
- Construction, Design & Maintenance of special purpose Wagons

WORKSHOPS and Production Units

- System of labour accountal GA Cards for time keeping documents, tally sheets, Job/Route Cards, inspection & rate fixing
- Rules & Calculations under incentive scheme
- Paints & painting systems
- Different types of machine tools such as lathes, milling machines shapers, planers, cutting tools & cutting speeds
- CNC machines
- CLW Pattern of Incentive Scheme, Group Incentive Scheme
- Different types of welding processes, welding defects
- Wheels, tyres & axles and their ultrasonic testing
- Heat treatment of ferrous items such as surface hardening, annealing normalizing etc
- Roller Bearing & Cartridge Bearings
- Injury free features in coaches
- Material handling
- Design of coaches and wagons
- Basic concepts of casting and Heat treatment methods
- Manufacturing and Heat treatment process of wheels and axles
- Factory Layout
- Process flow chart of Production Units
- Machinery and Plant maintenance

Rajbhasha

Optional questions of 15 marks