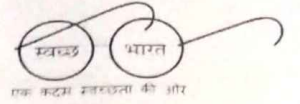




दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1ST FLOOR, GM's OFFICE, BILASPUR(C.G.) 495004
No.P-HQ/CON/452/EDU/e-109348/ 020 Dated:22/09/2023

(NOTIFICATION)

Sub:- Selection for formation of a panel of Principal (Group "B") in PB-3
₹ 15600-39100 + GP ₹ 5400/Level-10 in Education department.

Ref :-1. Railway Boards letter No.E (GP) 2005/2/44, dated 05.07.2005
(SECR Estt Rule No.174/2005, No.213/2008 and RBE No.74/2022,
Estt. Rule No.168/2022)
2. Recruitment Rules issued by Railway Board on 27.02.2006.

1. It is proposed to conduct selection for formation of a panel of Principal in PB-3 ₹.15600-39100 + GP ₹.5400/- Pay Matrix Level-10, from willing and eligible Post Graduate Teacher or Headmaster or Headmistress in the scale PB-2 ₹ 9300-34800 + GP ₹.4800/- Pay Matrix Level-8 of Education department having lien in S.E.C.Railway. Eligible staff should submit their clear written willingness / unwillingness to participate in the aforesaid selection. The final zone of consideration and list of eligible candidates for appearing in the selection / viva -voce will be published later. The number of vacancies is mention below.

Post	Vacancies				No. of post reserved for PwBD category
	UR	SC	ST	Total	
Principal (Gr "B") in PB-3 Pay Matrix Level-10	02	00	01	03	01 (VI/ LV)

Eligibility Criteria:

2. Post Graduate Teacher or Headmasters or Headmistress working in scale PB-2 ₹ 9300-34800/-+ GP ₹ 4800/- (VI-CPC)/ Pay Matrix Level-8 (VII CPC), with 03 (three) years regular service in the grade as on **20/09/2023** (i.e. date of approval of assessment) shall be eligible to appear in the above selection for the Group "B" post of Principal (Group "B") in Education department.

3. A provisional seniority list of Post Graduate Teacher or Headmaster or Headmistress of Education department of S.E.C.Railway, who are prima facie eligible to appear in the selection, is enclosed as **Annexure "A" (Main list)**. A standby list in order of seniority is also enclosed as **Annexure "B"**, which will be considered, in the event of the employees, if any, listed in **Annexure 'A'** submit their unwillingness. The staff listed in the Main list (**Annexure "A"**) and in the standby list (**Annexure "B"**) are required to submit their clear written willingness/ unwillingness in (**Annexure "C"**) to appear in the above selection. At the same time, if any staff who consider him to be eligible, but do not find his name in either of the enclosed lists (**Annexure- A or B**), he may submit his representation, if any, through respective Controlling Officer and concerned Personnel Officer, by giving their service details as per the proforma given in **Annexure "C"**, before **06/10/2023**, which shall be examined with reference to the extant rules. It may be noted that any representation received after the closing date of this notification shall not be entertained under any circumstances. While forwarding the willingness / un-willingness of the candidates,

Y. K. Jaiswal

Controlling Officers /Personnel Officers should ensure that the service particulars mentioned therein are verified / certified to be correct and it is compulsory to take clear written willingness or unwillingness from all the candidates required to be sent in a consolidated list to this office.

4. A consolidated statement as per **Annexure "D"** of all eligible staff, along with individual applications (**Annexure "C"**), should be forwarded by the concerned Personnel Officers to this office as mentioned below. In case any candidate is found ineligible for the above selection at any stage of the selection, his/ her candidature will summarily be rejected.

Time line for date of submission of application and consolidated statement:

S#	Subject	Closing Date
1	Application to be submitted in the (ANNEXURE-C) by the eligible candidates to their controlling officer.	06/10/2023
2	Applications to be forwarded by the controlling officer to the concerned Establishment officers/ Personnel Branch for verification /scrutinizing of service particulars/ eligibility etc.	11/10/2023
3	Concerned Personnel officers should forward all the applications with a remarks (eligible or not eligible) in consolidated list in proforma (Annexure-"D") to GAZ(CONF.) Section, PCPO /HQ Office.	19/10/2023

5. In case any candidate is on leave or on deputation to other Railways/Units or on sick list, the Controlling Officer concerned should send necessary advice to the authority under which he/she is currently working or to the medical authority /home address, as the case may be, and may obtain acknowledgement to that effect, and forward the same to this office.

6. In terms of Para 8.8 & 8.9 of Master Circular No. 68, employees constituting the field should be advised individually of the proposed selection with the clear stipulation, that they should, on receipt of the notice, advise their willingness / unwillingness to take up the selection. For this purpose, each individual notice should have a counterfoil, which should be returned by the employees within a week of receipt indicating willingness or unwillingness to take up the selection. The notice should carry a clear indication that it is the employee's responsibility to advise his/ her willingness / unwillingness to take up the selection and failure to respond to or to provide the intimation within the period allowed will be treated as unwillingness on his/ her part to take up the selection. Depending on the position of unwillingness reported or non receipt of any intimation, employees from the reserved list would be called to the extent necessary for taking up the selection to the extent necessary, for taking up the selection.

7. It shall be the duty of the concerned Personnel Officer to cross verify the authenticity of the entries before consolidation and forwarding to this office. Where employees figuring in enclosed list have not indicated either willingness or unwillingness specifically, remarks accordingly may be indicated against each while forwarding the consolidated list to this office.

8. In case any employee has been posted to another organization on transfer/deputation basis, it will be the responsibility of their parent office/ establishment to ensure that this notification is sent to that establishment/ organization enjoining upon it to bring the same to the notice of the concerned employee. A written confirmation should be obtained from these organizations and sent to this office for record.

9. It is made clear that employees concerned should clearly satisfy themselves regarding their eligibility, in terms of grade, length of non-fortuitous service and holding lien in S.E.C. Railway. Provisional consideration of selection based on available records will not preclude summary debarring/ disqualification of ineligible candidates at any later stage.

10. In terms of Boards letter No.E(GP)2005/2/44 dated 05.07.2005,(SECR's Estt Rule No.174/2005), procedure for holding selection for promotion to Group B post of Principal in Education department is mentioned below.

(a). There will be no written examination.

(b). Marks should be awarded to candidates on the following basis:-

	Maximum marks	Qualifying marks
Record of service	50	30
Viva-voce	50	30
Total	100	60

11. It may be ensured that the notified post being a non-safety category post, shortlisted candidate(s) need to qualify the prescribed medical fitness before appearing in the selection/ viva-voce, and without medical fitness certificate any candidate shall not be eligible for attending the viva-voce/ selection.

12. The concerned controlling officers/ Personnel officer should ensure that the APARs for the last five years, complete in all respects, duly updated Service Records and Personal File etc. of the candidates appearing in the selection are kept ready so as to ensure their prompt submission to PCPO (Gaz)/SECR) as and when called for.

13. The Controlling Officers / Personnel Officers are advised that this notification should widely be circulated and pasted on the notice board of all the concerned offices /units.

The notification is also available on this Railway's web site <http://www.secr.indianrailway.gov.in>. **RECRUITMENT → HQ → GAZ SECTION**

Encl: As above (03 pages)

(Pradeep Mishra)

Dy. Chief Personnel Officer (Gaz)
for Principal Chief Personnel Officer

Copy forwarded for information and necessary action to:

1. AGM/SECR, SDGM, CPO (A), CPO(IR)/SECR,
2. DRM/Bilaspur, Raipur & Nagpur /SECR
3. Secretary to GM/SECR,
4. Dy.CPO/HRD, Dy.CPO(IR), SPO (HQ), Sr.DPO/BSP, R & NGP
5. Principal Mixed Higher Secondary School /BSP No.1 & 2,
6. Principal Mixed Higher Secondary School / BMY/R, & NIR/NGP.
7. AWPO/WRS/R, AWPO/WS/MIB/NGP, Principal MDZTI /BSP
8. GS/SECRM/CBSP, GS/AISC-ST/Association/BSP
9. ZP/SECROBCEA/BSP, GS/SECRPOA, Notice Board

for Principal Chief Personnel Officer

ANNEXURE "A"**(MAIN-LIST)**

PROVISIONAL SENIORITY LIST OF PGT's IN SCALE PB-2 ₹ 9300-34800/-+ GP ₹ 4800/- (VI-CPC)/ Pay Matrix Level-8 (VII CPC), OF RAILWAY SCHOOL / SECR.

S. N.	Name(S/Shri/ Smt)	Comm unity	Desig/Div	DOB	DOA	Effective date of seniority in scale ₹.9300- 34800+ GP ₹ 4800/ L-8
1	D Laxmi	SC	PGT/R	22.01.68	26.09.96	26.09.96
2	M N P Singh	UR	PGT/BSP	20.01.64	03.07.97	03.07.97
3	Umesh Kumar	SC	PGT/BSP	03.01.64	30.06.01	30.06.01
4	A K Bhattacharya	UR	PGT/NGP	04.01.67	03.12.96	29.08.02
5	Ajay Kumar Mishra	UR	PGT/BSP	06.01.69	07.11.2K	25.11.02
6	B L Rathore	SC	PGT/BSP	07.12.71	01.10.97	02.04.07
7	Chhaya Swain	SC	PGT/BSP	11.08.65	25.04.90	21.07.08
8	Y Meena	SC	PGT/BSP	06.03.67	01.10.96	21.07.08
9	M L Dhruv	ST	PGT/NGP	10.11.68	27.07.99	21.07.08
10	Madhulika Verma	UR	PGT/BSP	04.11.67	23.07.97	18.12.08

(ANNEXURE "B")**STAND BY LIST**

S.N.	Name(S/Shri/Smt)	Com m unity	Desig/Div	DOB	DOA	Effective date of seniority in scale ₹.9300- 34800+ GP ₹ 4800/L-8
1	N K Sukla	UR	PGT/NGP	08.09.68	13.08.93	18.12.08
2	Anand Mishra	UR	PGT/NGP	21.12.68	12.08.13	31.05.13
3	Surya Prakash Dwivedi	UR	PGT/BSP	01.07.81	07.08.13	31.05.13
4	Santosh Yadav	UR	PGT/NGP	11.07.76	07.12.13	31.05.13
5	Anupma Goswami	UR	PGT/R	24.06.81	14.08.13	31.05.13
6	Ashok	SC	PGT/BSP	01.04.69	04.11.97	19.08.13
7	S.K.Suman	UR	PGT/BSP	01.01.67	23.03.92	19.10.15
8	Nirupma Tirki	ST	PGT/BSP	21.11.75	24.03.09	19.05.16

South East Central Railway

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photograph
duly attested

PROFORMA for PRINCIPAL (GROUP-B) (Education Department)

1	Name	
2	Father's Name	
3	Present Designation	
4	Present place of posting, i.e. Division/ Unit,	
5	Community (UR/SC/ST)	
6	Whether (PwBD) (mention category, in terms of para-2.2 of RBE No.74/2022 and Estt Rule No.168/2022)	Yes or No._____ Mention Category (a , b , c , d , e)._____.
7	Lien holding in Railway/ Division	
8	Controlling officer	
9	Date of Birth (DD/MM/YYYY)	
10	Date of appointment	
11	Correct IPASS NO. (Eleven (11) Digit)	
12	HRMS ID	
13	Mobile No.: (Personal and official)	
14	Present Scale in G.Pay (VIth PC) / Pay Level (7 th PC)	
15	Date of Regular Promotion or appointment in GP Rs. 4800/- of (6 th PC) / Pay Level-8 of (7 th PC)	
16	Length of non-fortuitous service in scale /GP Rs. 4800/- (6 th PC) / Pay Level-8 of (7 th PC) as on 20/09/2023.	Year.....Month.....Days.....
17	Any DAR case is pending or otherwise	
18	Please mention (Willing / Unwilling)	

Signature of the candidate

Signature of Controlling Officer with seal

Forwarded to Headquarter

Forwarded to Dy.CPO(GAZ)/SECR. The particulars given by the employee as mentioned above have been verified /scrutinized and found correct as per the service record and the above named employee is **eligible or not eligible**, please (✓).

Signature and name with official stamp of
Personnel Officer of concerned Divn./ Unit

ANNEXURE "D"**CONSOLIDATED PROFORMA for PRINCIPAL (GR.-B) (Education Department)**
(To be verified & attested from available records)

1	2	3	4	5	6	7
Sr. No	Name (SHRI/ SMT.)	Present Designation/ Divn./ unit	Lien	Community (UR /SC/ ST)	DOB	Date of appointment

8	9	10	11	12
I-Pass No. (11 Digit)	Qualification	Present Scale /GP/ Level and Date	Date of regular promotion in scale ₹.9300-34800 + GP ₹.4800/- / L-8.	Mobile No.

13	14	15
Whether belongs PwBD (if yes, mention functional classification in terms of RBE No.74/2022 & DoPT's OM dated 17.05.2022)	Please enclosed valid certificate in support of PwBD category (physical limitation) issued by CMO/ MS/ CS of a Govt. Health care Institution/ organization	Remarks Eligible/ Not eligible
	Yes or No	

(*) The above information to be provided to GAZ/CONF/Section, HQ/SECR/BSP in soft copy also. (Pen drive)

Signature of Concerned Personnel Officer