



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004

No. P-HQ/CON/452/MECH-70%/e-68025/521

Dated: 07/07/2022

AGM, CME, CRSE, CMPE & CSO/SECR, SDGM/SECR
SECRETARY TO GM/SECR, DRM/BSP, R & NGP
CWM/WRS/R Dy. CME/WS/MIB & Dy. CMM/GSD/R
AWPO/WRS/R, AWPO/WS/MIB,
CPO/SER/GRC & CPO/ ECoR/BBS

Sub:- Selection for formation of a panel of AME/AWM (Group-'B') against 70% vacancies of Mechanical department (6th Cycle)

1. It is proposed to conduct a selection for formation of panel to fill up Two (02) Group "B" vacancies of AME/ AWM against 70% DPQ (6th Cycle), PB 2 Rs.9300-34800, Grade Pay Rs.4800 (VI-PC)/ (Pay Matrix Level-08 of VII PC) from staff having lien in SEC Railway, who may submit their clear written willingness / unwillingness to participate in the above selection. The final zone of consideration and exact date of written test will be intimated later.

Post	Vacancies			
	UR	SC	ST	Total
AME/ AWM (Group-B)	01	00	01	02

2. **Eligibility Criteria:** Group "C" Technical senior supervisors, including running staffs of Mechanical department (for running staff equated stationary grade, vide RBE No.92/2015) working in grade /scale Rs.5000-8000/- (Vth PC)/ PB-2 Rs. 9300-34800/- with Grade Pay Rs. 4200 (VI PC) / in Level 6 of VII PC & above in pay matrix (including non-fortuitous service rendered in the corresponding pre-revised grade pay) with 03 years of non-fortuitous service, as on **23/06/2022** are eligible to appear in the Selection, in terms of (RBE No.46/2010), circulated under SECR's Estt. Rule No. 55/2010 and R.B.E. No. 216/2019, circulated under SECR's Estt Rule No. 359/2019.
3. A combined provisional integrated seniority list of **Technical senior supervisors** including running staff i.e Loco Pilots (Mail/Exp/Pass/Goods drivers) of eligible senior subordinates of Mechanical department of this Railway, who are eligible to appear in the selection is enclosed as **Annexure-"A" (Main List)**. A standby list, in the order of seniority, is also enclosed as **Annexure-"B"**, which will be considered based on unwillingness submitted of those eligible candidates who are included in **Annexure "A"**, if any. Prospective candidates are advised to peruse the lists carefully. The eligible candidates are directed to provide relevant information as mentioned in **Annexure-C**, duly certified by the controlling officer and forwarded by concerned Personnel Officer after verifying the same. Further whose name is not included in the said list may also represent through respective controlling officer and concerned personnel officer as per columns indicated in

the format as in **Annexure "C"** by 20/07/2022. While forwarding the names Controlling officers/ respective Personnel officers should ensure that particulars mentioned are verified and certified as correct. The consolidated statement as per **Annexure-D** of such candidates along with the individual applications should be forwarded by the concerned Personnel Officers to this office as per the time limit prescribed in **Para (5)** of this letter. In case any candidate is found ineligible for the above selection at any stage, his candidature will be summarily rejected. It may be ensured that the applications of candidates working under Construction Organization should be submitted through Dy.CPO/Con/Bilaspur.

4. In case any candidate is on leave or on deputation to other Railways/ Units or on sick list, the Controlling Officer concerned should send necessary advice or inform to the authority under whom he is working or the medical authority /home address, as the case may be, and obtain clear acknowledgement to this effect.
5. In terms of extant instructions, eligible candidates whose names are borne in the provisional integrated seniority list should submit their willingness or unwillingness by **27/07/2022** to the concerned Personnel Officer as per the entries in **Annexure 'C'** and the same should be sent in a consolidated statement as per proforma enclosed in **Annexure 'D'** by the concerned Personnel Officer to the office of PCPO/Gaz/Bilaspur on or before **04/08/2022** along with the individual applications. **It may be noted that for those in scale of Rs.6500-10500/- (Vth PC)/ G.P. Rs.4600/- (VIth PC) / Level-7 (7th PC) and above, seniority in grade Rs.6500-10500/- (Vth PC) will be counted, in terms of extant rules based on willingness received, final zone of consideration list of candidates to be called for the written examination will be prepared.**
6. In terms of Para 8.8 of Master Circular No.68, Date: 08/07/2019, employees constituting the field should be advised individually of the proposed selection with the clear stipulation, that they should on receipt of the notice, submit their clear written willingness /un-willingness to take up the selection. For this purpose, each individual notice should have a counterfoil, which should be returned by the employees within a week of receipt indicating clear willingness or un-willingness to take the selection. The notice should carry a clear indication that it is the employee's responsibility to submit his/ her willingness / un-willingness to take up the selection, and any failure to respond to the same and in providing the required intimation within the time prescribed therefore will be treated as un-willingness on his/ her part to take up the selection. Depending on the position of un-willingness reported or non receipt of any intimation, employees from the **standby list (Annexure-B)** would be called to the extent necessary for taking up the selection.
7. It shall be the duty of the concerned Personnel Officers to cross verify the authenticity of the entries made in the application by the employees before consolidating and forwarding the applications to this office. Where employees figuring in enclosed list have not indicated clear willingness or unwillingness to appear in the selection, suitable remarks accordingly may be indicated against such employees while forwarding the consolidated list to this office. The final zone of consideration will be decided on the basis of 4 X formula (i.e. Four times the number of vacancies) in order of seniority amongst the willing & eligible candidates from out of lists in **Annexure "A" and "B"**, which may be further extended to the extent of number of such candidates in the normal zone of consideration who have failed twice in earlier selections as per the extant rules.

8. The pre-selection coaching for a period of 3-4 weeks to the reserved community candidates (SC/ST) should be arranged by the Executive side i.e. PCME/SECR. This training is treated as mandatory and refusal, if any, should be taken in writing. On completion of pre-selection coaching, requisite completion report should invariably be sent to the PCPO (Gaz)/SECR.
9. The concerned controlling officers/ Personnel officer should ensure that the ACRs/APARs for the last five years, complete in all respects, duly updated Service Records and Personal File of the candidates appearing in the selection are kept ready so as to ensure their prompt submission to PCPO (Gaz)/SECR as and when called for.
10. This is the 6th Cycle of (Gazetted) Group "B" Selection for Mechanical Department being notified in S.E.C.Railway. It is made clear that employees concerned should clearly satisfy themselves regarding their eligibility, in terms of grade, length of non-fortuitous service and holding lien in S.E.C.R. Provisional consideration of selection based on available records will not preclude summary debarring/ disqualification of ineligible candidates at any later stage.
11. It may be noted that this post (AME/ AWM) is a safety category post, and accordingly candidates are required to qualify the prescribed medical fitness before appearing in viva-voce. Without medical fitness certificate, candidates will not be eligible for attending viva- voce.
12. Objective and scheme of Examination: The examination aims at comprehensive assessment of knowledge of the candidates and is essentially aimed at testing their professional ability. The examination will consist of - (i) Written Examination, and (ii) Viva-voce (with prior Medical fitness test). The scheme of written examination as contained in Railway Board's letter No. E(GP)2018/2/31 Dated 19.03.2019 (RBE No. 53/2019) are mentioned below, in brief.

12.1 As per the scheme introduced vide Board's RBE No. 53/2019 and Master circular No.68, Date:08/07/2019, the written examination shall comprise of one paper which shall have 100 % Objective type Multi choice Questions, only. The paper will be of 100 marks and the distribution will be as under:-

- | | |
|---|------------|
| a) Technical Subject including Official Language policy | : 70 marks |
| b) Establishment and financial rules | : 30 marks |
| c) Qualifying marks | : 60 marks |

NOTE: There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for every wrong answer.

12.2 Candidates qualifying in the written examination will be subjected to viva-voce test, which shall have following distribution of marks against various heads :

Viva-voce	Maximum marks	Qualifying marks
1. Record of Service	25	30 marks (including minimum 15 marks in Record of service)
2. Viva-voce	25	

However, the candidates qualifying for viva-voce will have to pass the prescribed medical examination before appearing in the viva-voce.

13. In terms of para 10.5 of Master circular No.68, Date:08/07/2019, no syllabus has been prescribed for the Group-B 70% DPQ written examination. However, an indicative syllabus for the post of ADME/AWM (Group-B) 70% of professional subject, establishment and Finance rules etc. for written test is enclosed in **Annexure-E**, which may be circulated widely among the all concerned. It may be noted that this syllabus is indicative and not necessarily exhaustive.

14. The notification is also available in this Railway's website- <http://www.secr.indianrailways.gov.in/Recruitment-HQ-Gazetted> Section. All unit-Incharge and concerned Personnel Officers shall ensure that the notification is given wide publicity and also pasted in the Notice board.

Please acknowledge receipt

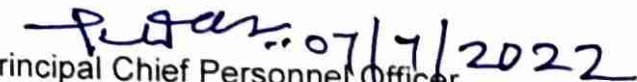
Encl: As above


07/07/2022
(Neeraj Anand)

Deputy Chief Personnel Officer(Gaz)
for Principal Chief Personnel Officer

Copy forwarded for information and necessary action to:

1. DG/NAIR/VADODARA
2. Sr.DPO/ DPO /BSP,R &NGP,
3. Sr DME/BSP,R,NGP & Sr DME(DLS)R ,NGP
4. All Personnel Department Officers/HQ/SECR
5. GS/DPMRMU/BSP, GS/AISC-ST/Association/BSP.
6. NOTICE BOARD


07/07/2022
for Principal Chief Personnel Officer

MAIN LIST (ANNEXURE-A)

EQUATED WITH GP RS.4600/- FOR 70% GROUP-B SELECTION IN MECHANICAL DEPARTMENT										
Sl. No.	Name(Sri/Smt)	Comm.	Design.	Div./ Unit	Present GP/ LEVEL	DOB	DOA	DOP in GP Rs 4200 (Level-6)	DOP in GP Rs 4600 (Level-7)	Effective Date of Seniority (Equated with date of GP 4200/- in case of Running Staff in 4600/-)
1	IndraChandra Singh Gohiya	SC	CLI/D/MIB	NGP	4600	14/07/1966	18/03/1986	27/04/1991	21/09/1997	27/04/1991
2	B S PATEL	UR	SSE/R	DLS/R	Level-7	29/01/1964	22/04/1987	01/07/1989	01/03/1993	01/03/1993
3	K A Niazi	UR	CLI/D/MIB	NGP	4600	13/06/1964	13/07/1988	16/10/1994	22/11/2005	16/10/1994
4	Chandra Shekar Rai	UR	CLI/D/MIB	NGP	4600	31/07/1966	07/07/1988	08/11/1994	06/08/2004	08/11/1994
5	Jagdish Prasad Uikey	ST	CLI/D/MIB	NGP	4600	15/05/1969	12/01/1994	28/01/1999	04/03/2013	28/01/1999
6	M S THAKUR	ST	SSE/R	DLS/R	Level-7	15/06/1968	18/08/1998	--	18/08/1999	18/08/1999
7	RAJENDRA PRASAD	ST	SSE	WRS/R	Level 7	20/01/1965	12/01/1988	12/01/1990	17/08/2000	17/08/2000
8	C.M. PRAKASH BECK	ST	SSE(C&W)	BSP/CME/HQ	4600	03/12/1971	01/02/2000	NA	06/02/2001	06/02/2001
9	BHANU SHANKAR BELCHANDAN	UR	SSE/C&W/ PPVD/BIA/R	R	Level-9	08/11/1964	09/07/1986	09/07/1988	23/04/1997	23/04/1997

STAND BY LIST (ANNEXURE-B)

EQUATED WITH GP RS.4600/- FOR 70% GROUP-B SELECTION IN MECHANICAL DEPARTMENT										
1	SUBRATA KUMAR DAS	SC	SSE/R	DLS/R	Level-7	01/11/1962	11/01/1990	09/04/1990	14/09/1998	
2	Goutam Nandy	UR	CLI/D/MIB	NGP	4600	15/04/1968	27/02/1993	28/01/1999	04/03/2013	14/09/1998
3	Ramesh Dhoke	SC	CLI/D/MIB	NGP	4600	16/06/1967	28/01/1994	28/01/1999	05/03/2008	28/01/1999
4	Babulal Dharapure	UR	CLI/D/MIB	NGP	4600	20/08/1969	23/08/1994	28/02/1999	12/02/2015	28/01/1999
5	PRAVEEN KUMAR	SC	SSE(C&W)	BSP	4600	06/04/1969	09/02/1991	30/07/1993	08/05/1999	28/02/1999
6	Rakesh H Moundekar	ST	SSE	HQ	Level- 7	15/05/1973	29/02/2000	NA	24/02/2001	08/05/1999
7	Nand Lal Thakre	ST	SSE	HQ	Level- 7	24/01/1966	01/03/2000	NA	01/03/2001	24/02/2001
8	Shrikant Nimje	ST	SSE	HQ	Level- 7	01/09/1967	06/08/1992	10/08/1994	10/08/2001	01/03/2001
9	PANCH RAM	ST	CLI /DSL	HQ	4600/-	22/08/1966	18/06/1996	14/03/2002	24/10/2008	10/08/2001
										14/03/2002

South East Central Railway

ANNEXURE-'C'

Paste a
photograph
duly attested

PROFORMA for AME/AWM 70% DPO

1	Name	
2	Father's Name	
3	Present Designation/Station/ Unit	
4	Community (UR/SC/ST)	
5	Lien holding Railway	
6	Date of Birth	
7	Date of appointment	
8	Designation in which initially appointed and scale (Rs.)	
9	PF NO:	
10	Present scale (Vth PC) / Grade Pay (VIth PC) / Pay Level (7 th PC)	
11	Date of Regular Promotion or appointment in scale Rs. 5000-8000 (5 th PC), PB-2 Rs. 9300-34800, with GP Rs. 4200/- (6 th PC)/ Pay Level 6 of (7 th PC)	
12	Date of Regular Promotion or appointment in scale Rs. 6500-10500 (5 th PC), PB-2 Rs. 9300-34800, with GP Rs. 4600/- (6 th PC)/ Pay Level 7 of (7 th PC)	
13	Length of non-fortuitous service in scale Rs. 5000-8000 (5 th PC), PB-2 Rs. 9300-34800, with GP Rs. 4200/- (6 th PC)/ Pay Level 6 of (7 th PC) as on 23/06/2022 or in scale Rs. 6500-10500/- (5 th PC), PB-2 Rs. 9300-34800 + GP Rs. 4600/- (6 th PC)/ Pay Level-7 of (7 th PC) as on 23/06/2022	Year..... Month..... Days.....
14	Any DAR case is pending or otherwise	
15	Willing/ Unwilling	
16	Mobile No.:	

Signature of the candidates

Signature of the immediate supervisor forwarding application Office seal & Date:

Forwarded to controlling officer

Signature of Controlling Officer with seal

Forwarded to Headquarter

Forwarded to Dy.CPO(GAZ)/SECR/BSP. The particulars given by the employee against column No.1 to 16 have been scrutinized and found correct as per the service record and the above named employee is eligible/ not eligible to appear for the selection for the post of AME/ AWM (Gr.B) against 70% quota in Mechanical Department and it is certified that no Adhoc or fortuitous service has been taken in to account for computing the eligibility as on **23/06/2022**. In case any variation in the service particulars this office shall be held responsible.

Signature and name with official stamp of
Controlling Officer i.e. Personnel Officer
of concerned Divn./ Unit

PROFORMA - 70% (AME/ADME)**ANNEXURE "D"**

1	2	3	4	5	6	7	8	9
Sr.No	Name	Present Designation/Station	Lien	Community (UR/SC/ST)	Date of birth	Date of appointment & designation, grade to which appointed	P F No	Qualification

10	11	12	13	14	15	16
Present Grade/Scale	Date of regular promotion in present Grade/scale	Regular promotion in scale GP Rs.2400/-, GP Rs.4200/-, Should be equated with as given below (NOTE)	Regular promotion/ appointment in scale Rs. 6500-10500/- (5 th PC) (pre-revised)/ GP-4600/- (6 th th PC) Level-7 (7 th PC)	Present grade Regular/ Ad-hoc	Remarks Eligible/ Not eligible	Willing/ Unwilling

Signature of controlling officer/
Concerned Personnel Officer

NOTE: Comparison of grades of running staff with those of stationary staff for the purpose of promotion/ selection to Group 'B' posts, in terms of Estt. Rule No.133/2015, circulated vide Board's letter No. E(GP) 2005/2/87, **RBE No. 92/2015**, Date:18.08.2015, may strictly be followed while forwarding the applications of employees.

Designation	Scale of Pay Applicable (VI CPC)	Scale of Stationary Post to which should be equated (VI CPC)
Loco Pilot (Mail/Exp.)	PB-2 + GP Rs. 4200+ 1000 addl. allowance	PB-2 + GP Rs 4600
Loco Pilot (Passenger)	PB-2 + GP Rs. 4200 + 500 addl. allowance	PB-2 + GP Rs. 4600
Loco Pilot (Goods)	PB-2 + GP Rs. 4200	PB-2 + GP Rs. 4600
Loco Pilot (Shunting) I (NF)	PB-2 + GP Rs. 4200	PB-2 + GP Rs. 4200
Loco Pilot (Shunting) II	PB-1 + GP Rs. 2400	PB-2 + GP Rs. 4200
Sr. Asstt. Loco Pilot (NF) (80%)	PB-1 + GP Rs. 2400	PB-1 + GP Rs. 2400
Asstt. Loco Pilot (20%)	PB-1 + GP Rs. 1900	PB-1 + GP Rs. 2400

Syllabus for AME/AWM(Group "B")against 70% selection in MECHANICAL DEPARTMENT

1. GENERAL

- 1.1 General Arithmetic (Higher Secondary Standard)
- 1.2 Corrosion & Prevention
- 1.3 Hand Tools, Power Tools, Advantages of Modern Tools
- 1.4 Air Brakes and Vacuum Brakes
- 1.5 Roller Bearings
- 1.6 Centre Buffer Couplings, Screw couplings and side bearers.
- 1.7 Accident-related activities, eg supervisor's joint observations, cause analysis, possible role of factors other than those relating to Mechanical department.

2. PROFESSIONAL (As relevant to Streams. viz C&W/Loco/Workshops)

- 2.1. Types, Characteristics of Locomotives & Rolling Stock, Maintenance Schedules & Practices.
- 2.2. Maintenance Depots, such as Sick Lines, ROH depots, Coaching Depots, Loco Sheds - Organization and Management.
- 2.3. Train Examination and IRCA Rules for C&W.
- 2.5. Technical familiarity including Rejection Limits / Criteria with Components / Assemblies / Systems in use on Locomotives and Rolling Stock.
- 2.6. Industrial Safety related Practices.
- 2.7. Train Safety Related Practices. :
- 2.8. Trouble-Shooting, i.e. Brake Binding, Warm Box, Spring Breakages.
- 2.9. Reporting and Investigation of Coaching / Wagon / Loco failure on line.
- 2.10. Workshop Practice and Manufacturing Processes.

3. FINANCE & ACCOUNTS

- 3.1 Classification of Expenditure
- 3.2 Canons of Financial Propriety
- 3.3 Stages of Budget
- 3.4 Accountal of Material, Dead Stock Register Accounts & Audit Inspection of Field Units, Audit Notes.

4. ESTABLISHMENT & PERSONNEL

- 4.1 Attendance, Drawal of Salary Bills, Leave Records, Correlation of all Three.
- 4.2 Entitlement of Staff / Supervisors under Pass & Medical Attendance Rules.
- 4.3 Selections and Trade Tests.
- 4.4 Staff Welfare, Role of Welfare Inspectors, Handling of Staff Grievances
- 4.5 Railway Service Conduct Rules, D&A Rules
- 4.6 Importance of Peaceful Industrial Relations, Recognized Unions and Associations, PNM.

IMPORTANT NOTE: 10% of the total marks (i.e. 15 marks out of 150) will be on official language rules and polices, though answering the same will not be mandatory.

