



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004
No: P-HQ/Wel/350/SBF/Scholarship/20-21/8180 Dated: 04.12.2020

अपर महाप्रबंधक,
समस्त विभागाध्यक्ष, मुख्य प्रशासनिक अधिकारी (निर्माण)
समस्त मंडल रेल प्रबन्धक / बिलासपुर, रायपुर, नागपुर
मुख्य कार्यशाला प्रबन्धक/ वै.रि.शा./ रायपुर; मुख्य कार्यशाला प्रबन्धक/ मोतीबाग कार्यशाला / नागपुर
दक्षिण पूर्व मध्य रेलवे

कर्मचारी हित निधि अधिसूचना सं.01/2020

SBF Notification No.01/2020-21

बिषय: वर्ष 2020-21 में कर्मचारी हित निधि से अराजपत्रित रेल कर्मचारियों के बच्चों को तकनीकी/

व्यवसायिक छात्रवृत्ति प्रदान करने हेतु आवेदन ।

Sub: Grant of Technical /Professional Education Scholarship to the wards of Staff from Staff Benefit Fund for the year 2020-21.

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Applications are invited from Non-Gazetted staff of SECR under your control, to consider/grant of Technical /Professional Education Scholarships from SBF under the following Heads as detailed below:

Technical /Professional Education Scholarships:-

- Scholarship for Higher Technical/Professional education for wards of staff who are in "Grade pay of above ₹ 2400/- (6th CPC) for all Non Gazetted Railway employees".
- Scholarship for Higher Technical/Professional education of "female" children/wards of staff who are in grade pay up to ₹ 2400/-(6th CPC) .
- Scholarship for Higher Technical/Professional education of "male" children of staff in grade pay up to ₹ 2400/- (6th CPC).

Eligibility for scholarship:

- Technical /Professional Education means** Science courses leading to a Degree in Computer (MCA) ICWA, CA, MBA or a degree or diploma in Medical science, Veterinary Science, Computer Science & various branches of the Engineering including Agriculture Engineering and Management Course conducted by the recognised institutes/university.
- Minimum duration of such courses should be 04 (FOUR) years for degree and 03 (THREE) years for diploma of regular duration.** However, BHMS & Hotel Management Technology, minimum 03 years Degree is conducted from recognized Institutions. A certificate from Principal/Head of the Institution should be attached as per prescribed proforma.
- Medical Courses** – The degree course covered under the scheme are MBBS, BDS, B.Pharma, BHMS, BUMS, Aurvedic/Unani, Homeopathic, Veterinary Science and Dairy Technology and Bio-Technology and B.SC (Nursing) of **MINIMUM 04 YEARS DURATION.**
- Engineering Courses** – The degree courses under the scheme are Master in Computer Application (MCA), Civil, Mechanical, Electronic, Telecommunications, Textiles, Chemical, Aeronautical, Marine, Architecture, Automobiles, Agriculture, Engg. & Environment Planning, Information technology, ICWA/CA/MBA and Bio-Technology.
- Diploma Courses** – The diploma courses under the Scheme are of **three years duration of regular Technical/Professional course** such as Mechanical, Civil, Electrical, Sanitary, Hotel-Management, Catering, Environment Technology, Computer Engineering, I.T.
- Part time / Correspondence courses are not covered under the scheme.**
- Educational scholarship "up to 12th standard education" will not be entertained.**

(viii) An employee can draw only one scholarship for one child/ dependent brother or sister at a time.

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- (ix) During the drawl of Scholarship of one child, if any other child /dependent get admission to Degree/Diploma Course; it is optional for the employee to continue the Scholarship of the first child or to apply for a fresh scholarship for the second child.
- (x) It may be ensured that no application of the staff be entertained who has already been granted scholarship/assistance from any other sources/ organization for the above purpose during the year or to them who are governed under educational assistance rule.
- (xi) For educational assistance study course being done by the wards should be clearly mentioned and necessary educational certificates from Heads of Institution should be enclosed as proof.
- (xii) The applicant should submit necessary certificate of their ward of last exam passed/failed. If the student fails in any Semester/year or gets re-admission in another College/Institute, it should be mentioned in the application form at Slr. 8(a),(b) & (c).
- (xiii) **Divisions /Units are not required to send individual applications to HQs office. They should send only consolidated statement of all eligible applicants** (sorted out in ascending order of pay i.e lowest pay to highest pay in separate sheets) in the following format duly signed by the Chairman- Division /WS CSBF Committees and Sr.DPO/Dy.CPO/AWPO concerned:-

Sl. No.	Name of the Employee	PF No.	Designation	Grade Pay (as per 6th CPC)	Working under/ Dept/ Office	Divn/ Unit	Name of the Student ward	Course of study
1	2	3	4	5	6	7	8	9

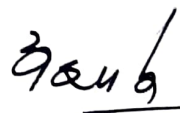
N.B. - Before recommending the names to CSBF, it is the responsibility of Sr.DPO/Dy.CPO/ AWPO/APO Division/WS/office to verify the authenticity/ eligibility criteria/ Claims/ Vouchers / Certificates and satisfy themselves in all aspect with regards to eligibility and genuineness of staff for such assistance from ZSBF.

The Grants /payments under **Technical/Professional education** Heads from ZSBF are subject to availability of fund and at the discretion / decision of CSBF committee, which is final. Hence it is clearly mentioned in the notification that mere submission of applications for assistance from SBF does not ipso-facto entitles staff to be considered for such assistance and get sanctioned with such.

Sr.DPOs/Dy.CPO/AWPO are requested to send the soft copy of the consolidated statement also (in MS-Excel) to HQ office i.e. SPO (HRD)/BSP, in CD/pen-drive. The consolidated statement of applicants after scrutiny (as per notification) should reach to this office on or before **15.01.2021 positively.**

Applicant should submit their applications on or before 08.01.2021 to their respective HQ/Unit/Divn only in prescribed format with all necessary enclosures (**Bonafied certificate & fee receipt of year 2020-21 and current month salary slip of employee**) only. Application received after **08.01.2021** will not be entertained under any circumstances. The details of application is available in website address <http://www.secr.indianrailways.gov.in> [Homepage> about us> Departments > Personnel> Welfare Activities]

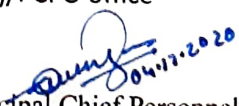
Encl: Proforma of application.


(Ashok Sharma) 04.12.20

Sr. Personnel Officer (HRD)
For, Principal Chief Personnel Officer

Copy forwarded for information & necessary action for wide publicity among the staff to:-

- Sr.DPOs/BSP,R,NGP; Dy.CPO(Con)/BSP; AWPO/WRS/R; AWPO/WS/MIB/NGP; APO/GSD/Raipur
- Dy.CPO(Gaz.), SPO(RP), SPO(HQ), APO (HQ)/APO(Bills), Chairman-RRB, RRC/BSP; Principal/MDTC, Sr. RBA/HQ
- GS/SECRM/BSP; Z.S/AISCSTREA/BSP; Z.S/SECROBCEA/SECR/BSP, Ch.OS (P)/PCPO office
- Notice Board & All concerned


For, Principal Chief Personnel Officer

S.E.C.Railway

Application for Technical /Professional Education Scholarship from SBF for the year 2020-21

SPO (HRD), Dy.CPO (Con)/BSP;

Sr.DPO/BSP, R, NGP;

AWPO (WRS)/R; AWPO (MIB)/NGP;

APO (GSD)/R;

South East Central Railway

Sub: Application for Grant of Technical /Professional Education Scholarship from Staff Benefit Fund for the year 2020-21.

1	Name of Employee	
2	PF No. & Aadhar No.	PF No. _____ Aadhar No. _____
3	Designation	
4	Grade Pay (6th CPC)	
5	Working under/Deptt.	
6	Divn/Unit	
7	Mobile No.	

Details of Technical/Professional courses of ward:-

1	Name of the student	
2	Relation with employee	
3	Name of College / Institute, presently studying	
4	Name of Course of study (enclosed bonafide certificate for year 2020-21 issued by Principal/Head of Institute)	
5	Duration of the course (Year/Semester)	
6	Last Examination passed	
7	Expenditure incurred for present studies (enclosed self attested fee receipts)	
8	(a) Name of College/Institute studied earlier (if any) (b) Duration of course (year/semester), if applicable (c) Reason for leaving earlier college/ Institution (if applicable)	

Declaration :

"I hereby declare that the particulars given above are correct and I shall be liable to disciplinary action if any of them is found incorrect even after getting award and then amount received shall be also be refunded/ recovered from my salary etc, and shall be liable for D&A action.

Yours faithfully,

Date : _____

Place: _____

Signature of the Applicant

Forwarded to the Chairman/Secretary - Divisional/Workshop SBF Committee and Secretary/SBF Committee/HQ's office, S.E.C.Railway.

Date : _____

Place: _____

Signature of forwarding officer
Office seal / Stamp