



दक्षिण पूर्व मध्य रेलवे
South East Central
Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.)

No: P-HQ/WeL/350/SBF/21-22/190

Date: 04.04.2022

अपर महाप्रबंधक

समस्त विभागाध्यक्ष/विभागाध्यक्ष, मुख्य प्रशासनिक अधिकारी(निर्माण)

समस्त मण्डल रेल प्रबन्धक/बिलासपुर, रायपुर, नागपुर

मुख्य कार्यशाला प्रबन्धक/वै.रि.शा./रायपुर

मुख्य कार्यशाला प्रबन्धक/मोतीबाग कार्यशाला/नागपुर

दक्षिण पूर्व मध्य रेलवे

कर्मचारी हित निधि अधिसूचना सं 02/2021-22

Staff Benefit Fund Notification No.02/2021-22

विषय:- वर्ष 2021-22 में क्षेत्रीय कर्मचारी हित निधि से अराजपत्रित दिव्यांग और बधिर /मूक/अंध/मानसिक रूप से कमजोर रेल कर्मचारियों/बच्चों को वित्तीय सहायता एवं विपत्ति अस्वस्थता आदि के लिए आवेदन।

Sub:- Grant of financial Aid to handicapped employees and deaf/dumb/blind/differently able wards from central staff Benefit Fund for the year 2021-22.

Application are invited from Non-Gazetted Railway employees of SECR under your control for considering /grant of financial assistance from CSBF against the following heads:-

A. Grant for relief distress, sickness, etc:

- Staff Benefit Fund provides financial relief to railway employees and their dependent wards/spouse who are cancer patient.
- Staff Benefit Fund provides financial relief to railway employees and their dependent wards/spouse who are kidney patient.
- Staff Benefit Fund provides financial relief to Railway employees who are on leave without pay due to sickness & having no leave (LAP or LHAP) in his /her credit.
- The period of sickness leave/RMC (without pay) should not be less than 01 month. The period of sickness should be covered by proper unfit certificate issued by a Railway Doctor only.
- In case of medical de-categorized staff, unemployment certificate should be submitted.

B. विकलांग और बधिर/मूक/अंध/मानसिक रूप से कमजोर/बच्चों को वित्तीय सहायता:

Financial Aid to handicapped employees and deaf/dumb/blind/differently able wards:

- In order to assist disabled Railway employees and disabled wards of Railway employees Staff Benefit Fund provides financial relief to such Railway employees for the following:
 - Providing prosthetic instruments to orthopedically handicapped Railway employees and wards. Providing good quality hearing aids, speech processor, etc.
 - Providing software for visually challenged employees/wards.
 - Assistance required for occupational up gradation/training needed.
- Certificate of Distt. Medical Board/Civil surgeon duly checked/certified by Railway Medical officer must be enclosed.
- The benefit of the scheme will be given to dependent brother/sister also.
- The medical officer who will promptly transmit the same with the recommendations to the secretary of respective Divisions/WS SBF Committee.
- The Railway medical officer should invariably mention the nature of illness/disability.

Division/Units are required to send individual application with all necessary documents to HQs office. They should send consolidated statement separately from item No. A & B of all eligible applicants (sorted out in ascending order of pay i.e lowest pay to highest pay in separate sheets) in the following format.

[Signature]

04.4.22

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(2)

Sl No.	Name of the Empl.	PF No.	Desig .	Grade pay (as per 6 th CPC)	Working under/Dept/office	Divn /unit	Name of the Ward/staff requiring assistance	Type of deformity/disability/illness	Assistance required for	Any asst.received from other sources/SBF
1	2	3	4	5	6	7	8	9		

Before recommending the names to CSBF committee, it is the responsibility of Sr.DPO/Dy.CPO/AWPO of Division/WS/Office to verify the authenticity/eligibility criteria/claims/vouchers/Certificates and satisfy themselves in all aspect with regards to eligibility and genuineness of staff for such assistance from CSBF.

The Grants/payments under different Heads from CSBF are subject to availability of fund and at the discretion/decision of CSBF committee, which is final. Hence it is clearly mentioned in the notification that mere submission of applications for assistance from SBF does not ipso-facet entitles staff to be considered for such assistance.

Sr.DPO/Dy.CPO(CON)/AWPO's are requested to send the soft copy of the consolidated statement also (in MS-Excel) to HQ office i.e Dy.CPO/HRD or in CD/pen-drive. The consolidated statement of applicants after scrutiny (as per notification) **Should reach this office on or before 13.05.2022 positively.**

The application form & details of the scheme can be downloaded from www.secr/indianrailways.gov.in website.

Applicant should submit their applications on or before 04.05.2022 to their respective HQ/Unit/Divn only in prescribed format as per proforma enclosed. Application received after 04.05.2022 will not be entertained under any circumstances.

Encl: Performa of application.

(Ashok Sharma)

04.4.22

Dy. Chief Personnel Officer (HRD)
For, Principal Chief Personnel Officer

Copy forwarded for information and necessary action for wide publicity among the staff to

- Sr.DPO/BSP,R,NGP,Dy.CPO(CON)/BSP,AWPO/WRS/R,AWPO/WS/MIB/NGP,APO/GSD/Raipur
- Dy.CPO(GAZ),Dy.CPO(HQ),SPO(RP),,Principal/MDZTI, Chairman/RRB & RRC Sr.RBA/HQ
- GS/SECRM/BSP, ZS/AISCSTREA/BSP,ZS/SECROBCEA/SECR/BSP
- Notice board & All concerned.

For, Principal Chief Personnel Officer

S.E.C Railway

Application for assistance from CSBF for the year 2021-22

Dy. CPO(HRD), Dy. CPO(Con)/BSP

Sr. DPO/BSP/R/NGP

AWPO(WRS)/R, APO(GSD)/R, AWPO(MIB)/NGP

South East Central Railway

Sub:- Application for assistance developing occupational skills of PH/Differently able wards of staff and /or staff from central staff Benefit Fund for the year 2021-22

1	Name of employee	
2	PF No. & Aadhar No.	
3	Designation	
4	Grade Pay (6 TH CPC)	
5	Working under/Deptt.	
6	Divn Unit	
7	Mobile No.	

Details of employee/ward/spouse for which assistance required:-

1	Name of the staff/wards/spouse requiring assistance	
2	Relation with employee	
3	Type of deformity/disability/illness/PH/Differently able (Enclosed certificate from Rly Doctor)	
4	Assistance required for (describe) (i) Wheel chair, medicinal help/software/aides/any other (ii) Occupational up gradation/training needed and approximate cost(enclosed certificate)	
5	Whether any assistance received from any other sources/SBF towards it. If yes please indicate the details of receipts	

Declaration:-

" I hereby that the particulars given above are correct and I shall be liable to disciplinary action if any of them is found incorrect even after getting the award money and then amount received shall be also be refunded/ recovered from my salary etc and shall be liable for D&A action.

Your faithfully,

Date-----

Place-----

Forwarded to the chairman - Divisional/workshop CSBF Committee and Secretary/CSBF Committee/HQ's office, S.E.C. Railway.

Date-----

Signature of forwarding officer

Place-----

Office seal/stamp