

South East Central Railway

**Office of the
General Manager**

Correction Slip no. 12 to MODEL SOP-2018 for SECR

Sub: Amendment in item no. 7(d) of Model SOP-2018 Part 'B' Medical Matters.

Approval of General Manager is hereby communicated to amendment in item no. 7(d) of Model SOP-2018 Part 'B' Medical Matters. The following re-delegation is for the period of 03(three) months only.

Existing:

Sr.No.	Nature of Powers	PCMD, other HQ officers & MD (Zonal Hospital)	DRM, CWM(SAG)&SAG Officers in independent charge of divisional/sub-divisional/Workshop /PU hospitals	SG/JA Grade of Officers Divisional/ Sub Divisional/ Workshop Hospital In-charges	Sr. Scale and Asst. Scale Officers	REMARKS
7	(d) Emergency purchase for items of medical stores like instruments, appliances, surgical dressing, X-Ray films etc. and equipment repairs.	PCMD Up to Rs. 5 lakhs per case MD (Zonal Hosp)/SAG Up to Rs. 50,000/- per case SG/JA Grade Up to Rs. 20,000/- per case	CMS/CMO Up to Rs. 50,000/- per case	Up to Rs. 15,000/- per item.	Nil	1.Prior finance concurrence not necessary. No quotations are required up to Rs. 20,000/- per item. However, past purchase records to be consulted for verifying rate reasonability and prior approval of SAG officers should be taken for such purchase without quotation. 2.Normal procurement process for purchases above Rs. 20,000/-

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Revised:

Sr.No.	Nature of Powers	PCMD, other HQ officers & MD (Zonal Hospital)	DRM, CWM(SAG)&SAG Officers in independent charge of divisional/sub-divisional/Workshop /PU hospitals	SG/JA Grade of Officers of Divisional/ SubDivisional/ Workshop Hospital In-charges	Sr. Scale and Asst. Scale Officers	REMARKS
7	(d) Emergency purchase for items of medical stores like instruments, appliances, surgical dressing, X-Ray films etc. and equipment repairs.	PCMD Up to Rs. 5 lakhs per case MD (Zonal Hosp)/SAG Up to Rs. 50,000/- per case SG/JA Grade Up to Rs. 20,000/- per case	DRM- Full Powers. (Note: (i) DRMs will nominate a Nodal officer from Stores department to monitor procurements pertaining to COVID-19. (ii) This provision will also include purchase and repair of Ventilators and stitching of PPE Kits. (iii) Concurrence of proposals and vetting of requisitions/POs will be done by the associated finance (DFM/Sr.DFM) and sanctioned by DRMs. (iv) All procurements made under this special delegation given to DRMs may be separately maintained and the DRMs may personally convey the same on monthly basis to PFA & GM for information.) CMS/CMO Up to Rs. 50,000/- per case	Up to Rs. 15,000/- per item.	Nil	1. This power is valid for 11.04.2020 to 10.07.2020. No quotations are required up to Rs. 20,000/- per item. However, past purchase records to be consulted for verifying rate reasonability and prior approval of SAG officers should be taken for such purchase without quotation. 2. Normal procurement process for purchases above Rs. 20,000/- Authority: RB Ir.no.2020/AC-I/6/COVID dt.01.04.2020 & RB Ir.no.2020/AC-I/6/COVID dt. 08.04.2020.

It has concurrence of PFA/SECR.

No.DGM/G/SECR/MSOP-2018/015/

Bilaspur, dt.d. 11.04.2020

Copy for information and guidelines to:

- Secretary /SECR for kind information of GM.
- AGM/SECR.
- All PHODs/CHODs(including Construction)
- DRMs/BSP, R and NGP.
- CWM/R, CWM/MIB/NGP.
- PDA/SECR/BSP

Dy. General Manager (G)

(Saket Ranjan)