



दक्षिण पूर्व मध्य रेलवे  
SOUTH EAST CENTRAL RAILWAY  
मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ.ग.)  
HEAD QUARTER, PERSONNEL DEPARTMENT, 1<sup>ST</sup> FLOOR,  
GM'S OFFICE, BILASPUR (C.G.) 495004

**OFFICE ORDER-GAZ/24/2024 DATE: 08.01.2024**

WITH THE APPROVAL OF GENERAL MANAGER, THE FOLLOWING ORDER PERTAINING TO PERSONNEL DEPARTMENT IS ISSUED:-

**SHRI MAHENDRA KUMAR SHARMA, AWPO/WS/MIB** [POST SRL-420; POST CODE: 07RC8P007], IS DETAILED TO LOOK AFTER THE FULL CHARGE OF DUTIES OF **APO-I/NGP** [POST SRL-424; POST CODE-07RC7P002] IN ADDITION TO HIS OWN DUTIES TILL SMT. SWETHA HARSHAD KUMAR CHHORIYA, APO-I/NGP JOINS BACK (PRESENTLY ON MATERNITY LEAVE) OR POSTING OF APO-I/NGP WHICH EVER EARLIER.

**NOTE:**

1. THE DATE ON WHICH THE ABOVE CHARGE ASSUMED MAY BE ADVISED TO THIS OFFICE TOGETHER WITH THE CHARGE REPORT FOR RECORD.
2. CHARGE ASSUMING OFFICER SHALL ENSURE THAT HANDING OVER/TAKING OVER NOTE IS RECORDED BY HIM IN TERMS OF ESTABLISHMENT SRL. NO. 10/2015 DATED 13.01.2015, WHILE RELINQUISHING THE CHARGE. THE CONCERNED CONTROLLING OFFICER MAY KINDLY ENSURE THE SAME.
3. THE ABOVE ARRANGEMENT IS MADE IN TERMS OF TERMS OF PARA 645 (A) OF INDIAN RAILWAY ESTABLISHMENT MANUAL (VOL-I).

*(Signature)*  
**( PRADEEP MISHRA )**

DY. CHIEF PERSONNEL OFFICER (GAZ)  
FOR PRINCIPAL CHIEF PERSONNEL OFFICER

NO. P-HQ/GAZ/e-30014/PERS/46

DATE: 08.01.2024

COPY FORWARDED FOR INFORMATION AND NECESSARY ACTION TO:

1. SECRETARY (E)/RAILWAY BOARD.
2. AGM, PCPO, SDGM, PFA, CPO (IR), ALL PHODS/CHODS/SECR.
3. SECRETARY TO GM, DGM (G), DY.CPO (HQ)/SECR.
4. CAO/CON/BSP, DY.CPO/CON, FA&CAO/CON.
5. CWM,AWPO/WRS/R, CWM,AWPO/MIB/NGP
6. DRM, SR.DPO, SR.DFM/BILASPUR, RAIPUR & NAGPUR.
7. GAZ CADRE FILE, OFFICE ORDER FILE.
8. GS/SECRMC, SECROBCEA, AISCSTREA.
9. OFFICER CONCERNED

*(Signature)*  
FOR PRINCIPAL CHIEF PERSONNEL OFFICER