

By RSMS

भारत सरकार  
रेल मंत्रालय (रेलवे बोर्ड)  
GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

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No.2014-Sec (E)/RC-3/42

New Delhi, dated 08.01.2015

The Chief Security Commissioners/RPF  
All Indian Railways, RPSF, NWR (Con.), WR (Con), RDSO, CORE & KRCL.

The Director,  
JR RPF Academy, Lucknow.

DIRECTIVE-34

Sub: Procedure for recruitment in RPF/RPSF.

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Directive-34 contained instructions for recruitment in RPF/RPSF is enclosed herewith for information and necessary action.

Encl.: Directive-34 (16 pages) & ANNEXURES 'A' to 'G'.

  
(R. K. Malik)  
DIG/Rectt. & Trg.  
Railway Board

Copy to:

1. PSO/DG/RPF, Railway Board.
2. All DIG, JAG, Senior Scale officers of RPF/RPSF through respective CSCs.
3. Secretary General, RPF Association Room No. 256D, Rail Bhawan, New Delhi.
4. DIG/P&TS for updating railway's website.

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*09/1/15*

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रेल मंत्रालय (रेलवे बोर्ड)  
**GOVERNMENT OF INDIA**  
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No. 2014-Sec(E)/RC-3/42

New Delhi, Dated January 07, 2015

**DIRECTIVE - 34**

**Sub : Procedure for recruitment in RPF / RPSF.**

In exercise of the powers conferred under Rule 20 of RPF Rules 1987 read with section 8 of RPF Act 1957, the undersigned hereby issues the following Directive in supersession of all previous Standing Orders and Directives on the subject.

**DETERMINATION OF VACANCIES**

- i) Existing and anticipated vacancies up to 31<sup>st</sup> December of the following year shall be assessed by CSCs for their respective zones and CSC RPSF for RPSF. Security Directorate shall consolidate the vacancies, indicating those of RPSF separately. 10% of the total vacancies (category-wise) shall be reserved for women, except in RPSF where reservation for women will be limited to the number of vacancies in "mahila" battalion. 10 % of remaining vacancies shall be reserved for ex-servicemen.
- ii) Instructions of the Government for introduction and maintenance of "post based roster" shall be scrupulously followed.
- iii) Every notification must mention that vacancies are provisional and may increase or decrease as per actual requirements, and that the administration reserves the right to cancel the notified vacancies at its discretion. Notification must also mention that posts of Sub-Inspector (Exe), Sub Inspector (Band), Constable (Exe), Constable Band, Driver Grade-III and Ancillary staff have not been identified as suitable for persons with disabilities by the Ministry of Social Justice and Empowerment. In the event of cancellation of notified vacancies, the examination fee will not be refunded. A copy of Notification should also be endorsed to the Vigilance Dte., Railway Board.

**COMPOSITION OF CENTRAL RECRUITMENT COMMITTEE**

For every recruitment, suitable committees shall be constituted as follows:

| Sl. | Rank                                                               | Composition of Committee    | Nomination of Committee by       |
|-----|--------------------------------------------------------------------|-----------------------------|----------------------------------|
| 1.  | Sub-Inspector (Exe) /S.I. (Band)                                   | 4 IG/DIG                    | DG, RPF                          |
| 2.  | Constable (Exe) / Ancillary Staff / Constable Band / Driver Gr III | 4 JAG/Senior scale officers | Nodal CSC (nominated by DG, RPF) |



**Note:** Each committee, including zonal sub committees, must have members to represent the SC / ST, OBC and Minority communities. Senior most member shall function as chairman.

: For recruitment to the post of Sub Inspector, the Chairman of the Central Recruitment Committee shall also be the Nodal CSC.

: For recruitment in band one expert in music, and for recruitment of Driver Gr III one mechanical engineer from any government organization, may be co-opted as a member of the zonal sub-committee for the trade test.

: Zonal sub committees in sufficient number shall be formed to conduct Physical Efficiency Test (PET) / Physical Measurement Test (PMT), Trade Test, Viva Vocé, Document Verification, etc. Members of central recruitment committee shall not be members of such zonal sub-committee(s).

: In case an officer of suitable / desired rank is not available from any of the communities, (a) an officer of that rank may be coopted from another zone, or (b) an officer of lower rank may be co-opted.

### **ELIGIBILITY**

i) Citizenship : Must be a citizen of India

ii) Educational Qualification and age :

| Category                         | Educational Qualification                   | Age  |                               | Experience                                                  |
|----------------------------------|---------------------------------------------|------|-------------------------------|-------------------------------------------------------------|
|                                  |                                             | Min. | Max.                          |                                                             |
| Sub Inspector (Exe)              | Graduate from a recognized university.      | 20   | 25                            |                                                             |
| Sub Inspector (Band)             | Potential Band Masters Course or equivalent | N.A  | 25 (subject to para 5b below) | Ex-Servicemen                                               |
| Constable(Exe) / Ancillary Staff | As provided in RPF Rules                    | 18   | 25                            |                                                             |
| Constable (Band)                 | As provided in RPF Rules                    | 18   | 25                            | 02 years' experience in specified musical instrument.       |
| Driver Grade-III (Exe)           | Same as for Constable                       | 19   | 26                            | Heavy vehicle driving license which must be six months old. |

iii) Date of birth mentioned in Matriculation or equivalent certificate alone shall be acceptable. Age will be counted as on 1<sup>st</sup> July of the year if notification is issued between January and June; and 1<sup>st</sup> January of next year if notification is issued between July & December. Advertisement must specify cut-off dates for eligibility, for example "born between 02.07.1990 and 01.07.1997 (both days inclusive)".

iv) Relaxation in Age :

| Sl. | Category                                                                                                                                                           | Age relaxation permissible beyond upper age limit |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| 1.  | SC/ST                                                                                                                                                              | 5 years                                           |
| 2.  | OBC                                                                                                                                                                | 3 years                                           |
| 3.  | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period 1 <sup>st</sup> Jan 1980 to 31 <sup>st</sup> Dec 1989. (Unreserved) | UR-5 years<br>OBC-8 years<br>SC/ ST-10 years      |

*[Signature]*

|    |                                                                                                                                                                                              |                                               |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 4. | Only for post of Sub Inspector: Central Govt. employees (Unreserved) other than ex-servicemen, who have rendered not less than 3 years of regular & continuous service on date of reckoning. | UR-30 years<br>OBC-33 years<br>SC/ST-35 years |
| 5. | Widows, divorced women and women judicially separated from husband but not remarried.                                                                                                        | UR-2 years<br>OBC-5 years<br>SC/ST-7 years    |

v) Special provisions for ex-servicemen :

(a) Definition of “Ex-serviceman” shall be included in notifications, clearly mentioning that it does not include retired / discharged personnel of Central Armed Police Forces.

(b) Age may be relaxed beyond upper limit by 03 years for UR, 6 years for OBC and 8 years for SC/ ST after deduction of military service rendered (minimum of 6 months after attestation) from actual age as on the date of reckoning.

### **PHYSICAL MEASUREMENT**

| Category                                                                                     | Height (in cms.) |        | Chest (in cms) (Male) |          |
|----------------------------------------------------------------------------------------------|------------------|--------|-----------------------|----------|
|                                                                                              | Male             | Female | Unexpanded            | Expanded |
| UR / OBC                                                                                     | 165              | 157    | 80                    | 85       |
| SC / ST                                                                                      | 160              | 152    | 76.2                  | 81.2     |
| For Garhwalis, Gorkhas, Marathas, Dogras, Kumaonese, and other categories specified by Govt. | 163              | 155    | 80                    | 85       |

### **EMPLOYMENT NOTICE**

(i) Security Directorate shall compute the total vacancies category-wise for RPF (all zones) / RPSF and communicate the same to the Nodal CSC, who shall issue an Employment Notice indicating the Category-wise break-up of the vacancies. The notification will clearly mention that each applicant must opt for recruitment either to RPF or to RPSF. The notice shall clearly indicate the format of application form, eligibility, age limits, physical standards, educational qualifications, total emoluments at the minimum of the scale of pay and the nature of outdoor and indoor tests to be conducted for such selection. Relaxation applicable to SC, ST and OBCs as per extant instructions should also be indicated in the employment notice. It should be clearly mentioned that selected candidates are liable to serve anywhere in the country, and those who apply for RPF may be allotted to any Zonal railway on the basis of available vacancies, their merit and their preference. Reasons for rejection of applications, as specified in para (vii) of section “Receipt / Sorting of Applications” below, must be clearly mentioned in the notification.

(ii) The proposed recruitment should be given wide publicity. Employment notice may be issued by Nodal CSC through Employment News / Rozgar Samachar giving full details, including the format of application. Brief indicative advertisements may also be given in local / national daily newspapers for wide coverage.

(iii) Nodal CSC will send copies of Employment Notices to all zonal Railways, Production Units, employment exchanges & offices concerned with rehabilitation of Ex Servicemen, as well as to the Directorates of Employment of J&K, each North Eastern state and Andaman & Nicobar Islands separately for wide publicity.

*V. Vishnu*

## **MODE OF APPLICATION**

- 1) Sample of application form is placed at ANNEXURE 'A'
- 2) Application forms may be downloaded from Indian Railways official website or taken from "Employment news" and other newspapers and submitted on A-4 size bond paper, using one side only, and sent to the designated Post Box No. Each candidate may send only one application in which he / she must clearly exercise the option for recruitment either to RPF or RPSF.
- 3) The possibility of inviting applications on-line, and through Post Offices vide OMR sheets, will be explored and implemented in due course.
- 4) The following provisions may be inserted in the Employment notice :
  - (i) Application should be filled by candidates only in Hindi or English in their own handwriting with signature in normal handwriting and thumb impressions of both right and left thumbs. Applications signed in capital letters / spaced out letters will be treated as invalid.
  - (ii) A non-refundable application fee (as determined from time to time) will be collected in the form of Crossed Postal Order / Bank Draft payable in favour of Financial Advisor and Chief Accounts Officer of the concerned Railway to which the application is submitted. No application fee will be charged from candidates belonging to the Scheduled Castes, Scheduled Tribes, Minority Communities and Economically Backward Classes, as well as women and ex-servicemen.
  - (iii) Application in the prescribed format, together with enclosures as required, will be sent to the address specified in the notification issued. All applications shall be received by the Nodal CSC. For better communication, candidates may be asked to furnish their mobile numbers and e-mail addresses, but non furnishing of mobile number / e-mail address shall not be a ground for rejecting the application.
  - (iv) Applications shall be accompanied by postal order / bank draft (as detailed at para ii above) and attested copies of following documents :
    - a) Caste certificate (for SC, ST candidates only) in the proforma prescribed for employment under central government ANNEXURE-B. OBC candidates may provide a self-certificate on the application form itself in the form prescribed in ANNEXURE-C.
    - b) Two copies of passport size colour photograph.
    - c) Certificate of Economically Backward for want of exemption of fee in proforma prescribed in ANNEXURE-E.

## **RECEIPT-/SORTING OF APPLICATIONS**

- (i) Nodal CSC shall constitute a Recruitment Cell to supervise receipt / sorting of applications.
- (ii) The work of processing of applications may be outsourced to an agency having experience in the field. Scrutiny of all applications of a particular notification should be



done by single agency to bring uniformity in acceptance / rejection of forms, issue of call letters, etc.

(iii) Applications received by Post will be opened as soon as possible and serially numbered, simultaneously checking the Postal Orders / Bank draft and removing the same for further action. The fact of non-receipt or short receipt of Postal Orders / Bank draft will be recorded on the face of the application. Postal Orders / Bank Drafts removed from application forms will be handed over to the Official-in charge for sorting, summarizing and submission to Post Office / Bank.

(iv) Roll nos. as devised by Nodal CSC should be allotted to eligible applicants.

(v) Date of receipt and a "Time Barred" stamp shall be marked on applications received after the closing date. These applications should be kept separately. Postal orders or bank drafts of such applications will, however, be removed and accounted for.

(vi) Applications received will next be sorted out category-wise and given Control Numbers, which will be category-wise Serial Numbers. The sum of category-wise totals should tally with the total number of applications received.

(vii) Application may be rejected on any of the following grounds or any other ground specified by Nodal CSC :

- Valid Bank Draft / IPO not enclosed, wherever applicable,
- Application without signatures or signed in capital letters, and / or without clear and complete thumb impressions.
- Any wrong information in application form,
- Not enclosing valid SC/ST Caste Certificate in prescribed format,
- Applications submitted for both RPF as well as RPSF,
- Non-fulfilment of any eligibility criteria,
- Declarations not written by candidate at appropriate place in application,
- Prescribed photograph not pasted and attached with application,
- Incomplete or illegible application,
- Without photograph or xerox copy of photograph or old photograph,
- Difference in signatures on photograph and on application form.
- Application not in candidate's own handwriting,
- Submission of more than one application form,
- Improper format of application,
- Under age / over age candidates (as per declaration in the form)
- Candidates not having requisite educational qualification on the closing date of submission of application,
- Application being in language other than English or Hindi,
- Application received after last date for receipt,
- For ex-servicemen, date of discharge should not exceed the last date of submission of application.

Reasons for rejection of ineligible / rejected applicants will be recorded clearly on the application form itself by the official / person concerned under his / her signature. Separate lists of (a) fit and (b) rejected candidates with reasons for rejection, will be uploaded on the specified website.

(viii) Applications and important documents will be kept in premises which are secure from fire, theft, damage by dampness / wetting, insects etc.



### **ISSUE OF CALL LETTERS**

- i) Call letters will be dispatched to the candidates for each event separately [Written examination, PET / PMT, Trade test (if applicable), Viva vocé (if applicable) and document verification] at least 4 weeks prior to the written examination and at least 3 weeks prior to other tests. Call letters issued may also be uploaded on website specified in the advertisement. In case of non-receipt of call letter by the candidate, duplicate call letter will be issued by the CSC in whose jurisdiction the examination / test is being held. Nodal CSC shall send soft copy of call letters of candidates to the concerned CSC.
- ii) Rubber stamp of Nodal CSC will be affixed on the application form in a manner that it covers the photograph partially. Call letters which do not bear the stamp of Nodal CSC will be treated as invalid.
- iii) Photographs shall be scanned in colour and printed on the call letter.
- iv) In respect of SC / ST candidates, call letters will include an endorsement for free rail travel from station of residence to station of examination centre and back.
- v) "Instructions to candidates" will be enclosed with call letters, and will include instructions to the candidates to come prepared for PET and for stay at their own expense and arrangement for a few days at the venue. It shall also be specified that the Railways will not be liable to compensate the candidate in any way in case he suffers any injury during PET.

### **RECRUITMENT PROCESS**

The recruitment shall be held in the following phases :

Phase I : Written Examination

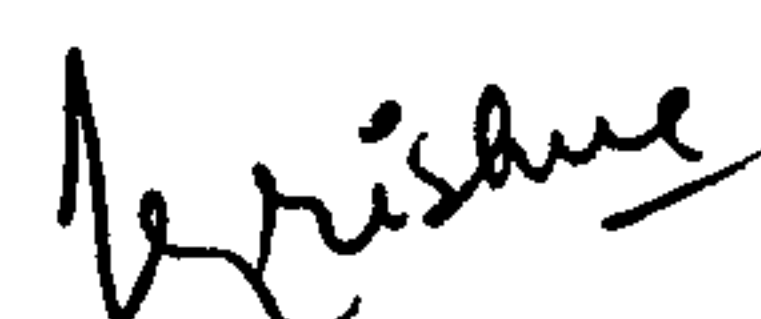
Phase II : Physical Measurement (PMT) and Physical Efficiency Test (PET)

Phase III : Trade test where applicable

Phase IV : Viva-Vocé (where applicable) & Document verification

#### **Phase I : Written Examination : General Instructions :**

- a) Date and time for written examination shall be fixed by Chairman of Central Recruitment Committee in consultation with Nodal CSC.
- b) CSC in whose jurisdiction the examination is being conducted shall fix venues for holding written examination and make all arrangements connected with holding of the written examination.
- c) CSC having jurisdiction over towns / cities in which written examination is being conducted shall be responsible for arranging safe custody of question papers and answer sheets, their transportation, arranging centre in-charges, invigilators, security personnel and other logistic support (vehicles, man-power etc.) and all other facilities required for smooth conduct of examination. Services of RPF officers, teachers / staff of the institution or railway officials may also be utilized as town-in-charge / centre-in-charge / invigilators / supervisors. Services of a reputed private agency may also be taken by CSC for assisting in logistic support for the conduct of written examination.



- d) Nodal CSC shall issue detailed instructions for conduct of written examination and the precautions to be observed, similar to the system followed by RRBs.
- e) Chairman, Central Recruitment Committee will be responsible for the setting of the question paper, printing of Question paper / Answer booklets and evaluation through agency which has experience of handling such assignments. He will arrange for their safe despatch and ensure that they are delivered in time at the city / town to the officer designated to receive the question papers.
- f) Centres for recruitment shall be, as far as practically possible, located in such a manner that candidates from all States and Union Territories get the opportunity to participate.
- g) For convenience in the conduct of examination in different Indian languages, specific centres will be earmarked for the examination in specific languages other than Hindi, English and Urdu (in which examination papers will be available at all centres). Candidates who opt for a particular language will be allocated a centre in the state mentioned against that language in the table given below :

| Sl. | Railways concerned      | States & Union Territories where centres may be located                                                                 | Language Options offered                    |
|-----|-------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 1.  | SR, SWR, SCR,           | Tamil Nadu, Kerala, Karnataka, Andhra Pradesh, Telangana, Goa, A&N Islands, Lakshadweep, Puducherry.                    | Tamil, Telugu, Konkani, Malayalam, Kannada, |
| 2.  | CR, WR, WCR, SECR       | Maharashtra, Gujarat, Madhya Pradesh, Chhattisgarh, Daman & Diu, Dadra & Nagar Haweli.                                  | Marathi, Gujarati                           |
| 3.  | ER, ECR, SER, ECoR, NFR | Bihar, Jharkhand, West Bengal, Assam, Odisha, Sikkim, Manipur, Tripura, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland | Bengali, Oriya, Assamese, Manipuri,         |
| 4.  | NR, NER, NWR, NCR       | Uttar Pradesh, Uttarakhand, Delhi, Himachal Pradesh, Punjab, Haryana, Rajasthan, Jammu & Kashmir, Chandigarh.           | Punjabi,                                    |

- h) At the venue of examination, the officer in-charge of the examination centre shall open the cartons / boxes in the presence of at least two candidates and compare the contents with the packing list. A gazetted officer will be made in charge of each examination centre, and shall be present when the boxes are opened. If there is any discrepancy between the contents and packing list, it should be brought to the notice of Chairman of the Central Recruitment Committee on phone / fax at once.
- i) Invigilators shall themselves sign and also obtain the signatures of two candidates on the seal certificates (on the outside of every carton containing question papers and answer books / OMR sheets) in the examination halls. Candidates shall also write their roll numbers and names in addition to affixing their signatures. Thereafter, he will open the packets and distribute question papers and answer booklets amongst the examinees present in his hall at the fixed time.
- j) Concerned CSC will make available officers and staff required to work as invigilators / supervisors for smooth conduct of the written examination. He will also assist in fixing up examination centres for the test which may be any institution

*Prishu*

having adequate seating capacity. Teachers / Staff of the institution and Railway officials should be utilized as Invigilators / Supervisors.

- k) The seating plan of candidates will be displayed at the entrance of the institution where examination is being conducted, showing the distribution of roll numbers in each room / hall. Roll numbers will also be displayed in front of each room / hall. Provision of drinking water and other facilities as required will be invariably made.
- l) Concerned CSC will ensure suitable seating arrangements including marking of roll numbers of candidates on the desks a day prior to the examination. Seating arrangements will be carefully planned to prevent copying and use of any unfair means. The question paper and answer books shall be distributed in such a manner that adjacent candidates get different sets of question paper. A model seating plan for 24 and 48 candidates is given below :

|   |    |    |  |   |    |    |    |    |    |
|---|----|----|--|---|----|----|----|----|----|
| 1 | 16 | 17 |  | 1 | 16 | 17 | 32 | 33 | 48 |
| 2 | 15 | 18 |  | 2 | 15 | 18 | 31 | 34 | 47 |
| 3 | 14 | 19 |  | 3 | 14 | 19 | 30 | 35 | 46 |
| 4 | 13 | 20 |  | 4 | 13 | 20 | 29 | 36 | 45 |
| 5 | 12 | 21 |  | 5 | 12 | 21 | 28 | 37 | 44 |
| 6 | 11 | 22 |  | 6 | 11 | 22 | 27 | 38 | 43 |
| 7 | 10 | 23 |  | 7 | 10 | 23 | 26 | 39 | 42 |
| 8 | 9  | 24 |  | 8 | 9  | 24 | 25 | 40 | 41 |

- m) Concerned CSC, Centre Incharge / Centre Supervisor and invigilators will ensure that admission of candidates is properly regulated, so that there is no impersonation. Call letters will be checked by invigilators concerned before candidates are allowed to enter the hall / room. No candidate will be allowed to enter the examination hall beyond 10 minutes after commencement of the examination.
- n) Candidates allowed to enter the examination hall / room will be required to fill in the roll call sheets, which will form the basis for the absentees' statement. Signatures and thumb impressions of both thumbs of all candidates will be obtained on an Attendance Sheet as proof of appearing in the written test.
- o) After entering respective halls / rooms, candidates will take their allotted seats. Candidates will be strictly prohibited from bringing into examination halls / rooms any book or part of book, paper, calculator, mobile phones, gadgets of any description; or from communicating with or copying from each other or from communicating with any person outside the examination hall / room. Videography of every hall / room of the centre should be conducted in such a manner that the face of the candidate is captured during the examination to obviate the possibility of impersonation.
- p) Candidates will first check the question paper and answer booklet and if these are found in defective conditions, they will get them exchanged. They will then write their roll numbers and any other particulars as specified, at the appropriate places provided for this purpose and not anywhere else in the question paper or the answer booklet. The candidates must be informed that this shall lead to their disqualification.
- q) After about 15 minutes of the commencement of the examination, the Centre in charge will take a round of each room and collect unused question / answer papers. It must be ensured that no extra question / answer booklet is retained with any invigilator or with anybody else. These surplus question papers and answer booklets will be counted and packed in a separate sealed cover and returned to concerned CSC.

*Signature*

Each such cover will bear a certificate signed by the Centre in charge indicating the number of unused question / answer booklets contained therein.

- r) After about 30 minutes of the commencement of the examination, the Centre in-charge will collect roll call sheets and prepare the absentee statements showing the number of candidates present and absent.
- s) No candidate will be allowed to leave the hall / room till the conclusion of the examination. Candidates will be allowed to take away their question booklets after the examination is over.
- t) After the examination is over, answer booklets / OMR sheets will be brought by each invigilator to the Centre In-charge's room, checked and counted. OMR sheets / answer booklets should be sealed in envelopes mentioning the number of answer booklets in each envelope and despatched as per instructions received from Chairman, Central Recruitment Committee.
- u) Written examination for all categories will consist of multiple choice objective type questions using OMR sheets. It will consist of questions in General Intelligence & reasoning, Arithmetic and General Awareness. Candidates will be required to answer all questions and shall be awarded 01 (one) mark for each correct answer. 1/3 mark will be deducted for each incorrect answer. No mark shall be awarded or deducted for questions not attempted. If two answers are given / bubbled for one question it will be treated as a wrong answer. The answer sheet will be rejected and not evaluated if the Question Booklet No. / Roll No. is not written or wrongly filled / bubbled in the answer sheet.
- v) For Sub Inspectors the standard of examination will be graduation, and for other categories Matriculation.
- w) Keeping in mind the provision for negative marking in the written examination, it will be necessary to obtain 35% marks (30% marks by SC and ST candidates) to qualify in the written test. The following number of questions will be set for different examinations :

|                       | <b>Time<br/>allowed<br/>(In<br/>minutes)</b> | <b>No. of<br/>questions</b> | <b>General<br/>Awareness</b> | <b>Arithmetic</b> | <b>General<br/>Intelligence &amp;<br/>reasoning</b> |
|-----------------------|----------------------------------------------|-----------------------------|------------------------------|-------------------|-----------------------------------------------------|
| Sub Inspector (Exe)   | 90                                           | 120                         | 50                           | 35                | 35                                                  |
| Constable / Ancillary | 90                                           | 120                         | 50                           | 35                | 35                                                  |
| Constable (Band)      | 45                                           | 60                          | 20                           | 20                | 20                                                  |
| Driver Gr III         | 45                                           | 60                          | 20                           | 20                | 20                                                  |

Note: There shall be no written test for the post of Sub-Inspector (Band). The papers will be designed as follows :

> General Awareness : Questions will be aimed at testing the candidate's general awareness of the environment around him and its application to society ; to test knowledge of current events and such matters of everyday observation and experience as may be expected of any educated person. The test will also include questions relating to Indian History, Art & Culture, Geography, Economics, General Polity, Indian Constitution, Sports, General Science, etc.

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> Arithmetic : Questions on Number systems, whole numbers, decimal and fractions and relationships between numbers, fundamental arithmetical operations, percentages, ratio and proportion, averages, interest, profit and loss, discount, use of table and graphs, mensuration, time and distance, ratio and time, etc.

> General Intelligence & reasoning : Questions on analogies, similarities and differences, spatial visualization, spatial orientation, problem solving analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning, etc.

**Phase II : Physical Efficiency Test (PET) and Physical Measurement Test (PMT):**

The qualifying criteria of PET shall be as under :

| Category                   | 1600 mtrs     | 800 mtrs      | Long Jump | High Jump   |
|----------------------------|---------------|---------------|-----------|-------------|
| Sub Inspector (Exe)        | 6 min 30 secs | ---           | 12 ft     | 3 ft 9 inch |
| Sub Inspector female (Exe) | ---           | 4 mins        | 9 ft      | 3 ft        |
| Constable                  | 5 min 45 secs | --            | 14 ft     | 4 ft        |
| Constable female           | ---           | 3 min 40 secs | 12 ft     | 3 ft        |
| Constable Band             | ---           | 3 min 40 secs | 9 ft      | 3 ft        |
| Ancillary Staff            | 5 min 45 secs | ---           | 14 ft     | 4 ft        |
| Driver Gr III              | 6 min 30 secs | ---           | 12 ft     | 3 ft 9 inch |

*NOTE: Ex-servicemen shall be exempted from PET.*

- All candidates who qualify in the written examination for the posts of Ancillary staff, Driver Grade III and Constable (Band) shall be called for PET and PMT. All candidates for SI (Band) will be called for PMT. For other posts, candidates to the extent of 10 times the number of vacancies in each category shall be called.
- PET and PMT shall be conducted by Zonal Sub Committees under the close supervision of the CSC of the Zonal railway / RPSF in whose jurisdiction it is being held. The member who has conducted measurements / tests shall affix his signature to authenticate the result.
- Central Recruitment Committee shall plan dates / block dates for PET and PMT in such a manner that PET and PMT are held at all centres at the same time.
- The work of conducting PET and PMT may be distributed amongst the members by the Chairman of Zonal Sub Committee. No PET or PMT shall be conducted unless three officers of Zonal Sub Committee are physically present.
- Signatures and digital impressions of both thumbs of all candidates appearing for PET and PMT will be obtained. The entire process of PET and PMT will be video-graphed in such a manner that the face and chest number of the candidates are clearly discernible.
- For 1600 / 800 mtrs event only one chance will be given; for the remaining events viz. long jump and high jump, the candidates will be given up to 2 chances each. Use of technology should be preferred for 1600 / 800 metres event. All events are compulsory to qualify.
- Candidates failing in PET shall be sent out of the venue after putting an indelible ink mark on the index finger of the left hand. Their call letters shall be collected.
- PET is qualifying in nature. No marks are to be awarded.
- PET will precede PMT.
- All candidates qualifying in PET will be measured for eligibility with respect to height. Chest

*Signature*

measurements (unexpanded / expanded) will be taken only for males. If a male candidate's unexpanded chest measurement is below eligibility limit, expanded measurement shall not be taken and he shall be treated as disqualified.

- (k) The results of the PET and PMT shall be recorded on the PET Sheet immediately after the tests / measurements.
- (l) Zonal Sub Committee shall prepare a Broad Sheet consisting of columns for Roll no., Name, Father's Name, Category, Date of Birth, Height and Chest (unexpanded/ expanded), 1600 / 800 mtrs run, Long jump and High jump, indicating whether the candidate has qualified. The Broad sheet shall contain names of all candidates called for PET & PMT.
- (m) After completion of the entire PET and PMT process a select list of fit / qualified candidates shall be prepared.

### **PHASE-III : TRADE TEST**

Trade Test shall be held for recruitment to the posts of SI Band, Constable Band, Ancillary Staff and Driver Gr. III.

1. All candidates who qualify in PET and PMT shall be called for Trade Test. Their names should be notified in newspapers / Employment News in ascending order of Roll Numbers.
2. Trade Test shall be held by Zonal Sub Committee fixing date, time and venue in consultation with the Central Recruitment Committee, Nodal CSC and CSC of the zonal railway / RPSF in whose jurisdiction it is being held.
3. Digital impressions of both thumbs of candidates and their signatures will be obtained on an Attendance Sheet as proof of appearance in the Trade Test.
4. Trade Test, to be conducted out of 40 marks, will be the principal determinant for selection to the categories of Sub Inspector (Band), Constable (Band), Driver Grade III and Ancillary staff. Candidates must score a minimum of 40 % (35 % for SC/ST candidates) to qualify for further stages of the selection process.
5. Each page of the record of Trade Test will be signed by each member of the Zonal Sub Committee.
6. Candidates for the categories of Barber, Cobbler, Sub Inspector (Band) and Constable (Band) shall bring their own tools / instruments for their Trade Test.
7. Trade test will consist of the following :

| Sl. | Trade         | Tests                                                                                                                                                                                                                                         |
|-----|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Barber        | Handling of tools, Hair Cutting, Shaving                                                                                                                                                                                                      |
| 2   | Sweeper       | Cleaning of septic tank, Sweeping, Cleaning of toilets, Cleaning of Bathrooms, mopping floor, etc.                                                                                                                                            |
| 3   | Washerman     | Washing, folding and Ironing of clothes.                                                                                                                                                                                                      |
| 4   | Water carrier | (a) Washing & cleaning of vessels, (b) Kneading of Atta and making chapatis, Cutting of vegetables, and (c) Any one of the following: Cooking Rice / Vegetable / Dal / Sambar / Meat / Fish / Kheer.                                          |
| 5   | Gardener      | Any two of the following : (i) Transplantation, (ii) Making grafts, (iii) Maintenance of plants, knowledge of seeds and their sowing season, fertilizers and indigenous manures.                                                              |
| 6   | Tailor        | Any two of the following : (i) Taking measurement and stitching of shorts, (ii) Capability to carry out minor repairs, maintenance & trouble-shooting of sewing machine, (iii) knowledge of tools / machines used in cutting, tailoring, etc. |
| 7   | Cobbler       | Knowledge of shoe repair, Shoe polishing, punching neat holes in leather.                                                                                                                                                                     |

*[Signature]*

Driver Grade-III : Candidates will be asked to (i) make a figure of '8' in reverse gear with a light motor vehicle, and (ii) reverse a heavy vehicle into a designated garage size space only with the help of rear / side-view mirrors. They will also be tested for tyre changing, fuse replacement, checking of various lubricants in the vehicle (steering oil, gear oil, differential oil, brake oil, etc.) and checking of coolant and battery fluid.

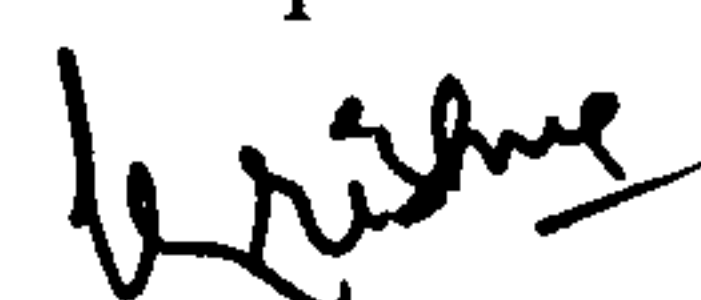
Sub-Inspector Band : All candidates will be tested by the Committee for command and conduct of the band. The candidate should be able to select music, develop performance programme, set musical standard for the group, and play any instrument of his choice from the list of instruments enclosed.

Constable Band : All candidates will be tested by the expert in the Committee on their instrument of choice from the list of instruments enclosed.

Zonal Sub Committee shall prepare a Broad Sheet, of all candidates called for Trade Test, consisting of columns for Roll No., Name, Father's Name, Category, Date of Birth, Height and Chest (unexpanded/ expanded), 1600 / 800 mtrs run, Long jump and High jump, marks scored in the Trade Test and indicating whether the candidate has qualified the Trade Test.

**Phase IV : Viva-Vocé (where applicable) and Document Verification :**

- (a) Viva-vocé will be held only for the rank of Sub-Inspector (Exe). Candidates, not exceeding three times the number of notified vacancies, shall be called for the viva-vocé and document verification.
- (b) For posts other than SI (exe), candidates, not exceeding 1.5 times the number of notified vacancies in that category, shall be called for document verification.
- (c) The following documents in original, as well as their self-attested photocopies, will be required for verification. The call letter should clearly state that use of false certificates will attract criminal prosecution in addition to disqualification of candidature / subsequent dismissal from service if appointed. Chairman of the Zonal Sub Committee will ensure that the following original certificates are verified properly at the time of viva-vocé :
  - (i) Matriculation Certificate as proof of age,
  - (ii) Graduation / Matriculation Certificate as proof of educational qualification,
  - (iii) Caste Certificate (for SC, ST & OBC candidates) in the format prescribed for employment under Central Government,
  - (iv) Discharge Certificate for ex-Servicemen,
  - (v) Two copies of self-attested colour photograph,
  - (vi) No Objection Certificate (NOC) from the present employer in case of serving Govt. Employees,
  - (vii) Domicile certificate where applicable.
  - (viii) Driving License, Trade / experience certificates where applicable.
  - (ix) NCC / Sports Certificates, if any bonus points are claimed.
- (d) Failure to produce required documents will lead to disqualification of the candidate, except for Caste Certificate, in which case the candidate will be treated as unreserved. No extension of time for production of original certificates shall be given, except in cases where the Caste certificate has been produced in a format other than prescribed, or where



any certificate is claimed to have been lost / stolen (claim supported by FIR), in which case the candidate will be allowed a time extension of four (4) weeks.

- (e) Those candidates who do not appear for viva-vocé and document verification will not be considered in the final selection, irrespective of their performance in written examination and PET / PMT.
- (f) Nodal CSC shall issue call letters to candidates to appear for viva-vocé and document verification and notify their Roll Nos. in newspapers / Employment News in ascending order of Roll Numbers.
- (g) Zonal sub-committee conducting viva-vocé / document verification will obtain digital impressions of both thumbs of the candidates and their signatures on an Attendance sheet as proof of their appearance. Finger Print Expert(s) must be engaged at the time of Document Verification to match the finger prints of the candidate obtained during various phase of recruitment with those on the application form.
- (h) Candidates should not be called for viva in order of their merit at written examination, but according to their Roll Nos. or in alphabetical order.
- (i) Viva-Voce for Sub-Inspector (Exe) (10 marks) : Candidates will be interviewed to assess general awareness, powers of comprehension, expression, personality, experience, etc. Marks will be awarded by Zonal Sub Committee generally by consensus. If there is difference of opinion within the committee, the chairman shall record the mean of the marks awarded by different members as the marks obtained. Record of interview will be maintained only in one copy with the Chairperson of the Committee and the members' copies will be destroyed in the presence of the members, immediately after the interview. Record of interview will be signed by Chairperson and all members of the Committee on each page.

In addition, the candidate will be asked to write an essay of around 200 words on any current social, economic or political issue in the language specified in the application form. Candidates will require to obtain 35% marks (30% marks by SC and ST candidates) to qualify in the compulsory essay test. Examiners in the concerned languages will be co-opted for this test, where required.

- (j) Credit will be given to sports-persons (as per list of sports at ANNEXURE 'F') or for having qualified for NCC 'B' & 'C' certificates as follows :

- (i) NCC : Candidates with Certificate 'B' - 01 mark

- : Candidates with Certificate 'C' - 02 marks

- (Maximum bonus marks for NCC certificate shall not exceed 02 marks)

- (ii) Games and Sports :

- Represented university at inter-university sports - 01 mark

- Represented state at inter-state sports - 02 marks

- Represented India at international sports - 03 marks

- Medal winner at national level sports meet - 03 marks

Bonus marks will be awarded separately for each discipline / sports. If a candidate produces more than one certificate in one discipline/ sport, then participation at the highest level will only be considered. Maximum bonus for Games and sports certificate shall not exceed 03 marks.

- (k) Bonus marks will also be awarded to candidates appearing at the time of document verification as under :



- (i) Constable (Exe) : A male candidate whose height is 178 cms or above and female candidate whose height is 165 cms or above shall be awarded 03 bonus marks.
  - (ii) Constable (Band) : 05 marks for Government recognized certificate / Diploma / Degree in music.
  - (iii) Ancillary Staff : 05 marks for Government recognized certificate / Diploma / Degree in the trade for which the candidate is being considered.
  - (iv) Driver Gr III : 05 marks for having successfully passed a Motor Vehicle Course / ITI course related to maintenance of Motor Vehicle of at least one year's duration from an institute run by Central / State Government.
- (l) **A maximum of five (5) bonus marks may be earned by a candidate in the various categories mentioned in paragraphs (j) and (k) above.**

**PREPARATION OF BROADSHEET, INITIAL MERIT LIST AND SELECT PANEL LIST**

- (a) A Consolidated Broad sheet will be prepared for each category, according to roll number, indicating the status and performance of all candidates who were called for Viva-Vocé, where applicable and Document Verification.
- (b) The following chart shows the marks required for inclusion in the initial merit list :

| Category            | No. of marks in<br>Written Examination |                           | No. of marks in<br>Trade Test |                           | Minimum marks<br>required to qualify<br>for consideration in<br>initial merit list | Remarks                                                            |
|---------------------|----------------------------------------|---------------------------|-------------------------------|---------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------------|
|                     | Total                                  | Qualifying                | Total                         | Qualifying                |                                                                                    |                                                                    |
| SI (Exe)            | 120                                    | UR/OBC = 42<br>SC/ST = 36 | 0                             | 0                         | UR/OBC = 45.5 / 130<br>SC/ST = 39 / 130                                            | Includes 10<br>marks of Viva-<br>vocé                              |
| SI (Band)           | 0                                      | 0                         | 40                            | UR/OBC = 16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                          |                                                                    |
| Constable<br>(Exe)  | 120                                    | UR/OBC = 42<br>SC/ST = 36 | 0                             | 0                         | UR/OBC = 42<br>SC/ST = 36                                                          |                                                                    |
| Ancillary           | 120                                    | UR/OBC = 42<br>SC/ST = 36 | 40                            | UR/OBC = 16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                          | Marks of written<br>examination will<br>not count<br>towards merit |
| Constable<br>(Band) | 60                                     | UR/OBC = 21<br>SC/ST = 18 | 40                            | UR/OBC = 16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                          |                                                                    |
| Driver Gr<br>III    | 60                                     | UR/OBC = 21<br>SC/ST = 18 | 40                            | UR/OBC = 16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                          |                                                                    |

- (c) Preparation of SELECT PANEL LIST: A select panel list limited to the number of vacancies for each category will be prepared from the initial merit list after adding the bonus marks obtained by the candidate. A separate select panel list shall be prepared for those selected for RPSF out of those who have applied for RPSF.
- (d) Candidates from SC, ST and OBC categories, selected purely on merit without availing any relaxation available to them, shall be counted against unreserved vacancies. If more than one candidate has obtained the same mark, the one who is senior in age will be placed above the one junior in age. In case the date of birth also happens to be the same they will be placed in ascending alphabetical order (a to z).
- (e) The Central Recruitment Committee shall draw up the proceedings of the entire recruitment process / procedures adopted, and submit it along with the broadsheet and select panel list(s) of empanelled candidates, for the consideration and approval to the competent authority.

*[Signature]*

- (f) Nodal CSC shall expeditiously take a decision on the select panel list received. In case he decides not to approve the proceedings, he shall record the reasons and forward the same to the DG RPF whose decision shall be final.
- (g) The select panel list once approved shall be immediately released and placed on the Indian Railways' official website, published in the leading newspapers and Employment News / Rozgar Samachar.
- (h) Zonal allotment of candidates selected for RPF will be done by DG RPF. Selected candidates will be liable to serve anywhere in India.

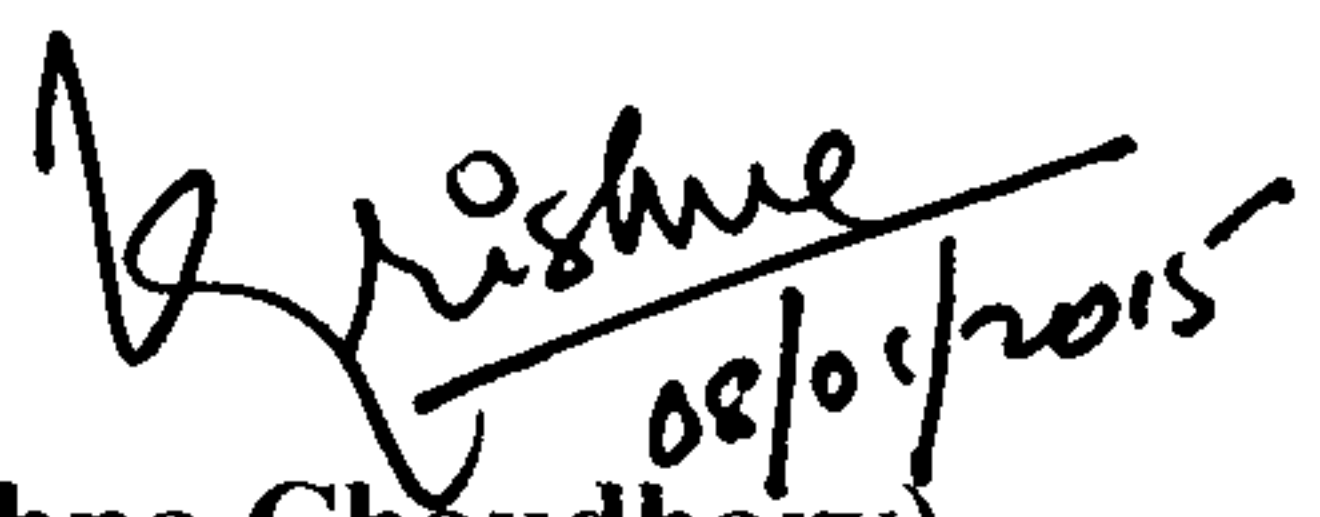
### **GENERAL INSTRUCTIONS**

- (a) Zonal railways and RPSF will project adequate budget in the financial year for conduct of recruitment, based on the number of vacancies.
- (b) Candidates trying to use influence or unfair means will be disqualified.
- (c) Nodal CSC will oversee the entire process of recruitment and deal with all complaints. All Members of Central Recruitment Committee / Zonal Sub-committees will be responsible for correctness of all documents pertaining to selection, which will be prepared carefully to avoid any future complication.
- (d) Alterations / corrections must be avoided. All broadsheets, initial merit list and select panel list must be signed by all members of the Central Recruitment Committee, who will also initial any alterations made therein.
- (e) Chairperson and the members of the Central Recruitment Committee / Zonal Sub-committees will be jointly and severally responsible to ensure that no malpractice or undesirable method is adopted in the recruitment.
- (f) Overall charge for the smooth conduct of recruitment will rest with Nodal CSC, who will standardize the formats of broadsheets and other documents. Zonal Sub-Committees are expected to prepare digital / computerized broadsheets so that the data may be easily stored, retrieved, compiled and used.
- (g) To ensure smooth and uninterrupted process of recruitment, relatives of candidates and Force personnel not associated with the recruitment will not be allowed access to the venues of tests.
- (h) Recruitment will be done in a manner so as to prevent impersonation.
- (i) The recruitment process should be as transparent as possible.
- (j) Invigilators will be strictly briefed to report, to the Chairman Central Recruitment Committee / Zonal Sub Committee, candidates suspected of adopting unfair means, so that such candidates may be disqualified.
- (k) Members of Central Recruitment Committee / Zonal Sub Committee will be entitled to claim payment for examination duties viz. conduct of PET, setting of question papers, examination of answer sheets, invigilation / supervision duty and physical measurement as per rates admissible to Railway officials.
- (l) Progress of recruitment will be intimated to Security Directorate at every stage.
- (m) Chairman, Central Recruitment Committee or Nodal CSC may be contacted for any clarifications.
- (n) A Grievance Redressal Cell will be constituted under the CSC in whose jurisdiction PMT is being held. Candidate must represent within 03 days of the date of the test to the concerned CSC. This must be mentioned in the employment notice and the call

*Signature*

letter for PET and PMT. The Cell will receive and redress grievances of candidates regarding PMT. Details of complaints received shall be recorded in a register indicating action taken. Receipt of the complaint should be promptly acknowledged and the complaint disposed within 2 days by the concerned CSC, whose decision shall be final.

- (o) Entire record of recruitment will be kept preserved by Nodal CSC concerned or an officer designated by him for the purpose. The time limit for disposal of old records shall be as per extant instructions of Railway Board.
- (p) Medical Examination: To speed up the recruitment process, concerned CSCs shall arrange for medical examination of all candidates who appear in the Viva-Vocé (where applicable) and Document Verification. Candidates will be sent for medical examination at railway hospitals. It shall be mentioned in call letters for Viva-Vocé and document verification that this will not guarantee employment.
- (q) Attestation forms may also be sent to candidates along with call letters for Viva-Vocé and document verification, which they should complete and submit at the time of medical examination. Character and antecedent verification of candidates in the Select Panel List will be ensured by CSCs expeditiously before appointment.
- (r) Call letters for Viva-Vocé and document verification of candidates to be recruited against vacancies in RPF will include option forms for zonal allotment.
- (s) DG RPF may modify / alter any of the above instructions to meet circumstantial exigencies.

  
(Krishna Chaudhary)  
Director General RPF

# Annexure 'A'

NOTIFICATION NO. .... DATED ..... Roll No.....  
(for office use only)

APPLICATION FOR THE POST OF SUB-INSPECTOR/CONSTABLE IN

|     |      |
|-----|------|
|     |      |
| RPF | RPSF |

(TICK EITHER OF TWO)

Tick the appropriate box

|      |        |
|------|--------|
|      |        |
| Male | Female |

Category

|    |     |    |    |
|----|-----|----|----|
|    |     |    |    |
| UR | OBC | SC | ST |

COLOUR  
PHOTO

4.5 cm X 3.5 cm

1. (i) Name (In Block Letter ): Shri/Smt./Km. ....  
(As in Matriculation Certificate)

(ii) Father's/Husband's Name: .....  
(As in Matriculation Certificate)

2. Date of Birth Day   Month   Year      
(As in Matriculation Certificate)

3. Whether Ex-Serviceman, Tick ( ) the appropriate box : Yes ☐ No ☐

4. Do you seek age relaxation as (tick (√) the appropriate category given below :

Central Govt. ☐ Resident of Jammu ☐ Widow/Judicially Separated/Divorced ☐  
Employee & Kashmir women not remarried

5. In case of Central Government Civilian Employee :

(a) Post & Organization .....

(b) Length of continuous service .....

6. Details of Bank Draft/Postal Order(s) :

| Name of the Bank/Post Office | No. of Bank Draft/IPO | Date of issue | Value |
|------------------------------|-----------------------|---------------|-------|
|                              |                       |               |       |

7. Full Postal Address (In Block Letters) : .....  
.....  
.....  
.....PIN.....

8. Full Permanent Address (In Block Letters) : .....  
.....  
.....  
.....PIN.....

9. Contact details of the candidate : (i) Phone No. with STD Code :  
(ii) Mobile No. :  
(iii) Email Address :

10. Name of the nearest Railway Station : .....

11. Mention the medium of Examination as per para 8 (B) (a) :

|  |
|--|
|  |
|--|

12. Two Identification Marks :

(a) .....

(b) .....

13. Self Declaration : (The following declaration to be copied below by the candidate in his/her own handwriting.)

"I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect of ineligibility being detected before or after the test/written examination/interview, my candidature will stand cancelled all my claims for recruitment forfeited."

.....

.....

.....

.....

.....

.....

Left and Right Thumb impression of the candidate

|               |              |
|---------------|--------------|
| (Right Thumb) | (Left Thumb) |
|---------------|--------------|

Full Signature of the candidate  
(In English or Hindi (not in capital letters))

Place .....

Date .....

## RAILWAY PROTECTION FORCE FORM OF CASTE CERTIFICATE FOR SC/ST

A Candidate who claims to belongs to one of the scheduled caste or scheduled tribe should submit in support of his/her claim a self attested copy of a certificate in the form given below from the district magistrate of the sub-divisional officer or any other officer as indicated below of the district in which his/her parents (or surviving parents) ordinarily reside and who has been designed by the State Government concerned as competent to issue such a certificate. If both the parents are dead, the officer signing the certificate should be of the district in which the candidate himself/herself reside otherwise than for the purpose of his/her own education. Wherever, photograph is an integral part of the certificate, the RPF would accept only self attested photocopies of such certificates and not any other attested or true copy.

**(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India)**

This is to certify that Shri /Shrimati/Kumari\* \_\_\_\_\_  
Son/Daughter\* of \_\_\_\_\_ of Village/ Town\* \_\_\_\_\_  
in district/Division\* \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_  
belongs to the \_\_\_\_\_ Caste/Tribe \* which is recognized as Scheduled Caste/ scheduled Tribe \* under :-

the Constitution (Scheduled Caste) Order, 1950 \* the Constitution (Scheduled Tribes) Order, 1950 \*  
the Constitution (Scheduled Castes) \*( Union Territories ) Order, 1951\*  
the Constitution (Scheduled Caste)\*( Union Territories ), Order, 1951 \*  
(as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the  
Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal  
Pradesh Act. 1970 and the North Eastern Areas (Reorganization) Act, 1971) and the Scheduled  
Castes, Scheduled Tribes Orders (Amendment) Act 1976.

the Constitution ( Jammu and Kashmir ) Scheduled Castes Order, 1956\*  
the Constitution (Andaman and Nicobar Islands ) Scheduled Tribes Order, 1959 as amended by the  
Scheduled Castes and Scheduled Tribes Orders (Amendment Act, 1976\*)  
the Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962\*  
the Constitution ( Pondicherry ) Scheduled Castes Order, 1964\*  
the Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967\*  
the Constitution (Goa, Daman and Diu ) Scheduled Castes Order, 1968\*  
the Constitution (Goa, Daman and Diu ) Scheduled Tribes Order, 1968\*  
the Constitution (Nagaland) Scheduled Tribes Order, 1970\*

Shri/Shrimati/Kumari\* \_\_\_\_\_ and or his/her\* family, reside(S)  
in village/town\* \_\_\_\_\_ of \_\_\_\_\_  
District/Division\* of the State/ Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_

(with seal of office) State/Union Territory\*

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable. @ Please quote the specific presidential order.

Note :- The term "ordinarily reside (s)" used here with have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* Officers competent to issue Caste/ Tribe certificates:

\*\*District Magistrate/ Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate/Revenue Officers not below the rank of Tehsildar/Sub-Divisional Officer of the area where the candidate and / or his family normally reside(s).

Note: ST Candidates belonging to Tamilnadu State should submit caste certificate ONLY from the REVENUE DIVISIONAL OFFICER

**RAILWAY PROTECTION FORCE**

Proforma for declaration to be submitted by Other Backward Class Candidates along with the application while applying for the posts against Employment Notice No. CEN...../2015 of RPF.....

"I \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ resident of \_\_\_\_\_ Village/Town/City \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ is hereby declare that I belongs to the \_\_\_\_\_ (indicate your sub caste) Community

which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.03.1993 and its subsequent through O.M. No. 36033/3/2004-Estt. (Res/) dated 09.03.2004."

Place:

Date:

Signature of the Candidate

Name of the Candidate

## RAILWAY PROTECTION FORCE FORM OF CASTE CERTIFICATE FOR OBC

### FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA .

This is to certify that \_\_\_\_\_  
 Son/Daughter \_\_\_\_\_ of \_\_\_\_\_ Shri  
 \_\_\_\_\_ of \_\_\_\_\_ Village/Town  
 \_\_\_\_\_ District \_\_\_\_\_ in  
 \_\_\_\_\_ State belongs to \_\_\_\_\_ Community  
 which is recognized as a backward class under :- (indicate the Sub Caste above)

- 1) Resolution No. 12011/68/93-BCC @ dated 10<sup>th</sup> September, 1993 published in the Gazette of India Extraordinary Part -1. Section -1. No. 186, dated the 13<sup>th</sup> September, 1993.
- 2) Resolution No. 12011/9/94-BCC dated 19<sup>th</sup> October, 1994 published in the Gazette of India Extraordinary Part -1. Section -1. No. 163, dated the 20<sup>th</sup> October, 1994.
- 3) Resolution No. 12011/7/95-BCC dated 24<sup>th</sup> May, 1995 published in the Gazette of India Extraordinary Part -1. Section -1. No. 88, dated the 25<sup>th</sup> May, 1995.
- 4) Resolution No. 12011/44/96-BCC dated 6<sup>th</sup> December, 1996 published in the Gazette of India Extraordinary Part -1. Section -1. No. 210, dated the 11<sup>th</sup> December, 1996.
- 5) Resolution No. 12011/68/93-BCC published in the Gazette of India Extraordinary No. 129, dated the 8<sup>th</sup> July, 1997.
- 6) Resolution No. 12011/12/96-BCC published in the Gazette of India Extraordinary No. 164, dated the 1<sup>st</sup> September, 1997.
- 7) Resolution No. 12011/99/94-BCC published in the Gazette of India Extraordinary No. 236, dated the 11<sup>th</sup> December, 1997.
- 8) Resolution No. 12011/13/97-BCC published in the Gazette of India Extraordinary No. 239, dated the 3<sup>rd</sup> December, 1997.
- 9) Resolution No. 12011/12/96-BCC published in the Gazette of India Extraordinary No. 166, dated the 3<sup>rd</sup> August, 1998.
- 10) Resolution No. 12011/68/93-BCC published in the Gazette of India Extraordinary No. 171, dated the 6<sup>th</sup> August, 1998.
- 11) Resolution No. 12011/68/98-BCC published in the Gazette of India Extraordinary No. 241, dated the 27<sup>th</sup> October, 1999.
- 12) Resolution No. 12011/88/98-BCC published in the Gazette of India Extraordinary No. 270, dated the 6<sup>th</sup> December, 1999.
- 13) Resolution No. 12011/36/99-BCC published in the Gazette of India Extraordinary No. 71, dated the 4<sup>th</sup> April, 2000.

Shri \_\_\_\_\_ and / or his family ordinarily reside(s) in  
 the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State.  
 This is also to certify that he / she does not belong to the persons / sections (Creamy layer)  
 mentioned in column 3 of the Scheduled to the Government of India, Department of Personnel and  
 Training O.M. No. 36033/3/2004-Estt. (Res) dated 09-03-2004.

Place \_\_\_\_\_

Date \_\_\_\_\_

### DISTRICT MAGISTRATE, DEPUTY COMMISSIONER ETC.

\*Strike out whichever is not applicable

(With Seal of Office)

NB: (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950. (b) The Authorities competent to issue caste certificate are indicated below: (i) District Magistrate/ Additional Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate) (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officers not below the rank of Tehsildar, and (iv) Sub-Divisional Officer of the area where the candidate and / or his family normally reside(s).

**OBC Certificate should not be older than one year from the date of closure of the Employment Notice.**

**FORMAT OF INCMOE CERTIFICATE TO BE ISSUE ON LETTER HEAD OF ISSUING AUTHORITY  
FOR WAIVER OF EXAMINATION FEES FOR RPF EXAMINATION  
(Economically backward classes only)**

1. Name of the Candidate :

.....

2. Father's Name :

.....

3. Age :

.....

4. Residential Address :

.....

5. Annual Family Income :

.....

(in words and Figures)

6. Date of Issue :

.....

7. Signature :

.....

.....

Name

8. Stamp of

of

Issuing

Authority

:

.....

NOTE: Economically Backward classes will mean the candidates whose family income less than Rs. 50,000/- per annum. The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes.

1. District Magistrate of any other Revenue Officer upto the level of Tehsildar.
2. Sitting Member of Parliament of Lok Sabhas for person of their own constituency.
3. BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme for Izzat MST issue by Railways.
4. Union Minister may also recommend to Chairman/ RPF Recruitment Committee for any person from anywhere in the country.
5. Sitting Member of Parliament of Rajya Sabha for person of the district in which these MPs normally resides.

## **ANNEXURE-F**

1. Flute /Piccolo
2. EB Clarinet
3. Alto Saxophone
4. Tenor Saxophone
5. Tenor/Slide Trombone
6. Brass Slide Trumpet
7. French Horn / Horn
8. Euphonium
9. Cornet
10. Eb Bass
11. Side Drum/ Snare
12. Bass Drum
13. Oboe
14. Cymbal
15. Bagpipe
16. Brass Bass
17. Tuba

**RAILWAY PROTECTION FORCE**

Proforma for declaration to be submitted by Minority Candidates along with the application for the posts against Centralized Employment Notice No ...../2015.

"I \_\_\_\_\_ Son/Daughter of  
Shri \_\_\_\_\_ resident  
of  
Village/Town/City \_\_\_\_\_ District \_\_\_\_\_  
State \_\_\_\_\_ is hereby declare that I belongs  
to the \_\_\_\_\_ (indicate your religion), which is notified as minority community by  
the Central Government.

Place:

Date:

Signature of the Candidate

Name of the Candidate

Annexure - c  
SM-1



भारत सरकार  
रेल मंत्रालय (रेलवे बोर्ड)  
GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)  
\*\*\*

No.2014-Sec (E)/RC-3/42

New Delhi, dated 09.11.2015

The Chief Security Commissioners/RPF  
All Indian Railways,  
RPSF, NWR (Con.),  
WR (Con), RDSO, CORE & KRCL.

The Directors,  
JR RPF Academy, Lucknow &  
RPF Training Centre, Maulali.

DIRECTIVE-34

Sub: Procedure for recruitment in RPF/RPSF.

Ref: This office letters of even number dated 07.01.2015, 08.01.2015 and dtd. 19.06.2015.

\*\*\*\*\*

Directive-34 is hereby modified to the following extent:-

In the meeting of Committee of Secretaries held on 14.09.2015 at Cabinet Secretariat communicated vide Letter No. 501/1/4/2014-CA.V, dtd. 21.09.2015, it has been decided that interview will be dispensed with for all Group 'C' and Group 'D' (which are now reclassified as Group 'C') posts. Interview should also be discontinued for non-gazetted posts of Group 'B' category.

In response to the above decision, it has been decided that there shall be no interview (viva-voce) for RPF/RPSF Group 'C' recruitment from the date of issuance of this letter. Relevant instructions contained in Directive-34 may be treated as deleted and marks allotted for Interview (Viva-Voce) should be treated as nullified. There shall be no provision for on-online application as well as on-line written examination for Constable (Exe.), Constable (Band), Ancillary and Driver Grade III.

1081-  
10/11/15  
Date of Issue

Accordingly table of Para (b) under sub-head 'PREPARATION OF BROADSHEET, INITIAL MERIT LIST AND SELECT PANEL LIST' at page (xiv) of Directive-34 shall be as under-

| Category         | No. of marks in Written Examination |                           | No. of marks in Trade Test |                         | Minimum marks required to qualify for consideration in initial merit list | Remarks                                                                                                      |
|------------------|-------------------------------------|---------------------------|----------------------------|-------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
|                  | Total                               | Qualifying                | Total                      | Qualifying              |                                                                           |                                                                                                              |
| SI (Exe)         | 120                                 | UR/OBC = 42<br>SC/ST = 36 | 0                          | 0                       | UR/OBC = 43.75/125<br>SC/ST = 37.5/125                                    | --                                                                                                           |
| SI (Band)        | 0                                   | 0                         | 40                         | UR/OBC=16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                 | --                                                                                                           |
| Constable(Exe)   | 120                                 | UR/OBC = 42<br>SC/ST = 36 | 0                          | 0                       | UR/OBC = 42<br>SC/ST = 36                                                 | --                                                                                                           |
| Ancillary        | 120                                 | UR/OBC = 42<br>SC/ST = 36 | 40                         | UR/OBC=16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                 | For Ancillary, Constable (Band) and Driver Gr. III marks of written examination will not count towards merit |
| Constable (Band) | 60                                  | UR/OBC = 21<br>SC/ST = 18 | 40                         | UR/OBC=16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                 |                                                                                                              |
| Driver Gr III    | 60                                  | UR/OBC = 21<br>SC/ST = 18 | 40                         | UR/OBC=16<br>SC/ST = 14 | UR/OBC = 16<br>SC/ST = 14                                                 |                                                                                                              |

For Sub-Inspector Recruitment-

- Application forms shall be accepted online only and **there shall be no off-line option.**
- Call letters will be dispatched through e-mail and posted on the net, SMS alerts will also be sent to the applicant. **There will be no issue of call letters in physical form.** An indicative advertisement regarding date of tests and instructions for download/printing of call letters for written/document verification, may also be issued in the national and regional news papers.
- After submission of online application form, it can be corrected/edited by using registration number and password, for this candidate shall require to pay an additional fee of Rs. 100/-. Correction/modification can be made till last date of submission of application. Software should be developed accordingly.
- Application fee/Correction fee would be collected through SBI/Public Sector Banks/Post Office. List of such banks should be indicated in advertisement.

This modification will have prospective effect from the date of issuance of this letter.

*Rajiva*  
(Rajiva Ranjan Verma)  
DG/RPF  
09/11/15

Copy to:

- The Secretary General, AIRPFA, Room No. 549, Rail Bhawan.
- DIG/P&TS, Railway Board for updating railways website.

*B/C*

*sl 214374* *09/11/15*

भारत सरकार  
रेल मंत्रालय (रेलवे बोर्ड)  
GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)  
\*\*\*

No.2014-Sec (E)/RC-3/42

New Delhi, dated 11.11.2016

Chief Security Commissioner/RPF  
All Zonal Railways, RPSF, CORE, RDSO, ICF, KRCL, NWR (Const.)

IG-Cum -Director,  
JJR RPF Academy/LKO

IG-Cum- Director/RPF/TC/MLY

**DIRECTIVE – 34 (AMENDMENT)**

**Sub: Procedure for recruitment in RPF/RPSF.**

Ref.: This office letter of even number dated 09.11.2015, 28.01.2016 & 09.02.2016.

Vide Board's letter under reference it was mentioned that - since interview (viva-voce) has been dispensed from the recruitment of Non-Gazetted staff of RPF/RPSF, provision for calling 1.5 times candidates for Viva-Voce/document verification separately contained in Directive-34 treated as deleted. All formalities related to documents verification and awarding bonus marks etc. of all PET/PMT qualified candidates shall be conducted just after PET/PMT by the same committee.

In continuation to the above, the matter was reviewed and modified as - *All formalities related to documents verification and awarding bonus marks etc. of all PET/PMT qualified candidates shall be conducted just after PET/PMT by the same committee. Further qualified candidates in PET/PMT, up to 1.5 times of the vacancies notified, shall be called for Medical examination.*

The candidates have to qualify in medical category B-I as prescribed in IRMM. Sending for medical examination shall not guarantee employment and does not reflect that the candidate has been included in the select list and the same may also be incorporated in the Call Letters issued at appropriate stage.

This has the approval of DG/RPF.

*Renu 11/11/16*  
(Renu P. Chhiber)  
DIG/R&T  
Railway Board

Copy to :

✓ CSC/SCR - In reference to their Letter No. X/P.564/Con. Mahila/Rec./2015 dated 27.09.2016 for further necessary action.

✓ DIG/P&TS is requested to upload on website please.