



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTERS PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004

NO.P-HQ/NGC/503/P/OS-14/E-67456

Date: 24.11.2023

Notification No.23 /2023

Sub:- Filling up the vacancy of Sr. Clerk-cum-Typist (66.67% DPQ), in Pay Matrix Level-5, in Personnel Department/HQ.

It is proposed for filling up 06 vacancies of Sr. Clerk-Cum-Typist, in Pay Matrix Level-5, against 66.67% DPQ, in Personnel Department/HQ. The break-up of vacancies is as under:-

Community	UR	SC	ST	Total	PwBD			
					a-LV	b	c	d&e
Vacancies	04	01	01	06	01	00	00	00

1. ELIGIBILITY AND SERVICE CONDITIONS OF STAFF:-

Staff, who have put in a minimum of 02 years service as Jr. Clerk-cum-Typist, are eligible for promotion as Sr. Clerk-cum-Typist subject to seniority and passing of requisite Type writing test, as per extant provisions.

(Authority: PCPO/SECR's Estt Rule No- 302/2019)

2. PROCEDURE FOR SUITABILITY:-

- The category of Sr. Clerk-cum-Typist, Level-5, is classified as Non- selection post, hence staff is to be called in 1:1 ratio. The vacancy is to be filled up by seniority-cum-suitability.
- Suitability will be adjudged by written examination (CBT) followed by scrutiny of service record and D&A clearance.

(Authority: Estt. Rule No. 302/2019, 200/2009 & 196/2011)

3. PROVISION OF RESERVATION:-

(a) The conditions set out by the Hon'ble Supreme Court in the matter of Jarnail Singh Vs. Lachhmi Narain Gupta for extending reservation in promotion to SCs/STs has been complied viz Quantifiable data has been collected in the cadre of Office Superintendent Roster is also maintained in due compliance of the judgment of the Hon'ble Supreme Court in the case of R.K. Sabharwal Vs. State of Punjab.

(b) The above suitability is provisional subject to final outcome of judgment of Hon'ble Supreme Court, in the matter of Jarnail Singh & others Vs. Lachhmi Narain Gupta & others.

(Authority:- Estt. Rule No. 66/21, 123/22,

& PCPO/SECR's letter No. P-HQ/RUL/105/2(E-86359), Dt. 03.02.2023.)

(c) This post is identified for PwBD category in terms of Estt. Rule No. 168/2022. Accordingly, one vacancy is reserved of PwBD(Low Vision).

(Authority: Estt. Rule No. 54/19 & 168/2022)

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4. STAFF UNDER ZONE OF CONSIDERATION:

The following staff, working as Sr. Clerk, are coming under zone of consideration for promotion to the post of Office Superintendent, Level-6, in Personnel Deptt/HQ:-

S. No	Name (Shri/ Smt)	Design	Unit/ Off	Community	Remarks
1	Rajkamal Chaudhary	Jr. Clerk-cum-Typist	Persl/HQ	UR	Eligible
2	Suryakant Tamaskar	Jr. Clerk-cum-Typist	Persl/HQ	SC	Eligible
3	Vijay Kumar Choukse	Jr. Clerk-cum-Typist	RRB/BSP	SC	Eligible
4	Akhilesh Giri	Jr. Clerk-cum-Typist	Persl/HQ	UR	Eligible

Since, no PwBD (LV) candidate is available in the feeder grade (Jr. clerk-cum-Typist), one vacancy reserved for PwBD (LV) will remain unfilled.

5. WRITTEN EXAMINATION DATE & VENUE

Written examination (CBT) is scheduled to be held on 11.12.2023, at 03 PM at CBT Center (DRM complex), Bilaspur division.

6. NOTIFYING TO THE STAFF

The controlling officer/supervisor shall give wide publicity of this notification to all eligible staff of Personnel Department/HQ and the notification should be displayed at conspicuous places. It should be the responsibility of senior Subordinate/Supervisor to complete the formality in this respect.

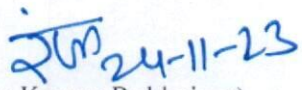
7. LAST DATE FOR SUBMISSION OF REPRESENTATION / OBJECTION (IF ANY):

(a) Representation/ objections against eligibility list may be submitted to their respective Branch officer on or before **01.12.2023** and Branch Officer will be forwarded all such representation to this office on or before **04.12.2023** in a consolidated manner along with covering letter to this office, failing which, it shall be presumed that there is no representation against the eligibility list.

(b) The notification also available on SECR website- <http://www.secr.indianrailways.gov.in>

Link of the Home page:

**Home → Recruitment/News/Press Release → Recruitment → HQ
→HQ Notification**


(Ranjan Kumar Rukhaiyar)
Asstt. Personnel Officer (HQ)
for Principal Chief Personnel Officer

Copy for information and necessary action to :-

CPO/Adm, Chairman/RRB/BSP, APO/Bills/HQ,