464039/2022/O/o Dy. CCM/FS/HQSECR

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No.TC-I/2019/101/1 (3318665) New Delhi, dt.14.01.2022

General Manager
All Zonal Railways

Sub: e-RD: Dispensing with physical submission of Forwarding Note
Ref: Rates Master Circular/e-RD/2019/0 and its amendments

Please refer to Para 8.0 of Rates Master Circular/e-RD/2019/0 regarding procedure on completion of loading wherein customer has to submit Forwarding Note physically.

The matter has been examined and it has been decided that customer will show e-Forwarding Note, in place of submitting physical Forwarding Note, as per the modified guidelines given below-

EXISTING GUIDELINES	MODIFIED GUIDELINES
8.0 PROCEDURE ON COMPLETION OF LOADING On completion of loading, the e-demand customer shall attach with the Forwarding Note, a printed and signed copy of the document received by him in acknowledgement of successful registration of demand. Unless and until, the document is submitted to the Goods Clerk, RR shall not be prepared for that e-Demand in FOIS Application.	**8.0** PROCEDURE ON COMPLETION OF LOADING On completion of loading, the e-Demand customer or his/her agent will show the e-Forwarding Note and the document received by him in acknowledgement of successful registration of demand on his/her mobile/laptop/tablet to the Goods Clerk. Unless and until, the e-Forwarding Note and the document are shown to the Goods Clerk, RR shall not be prepared for that e-Demand in FOIS Application. CRIS/FOIS will ensure that the standard format of Forwarding Note is captured as e-Forwarding Note in the system and when customer places e-Demand it may be mandatory for the customer to select the Declaration Part and tick the same as a token for agreeing. An additional field may be included in the e-Forwarding Note where customer may fill in any information as per the requirement of railway administration (e.g. undertaking for standard bags of uniform size, etc.). CRIS/FOIS will enable preservation of e-Forwarding Note in the system upto the prescribed preservation period with an option to retrieve the same by CGS as and when required.

14.01.2022

464039/2022/O/o Dy. CCM/FS/HQSECR

The above guidelines will come into force w.e.f. 01.02.2022.

This issues in consultation with Traffic Transportation and with the concurrence of Finance Directorate of Ministry of Railways.

(Atul Kumar)
Dy. Director/Rates-I
Railway Board

No.TC-I/2019/101/1 (3318665) New Delhi, dt.14.01.2022

Copy to:

1. **Pr. Financial Adviser**, All Zonal Railways
2. **Dy.C&AG(Rlys)**, Room No.222, Rail Bhavan, New Delhi

14.01.2022

for **Member (Finance), Railway Board**

No.TC-I/2019/101/1 (3318665) New Delhi, dt.14.01.2022

Copy to:

1. **Pr. Chief Commercial Manager**, all Zonal Railways
2. **Pr. Chief Operations Manager**, all Zonal Railways
3. **Managing Director**, CRIS, Chanakyapuri, New Delhi-21.
4. **Chief Admn. Officer**, FOIS, Camp: CRIS, Chanakyapuri, New Delhi.
5. **MD, KRCL**, Belapur Bhavan, Sector-11, CBD Belapur, Navi Mumbai-400614.
6. **Director General**, National Academy of Indian Railways, Vadodara.
7. **General Secy**., IRCA, New Delhi.
8. **Director, IRITM**, Vill-Kanausi, Manaknagar, Lucknow-226011

(Atul Kumar)
Dy. Director/Rates-I
Railway Board

Copy for information:

CRB, M(O&BD), M(Fin.), Railway Board
AM(C), AM(T), AM(R), PED(TT/M), PED(Vig.), PED(Accts), EDTC/R, EDFM, ED(CC), ED(PG), EDTT(S), EDTT(F), ED(Coal), EDFC, EDVT, OSD/MR, Railway Board
TC(R), TC(CR), F(C), TT-III, Railway Board

SOUTH EAST CENTRAL RAILWAY

Office of the
Principal Chief Commercial Manager
Bilaspur 495004 (C.G)

Rates Circular No. 11(G)/2022

No. C/SECR/BSP/FS/e.RD/Policy/ Date: 17.01.2022

All CSMs, SMs, CGSs /CGSs & Siding Clerks, Weigh Bridge Clerks. All CCIs, CIs of SECR.
Copy for information and necessary action to:
DRMs: SECR/Bilaspur, Raipur , Nagpur.
Sr.DCMs, Sr.DOMs: SECR/ Bilaspur, Raipur, Nagpur, Commercial Control: SECR/ Bilaspur, Raipur , Nagpur:
ARMs/AARMs: SECR/BIA, KRBA, RIG, SDL, BRJN, G & BRH. Principal Director of Audit/SEC Railway/Bilaspur.
PCOM,CFTM , PCME,PFA PCE, PCEE, SDGM and CPRO: SECR/BSP.
FA&CAO/(T), Dy.FA&CAO(T), Sr. AFA(TA): SECR/BSP.

Sub: e-RD : Dispensing with physical submission of Forwarding Note.

Ref: Dy. Director/Rates-I, Railway Board's letter
No.TC-I/2019/101/1/(3318665) dtd.14.01.2022

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उपर्युक्त विषयक रेलवे बोर्ड के पत्र संख्या: Dy. Director/Rates-I, Railway Board's letter No. TC-I/2019/101/1/(3318665) dtd.14.01.2022. dtd. (Corrigendum No.03 to Rates Master Circular /e-RD/2019/0) आपके सूचनार्थ एंव आवश्यक कार्यवाही हेतु संलग्न है।

All concerned staff please note and act accordingly.

Encl: As above

Digitally Signed by Anupam Dutta
Date: 18-01-2022 12:10:36
Reason: Approved

(Anupam Dutta)
Asst.Commercial Manager (HQ)
For, Principal Chief Commercial Manager
South East Central Railway, Bilaspur