



मुख्यालय कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ.ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1ST FLOOR, GM's OFFICE, BILASPUR(C.G.)49500.

No. P-HQ/CON/452/1/PRO/156

Dated 12.10.2020

CPRO, DGM (G), PCCM, PCOM CPO (A), SDGM/SECR,
DRM/BSP, R, NGP, CWM/WRS/R & CWM/WS/MIB
Dy CPO (CON), SPO (HQ), SPO (HRD), SPO (RP)
PCPO /SER/GRC & PCPO/ECOR/BBS,

Sub-: Selection for formation of a panel of **Public Relation Officer (Gr 'B')** in
scale PB-2 Rs. 9300-34800/-+GP Rs. 4800/-in S E C Railway.

Ref- This office letter No. P-HQ/CON/452/1/PRO/113 Dated 20.07.2019

1. In continuation to this office letter quoted under reference, willingness from eligible Group 'C' employees of Public Relation department having lien in S E C Railway were called for selection for formation of a panel for (01-UR) one Group-'B' post in scale PB-2 Rs. 9300-34800+GP Rs. 4800/- .

The competent authority has decided to conduct the written examination for the said selection on **10.11.2020 (Tuesday) at 11.00 hrs. Tagore Library ,PCPO's Office Headquarter.**

2. A provisional list of eligible and willing candidates (Roll No. 01 to 03) is enclosed at **Annexure 'A'** in order of seniority have been found eligible and called for the written examination. In case any candidate is found ineligible for the above selection at any stage, their candidature will be rejected. Candidates may be directed to report to the Nodal officer on the scheduled date at the venue half an hour before to start of the examination with their identification memo. The format of identification memo is enclosed as **Annexure 'B'**. It may be noted that individual identification memo should be given to each candidate.

3. In case any candidate is on leave or on deputation to other Railways/Units or on sick list, the controlling officer concerned should send necessary advice to the authority under whom he is working or the medical authority as the case may be acknowledgement obtained. This may be ensured to avoid any representation later on this issue.

4. The concerned Sr.DPO/SPO(HQ) should ensure that the ACRs/APARs of the candidates who have volunteered for the above examination, for last five (05) years complete in all respects and updated Service Records are available to be sent to Dy.CPO(Gaz) at short notice.

5. Employees concerned should clearly satisfy themselves regarding their eligibility, in terms of grade, length of non-fortuitous service and holding lien in S E C Railway. Provisional consideration for selection, based on available records, will not preclude summarily debarring/disqualification of ineligible candidates at any stage.

6. The syllabus for the post of Public relation Officer (PRO) (Gr 'B') written test is enclosed in **Annexure 'C'** which may be circulated widely to all concerned. This syllabus is indicative and not necessarily exhaustive.

8. Any omissions/discrepancies notified in **Annexure 'A'** may be brought to the notice of this office immediately, before conducting written examination.

The notification is also available in S E C Railway web site. www.secr.indian railways.gov.in.

Encl: As above

(M.Babu abdul Khadheer)

Dy. Chief Personnel Officer (Gaz)
for Principal Chief Personnel Officer

Dated 12 .10.2020

No. P-HQ/CON/452/1/PRO/ 156

Copy forwarded for information and necessary action to: -

1. PS to Secretary /SECR, PS to AGM/SECR,
2. Sr.DPO /BSP, R & NGP, SPO (HQ),
3. Sr. PRO/HQ, GS-SECRMC, SECRPOA, Notice Board

for Principal Chief Personnel Officer