



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004

No. P-HQ/CON/452/1/MD/AHO/179

Dated 11.11.2020

PCMD, MD/CH/BSP, CHD, CPO (A), SDGM/SECR
DRM/BSP, R, & NGP, CMS/ BSP, R, NGP/SECR.

Sub: Selection for formation of a panel of [01-'SC'] post of Assistant Health Officer (Gr 'B') in scale PB-2 Rs. 9300-34800+GP Rs. 4800/- of Medical department.(4th Cycle).

Ref: (1) This Office letter No. P-HQ/CON/42/1/MD/AHO/188 Dated 25.11.2019.
(2) This Office letter No. P-HQ/CON/42/1/MD/AHO/45 Dated 28.02.2020.

1. In continuation of this office letter under reference (1) above, willingness/Unwillingness form eligible Group-'C' employees i.e. Chief Health & Malaria Inspector of Medical department having lien in S E C Railway were called for selection for formation of a panel for one (01-SC) post of Assistant Health Officer (Group-'B') in scale PB-2 Rs. 9300-34800 +GP Rs. 4800/-new pay matrix Level-08 (7th PC).

The competent authority has decided to conduct the written examination for the said selection on **11.12.2020(Friday) at 11.00 hrs. in the GM's Conference Hall (3rd floor) Zonal Headquarters Office Building, from 11:00 Hrs. to 13:00 Hrs.**

2. A provisional list of eligible and willing candidates (at Roll No. 01 to 07) is enclosed as **Annexure- 'A'**. (Number of candidates being called for the zone of consideration for 01 vacancy will be 05 in order of seniority and this has further extended by the number of candidates to the extent of such candidates in the normal zone of consideration who have failed twice (i.e. 02 candidates twice failed) in earlier selections, thus total (05+02=07) candidates were considered vide paras No. 08, 8.2, 8.3, 8.4, 8.5, and 8.6 of Master Circular No. 68.

3. In case any candidate is found ineligible for the above selection at any stage, his candidature will be rejected. Candidates may be directed to report to the Presiding officer on the scheduled date at the venue half an hour before commencement of the examination with proper identification memo. The format of identification memo is enclosed as **Annexure -'B'**. It may be noted that individual identification memo should be given to each candidate.

4. In case any candidate is on leave or on deputation to other Railways/Units or on sick list, the controlling officer concerned should send necessary advice to the authority under whom he is working or the medical authority as the case may be an acknowledgement obtained. This may be ensured to avoid any representation at a later date.

5. Sr.DPOs/DPOs/SPOs/APOs concerned should ensure that the ACRs/APARs for the last five years, complete in all respects, of the candidates who have volunteered for the above examination and their updated SRs are available with them for transmission to Dy CPO(Gaz) on short notice.

6. This is the fourth round of selection for the Group 'B' posts of Assistant Health Officer on S E C Railway. It is made clear that employees concerned should clearly satisfy themselves regarding their eligibility, in terms of grade, length of non-fortuitous service and holding lien in S.E.C.Railway etc. Provisional consideration for selection, based on available records, will not preclude debarring/disqualification of ineligible candidates summarily, at any stage, on detection of discrepancy.

7. The pre-selection coaching for a period of 3-4 weeks to the reserved community candidates has already been imparted by the willing candidates vide MD/CH/BSP letter No. CMS/Med/BSP/AHO/59/1659 Dated 31.08.2020.
8. The Syllabus for the post of Assistant Health Officer (Group-.'B') for written test is enclosed in Annexure-,'C'. This syllabus is indicative and not necessarily exhaustive.
9. Any omissions/discrepancies notified in **Annexure 'A'** may be brought to the notice of this office immediately, on or before 18.11.2020. After expiry of the said date no representation will be entertained.

The notification is also available in SEC Railway's web site [http\\www.secr.indianrailways.gov.in](http://www.secr.indianrailways.gov.in).

Encl: As above



(M.Babu Abdul Khadeer)
Dy Chief Personnel Officer (Gaz)
for Principal Chief Personnel Officer.
Dated 11.11.2020.

No.P-HQ/CON/452/1/MD/AHO/ 179

Copy forwarded for information and necessary action to:

1. Secretary to GM/SECR, for information please.
2. PS to AGM/SECR, for information please.
3. Sr.DPO/BSP, R &NGP,
4. Sr. DMO/ BSP, R, NGP, G, ITR
- 5.WPO/WRS/R, WPO/MIB
5. GS /SECRMC, SECRPOA, & AISC/STRE Association/BSP
6. Notice Board.



for Principal Chief Personnel Officer.

ANNEXURE-"A"

List of willing and eligible candidates as per integrated seniority of Health & Malaria Inspector in scale PB-2 Rs. 9300-34800+GP Rs. 4600/-

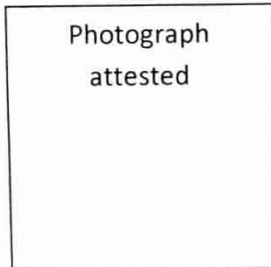
S N	Name (S/Shri)	Co m	Design STN	Scale/GP	DOB	DOA	DOP in GP Rs. 4600/-	Remarks
1	RAJAN BIRDA	SC	CHI/BSP	GP-4600	02-Dec-60	11.08.87	29-07-97	Willing
2	SANJEEV MESHARAM	SC	CHI/SDL	GP-4600	30-Aug-67	27-11-96	01-02-02	Willing
3	P SANGEETHA RAO	SC	CHI/RIG	GP-4600	1-Dec-69	23.05.10	01-11-13	Willing
4	RANJEET KUMAR SUMAN	SC	CHI/BYT/R	GP 4600	8-Aug-77	21-08-08	01-11-13	Willing
5	JASVENDER KUMAR	SC	CHI/TLD	GP-4600	10-Sep-86	16-09-10	01-11-13	Willing
6	AMOL M MESHARAM	SC	CHI/G	4600	8-Dec-85	13-09-08	15-01-15	Willing
7	MUKESH UBHARE	SC	CHI/G	4600	29-Apr-77	17-08-10	15-01-15	Willing

ANNEXURE-"B"

PROFORMA FOR IDENTITY SLIP

Certified that the identity of Shri..... Designation P.F.No....., Date of Birth....., Date of Appointment..... Date of effective promotion in scale ` 9300-34800 +GP ` 4600/-who is a candidate for the Assistant Health Officer (Gr 'B') Examination in terms of Circulation No Dated has been verified.

His/Her signature is attested below.



(Signature of the Controlling Officer/
Supervisor with Office Seal)

(Signature of the Candidate)

ATTESTED

Countersignature of the APO/DPO/WPO

(Name -----)

(Signature of the Controlling Officer/
Supervisor with Office Seal)

N.B: 1. The signature of the Controlling Officer / Supervisor should be in his own name and designation with Office Seal)

2. No cognizance will be given if the signature is by any one on behalf of the Controlling Officer/Supervisor.

3. It is the personal responsibility of the candidate to carry necessary proof to prove his Identity in examination hall by presenting proper identity slip as per proforma to satisfy the Officer-In-Charge/Invigilating Officer.

In case nothing is produced by the candidate, the Officer-In-Charge/Invigilating Officer is to satisfy himself about the proper identity of the candidate and suitable record for the same is to be kept, otherwise he is to be debarred from sitting for the examination.

SYLLABUS FOR SELECTION FOR PROMOTION TO THE POST OF ASSISTANT HEALTH OFFICER (Gr "B") IN SECR.

A.1 TECHNICAL (PROFESSIONAL)

1. Water : Sources, Water pollution, Purification, ultraviolet, irradiation, ozonisation, Reverse osmosis, Chlorination, Breakpoint chlorination, Residual chlorine, Chlorinator, Chlorine demand, Disinfection of well, Distribution system, Sampling of water for chemical and bacteriological analysis, Standard of water quality, monitoring of quality of water. Water borne diseases and the prevention and control, swimming pool sanitation, Role of Health Inspectors in safe water supply.
2. Waste management: Collection and disposal of refuse, Hospital waste management.
3. Excreta Disposal : Excreta Disposal in sewered and unsewered areas, septic tank, aqua privy, water carriage system, house drains, inspection chamber sewers, man holes, precaution for entering man hole, sewage disposal maintenance of public toilets.
4. Environmental sanitation:- mechanization in sanitation.
5. Food, Nutrition and adulteration food:- deficiency diseases, balanced diet measures for controls food borne diseases, monitoring of quality of food prevention of food adulteration act, powers of food inspector, method of sample and follow up hygiene of eating places, education of food handlers licensing.
6. Health statistics: Census health service, health and fertility indices, collection and analysis of data, pictorial and graphic representation of data, record keep in reporting.
7. National Health programmes: Tuberculosis, Malaria, AIDS, Diarrhoeal diseases.
8. Pest control: Identification of mosquito breeding sites, anti- mosquito measures including bio- environmental engineering methods, anti-fly measures rodent and stray dog control.
9. Epidemiology: Control of Epidemics, Notifications – Notifiable diseases quarantine disinfection.
10. Prevention and control of communicable and non- communicable diseases.
11. Industrial Hygiene: Industrial Hygiene, Industrial hazards, protection against accidents, protection against occupational diseases.
12. First Aid to the injured.
13. Reproductive and child health: Family Welfare Programme, contraceptive methods, immunization schedule, vaccines and its use in various diseases, pulse-polio immunization, cold chain.
14. Health Education: Principles and methods, motivation, counseling.
15. Medical arrangements in fairs and festivals,
16. School Health services.
17. Diseases surveillance.
18. General:- Organization of special camps like multipurpose health drives seeking community participation, field action groups, health promotion councils, coordination with other department as well as other Government and Non-Government Agencies.
19. Inspection and Record maintenance.
20. Contracts and Tenders.
21. Procurement of Stores: Inventory control, maintenance and condemnation of equipment.

B.2. FINANCE & ACCOUNTS

- 2.1. Classification of Expenditure
- 2.2. Canons of Financial Property.
- 2.3. Stage of Budget.
- 2.4. Accountal of Material, Dead Stock Register, Accounts & Audit Inspection of Field Units, Audit Notes.

C.3. ESTABLISHMENT & PERSONNEL.

- 3.1 Attendance, Drawal of Salary Bills, Leave Records, Correlation of all three.
- 3.2. Entitlement of Staff/ Supervisors under Pass & Medial Attendance Rules.
- 3.3. Selection & Trade Test
- 3.4. Staff Welfare, Role of Welfare Inspectors, Handling of Staff Grievances
- 3.5. Railway Service Conduct Rules, D&A Rules.
- 3.6. Importance of Peaceful Industrial Relations Recognized Unions and Associations, PNM.

N.B:- 15 marks will be on questions pertaining to official language policy and official language rules, though answering the same will not be mandatory.

Handwritten signature and date:
11.11.20