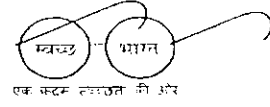




दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEADQUARTER, PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR(C.G.)495004

No. P-HQ/CON/452/1/P/159

Date 26.11.2019

AGM, PCE, PCEE, PCMD, PCME, PCOM, PCCM, SDGM, PCSTE/SECR.
PCMM, PFA, CSO, CSC, CPO (A)/SECR, CAO (Con)/SECR/BSP
DRM/BSP, R, NGP, CWM/WRS/R, CWM/MIB/NGP
✓ SECRETARY TO GM/SECR, DGM (G)/SECR, SPO(HQ), Dy CPO (Con)/SECR, Dy
CMM/GSD/R, Dy Chief Statistical Officer/SECR.

Sub: - Selection for formation of a panel to Group "B" post of APO/AWO
against 30 % LDCE quota in Personnel deptt (5th Cycle).

Ref: - This office letter No. P-HQ/CON/452/1/P/384 Dated 15.10.2015

1. In continuation of the above, this is to notify that the selection for formation of a panel to fill up 01 (UR)-Group "B" vacancy of APO/AWO against 30% LDCE quota of Personnel department will be commenced shortly. List of employees whose applications have been received in reference to the subject selection is furnished at **Annexure "A"**. Employees listed at S/No. (1) to (86) are found to be provisionally eligible to be called for the said selection.
2. While pre-selection coaching to candidates belonging to SC/ST may be organized by the respective Divisions as per the schedule indicated in Para (4) below, all the employees rendered provisionally eligible to be called for the selection, as listed at **Annexure "A"**, may be advised to be in readiness for written examination, which is scheduled to be held shortly after conclusion of the pre-selection coaching for SC/ST candidates.
3. Syllabus for the written examination is enclosed as **Annexure "B"** which may be circulated widely and may be used while imparting pre-selection coaching. This syllabus is indicative and not necessarily exhaustive.
4. **Pre-selection coaching:** Sr.DPOs of all the three SECR Divisions have been nominated as Nodal Officers for imparting pre-selection coaching to SC/ ST candidates of their respective Divisions and contiguous Workshops/Stores Depot etc. The coaching for all eligible and willing SC/ST candidates should be organized at their end simultaneously at the Divisional Headquarters of Bilaspur, Raipur and Nagpur Divisions, at the earliest so as to complete the same latest by 20.12.2019, as per the following groupings :-

S#	Place	Employees of the Units to be included	To be organized by...
1.	Bilaspur	Bilaspur Division, Headquarters Offices, Central Hospital, Construction Organization.	Sr. DPO/ Bilaspur
2.	Raipur	Raipur Division, GSD/Raipur and WRS/Raipur.	Sr. DPO/ Raipur
3.	Nagpur	Nagpur Division and Motibagh Workshop and GSD/NGP.	Sr. DPO/ Nagpur

- 4.1 The Controlling Officers are requested to direct the candidates working under them to report to the Pre-Selection Coaching Center to be determined by the aforementioned Nodal Officers of the respective unit(s).


26.11.19

4.2 On conclusion of the coaching. Sr. DPOs are requested to send a training completion certification / report, together with unwillingness, if any, from candidates who expressed their unwillingness to attend the coaching, within a week, without fail.

5. This is the 5th cycle of Gazetted selection for Personnel department being notified for SEC Railway. It is made clear that employees concerned should satisfy themselves regarding their eligibility, grade, length of non-fortuitous service and lien on SEC Railway before appearing for the selection. Provisional consideration for selection based on available records will not preclude summarily debarring / disqualifying ineligible candidates at any stage.

6. Any omissions / discrepancies notified in the list at Annexure "A" may be brought to the notice of this office immediately, on or before **06.12.2019**, after which no representations will be entertained

The notification is also available on this Railway's web site at <http://www.secr.indianrailway.gov.in>.

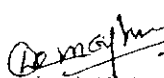

(Ashok Sharma) 26.11.19

Senior Personnel Officer (Gaz)
for Principal Chief Personnel Officer
Date 26.11.2019

No.P-HQ/CON/ 452/1/P/

Copy forwarded for information and necessary action to: -

1. Chairman/RRB/BSP, Chairman/RRC/BSP
2. Sr.DPO/Bilaspur, Raipur and Nagpur
3. Principal/MDTC/BSP, WPO (WS)/MIB/NGP,
4. AWPO/WRS/R, APO/GSD/R.
6. All Personnel Officers/SECR.
7. GS/SECRMC, GS/SECRPOA, GS/AISC/ST Association/BSP.


26.11.19
for Principal Chief Personnel Officer

LIST OF APPLICANTS FOR SELECTION TO THE POST OF APO/AWPO (GR.B) AFAINST 30% LDCE

Sr. No.	NAME (S/SHRI/SMT.)	DESIG/STN	COMM	LIFN	REMARKS
			(UR/SC/ST)		
1	M UMA	OS/NGP	UR	NGP/Div.	Eligible
2	Bhanendra y Thakre	OS/NGP	UR	NGP/Div.	Eligible
3	SUNIL AKARAM TAMBE	PS-II	SC	NGP/Div.	Eligible
4	VAIJAYANTI V DIXIT	OS/NGP	UR	NGP/Div.	Eligible
5	DINESH KU BADONIYA	Ch Typist	UR	NGP/Div.	Eligible
6	V V G K MUDLIAR	OS/NGP	UR	NGP/Div.	Eligible
7	RAJESH ATMARAM RAUT	ChOS	SC	NGP/Div.	Eligible
8	NITIN CHANDRABHAN GEDAM	Ch S&WI	ST	NGP/Div.	Eligible
9	ABHILASH DIXIT	Ch S&WI	UR	NGP/Div.	Eligible
10	SUNIL PARASRAM SARVE	Ch S&WI	UR	NGP/Div.	Eligible
11	ASHUTOSH GOURKAR	Ch S&WI	UR	NGP/Div.	Eligible
12	Devendra kumar Sakhare	ChS&WI	SC	NGP/Div.	Eligible
13	ONKAR MANIRAM MOUJE	Ch. Typ.	UR	NGP/Div.	Eligible
14	D VENKATA RAO	ChOS/MIB	UR	MIBWNGP	Eligible
15	NAMDEO RTIMBAK BHAGWATKAR	ChOS/MIB	SC	MIBWNGP	Eligible
16	NARENDRA KU PAFARE	ChOS/MIB	SC	MIBWNGP	Eligible
17	VISHAKHA S DULE	ChOS/MIB	SC	MIBWNGP	Eligible
18	RAJEEV NAGARIA	ChOS/R	UR	k/Div.	Eligible
19	A RAMESH BABU	OS/R	UR	R/Div.	Eligible
20	Y V SHANKAR	ChS&WI	UR	R/Div.	Eligible
21	RAJANI KUMARI	ChOS/R	UR	R/Div.	Eligible
22	SHARAD FU WANJARI	ChS&WI/DURG	UR	R/Div.	Eligible
23	VIPASH BHILGAR	OS/R	UR	R/Div.	Eligible
24	JAY NARAYAN PANDA	ChS&WI/DURG	UR	R/Div.	Eligible
25	PINISSETTI PRABHUDAS	STENO-I	UR	R/Div.	Eligible
26	ASHOK ROY CHOUDHARY	OS/DRZ	UR	R/Div.	Eligible
27	SHAILENDRA NATH NAND	ChOS/DRZ	ST	R/Div.	Eligible
28	R VASUDEV RAO	OS/BIA	UR	R/Div.	Eligible
29	SANTOSH KU ROY	ChOS/R	UR	R/Div.	Eligible
30	GANESH Pd VERMA	ChOS/R	UR	R/Div.	Eligible
31	JAYSHANKAR	ChOS/R	UR	R/Div.	Eligible
32	DUBBI SHRINIVAS RAO	OS/R	UR	R/Div.	Eligible
33	R BHEEMESHWAR RAO	OS/R	UR	R/Div.	Eligible
34	RAMESH CHANDRA MAHARANA	ChOS/BIA	UR	R/Div.	Eligible
35	SWARN SINGH KALSI	ChOS/R	UR	R/Div.	Eligible
36	NEETA DUMRE	ChOS/R	NA	R/Div.	Eligible
37	G SHEKHAR	OS/R	UR	R/Div.	Eligible
38	SANTOSH KU MISHRA	OS/BSP	UR	BSP/Div.	Eligible
39	NIRMALENDU MOHANTY	ChOS/BSP	UR	BSP/Div.	Eligible
40	KAMLESH KUMAR	CVI/P/BSP	UR	BSP/Div.	Eligible

41	PRADEEP KU MISHRA	OS/BSP	UR	BSP/Div.	Eligible
42	K P SURYAWANSHI	ChS&WI/BSP	SC	BSP/Div.	Eligible
43	SOHAN LAL KHUTE	OS/BSP	SC	BSP/Div.	Eligible
44	D J KARUNAKARAN	ChOS/BSP	SC	BSP/Div.	Eligible
45	M K GIRWAL	ChOS/BSP	ST	BSP/Div.	Eligible
46	G RAMASUBRAMANIYAN	ChS&WI/BSP	UR	BSP/Div.	Eligible
47	VIJAY KUMAR	ChS&WI/BSP	UR	BSP/Div.	Eligible
48	Devendra ku Chaturvedi	ChS&WI/BSP	UR	BSP/Div.	Eligible
49	B TIRUPATI RAO	ChOS/BSP	UR	BSP/Div.	Eligible
50	SHYAM LAL	CLA/BSP	SC	BSP/Div.	Eligible
51	AMRESH KU SHUKLA	CLA/BSP	UR	BSP/Div.	Eligible
52	RAMU SONI	OS/BSP	UR	BSP/Div.	Eligible
53	BINOY SARKAR	OS/BSP	UR	BSP/Div.	Eligible
54	VINOD SONI	ChOS/BSP	UR	BSP/Div.	Eligible
55	VINOD KU SAHU	OS/BSP	OBC	BSP/Div.	Eligible
56	DEEPAN KU SAHU	OS/BSP	UR	BSP/Div.	Eligible
57	RADHA KRISHNA	ChOS/BSP	SC	BSP/Div.	Eligible
58	N MURLI MOHAN RAO	OS/BSP	UR	BSP/Div.	Eligible
59	R RAMESH KUMAR	OS/BSP	UR	BSP/Div.	Eligible
60	RAVINDRA KU SHARMA	CLA/BSP	UR	BSP/Div.	Eligible
61	KAMLESH PRASAD	OS/BSP	SC	BSP/Div.	Eligible
62	JANAK SINGH PAIKRA	OS/BSP	ST	BSP/Div.	Eligible
63	ROHIT KUMAR KHANDE	OS/BSP	SC	BSP/Div.	Eligible
64	T CHANDRA SHEKHAR RAO	OS/BSP	UR	BSP/Div.	Eligible
65	BONDI RAMNA RAO	ChOS/BSP	OBC	BSP/Div.	Eligible
66	BIMLESH KU PAL	OS/BSP	UR	BSP/Div.	Eligible
67	UTPAL KU MANDAL	ChOS/BSP	SC	BSP/Div.	Eligible
68	CH V SANYASI RAO	OS/BSP	UR	BSP/Div.	Eligible
69	MANOJ KU SINGH	CLA/BSP	UR	BSP	Eligible
70	JAGRAM MEENA	CLA/BSP	ST	BSP	Eligible
71	NAGESH SADAFAL	STENO-I	UR	BSP	Eligible
72	S K BIJAUR	ChOS	SC	BSP	Eligible
73	ARJUN PRASAD	PS-II	UR	BSP	Eligible
74	DILIP KU SUNDRAY	STENO-I	UR	BSP	Eligible
75	SAUNA CHARAN SOREN	OS	ST	HQ/MECH	Eligible
76	MUKUND KU SINGH	OS	UR	HQ/ENGG	Eligible
77	SNEHASISH GHOSH	ChOS	UR	STATISTICAL Dep.	Eligible
78	F LAKRA	ChOS	ST	HQ/RRC	Eligible
79	VIJAY BHAGAT	ChOS	SC	HQ	Eligible
80	VINOD KU SHARMA	OS	UR	HQ/RRC	Eligible
81	DINESH KU PANDU	PS-II	SC	HQ/STORE	Eligible
82	J R K MURTHY	PS-II	UR	HQ/COMM	Eligible
83	GHANSHYAM VERMA	Ch S&WI	UR	HQ/PERS.	Eligible
84	ANJELUS KERKETTA	ChOS	ST	HQ/PERS.	Eligible
85	R K GUPTA	Ch S&WI	UR	HQ/PERS.	Eligible
86	BHASKAR GUHA	CLA/HQ	UR	HQ/Comm	Eligible

26.11.19

LIST OF INELIGIBLE CANDIDATES

1	CHANDRESH KOUSHAL	OS/R	SC	R/Div.	not eligible *
2	DHAN SINGH DHRUW	OS/DRZ	ST	R/Div.	not eligible *
3	SUMED RAMTEKE	OS/R	SC	R/Div.	not eligible *
4	K L BHUSAKHARE	OS/DURG	SC	R/Div.	not eligible *

* Not eligible due to non completion of prescribed 05 years regular service as on the cut-off date.

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26.11.19

ANNEXURE-B

SYLLABUS OF LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION FOR PROMOTION TO GROUP 'B' IN PERSONNEL DEPARTMENT

Personal Subject Establishment-I

1. Manpower Planning Recruitment to Railway Services, functioning of Railway Recruitment Boards, Recruitment at Zonal Railways including recruitment of artisan staff. Direct recruitment quota as well as quota for recruitment of intermediate grade, implementation of Apprentices Act.
2. Training and Development of Railways employees, functioning of Zonal Training Schools and other training institutions, training of Gazetted Officers in Railways as well as non- Railways institutions.
3. Principles of wage fixation. The various allowances admissible to the Railway employees including allowances to the running staff.
4. Rules regulating determination of seniority and procedure for promotion against selection and non-selection posts.
5. Provision of reservation for schedule Caste and Schedule Tribes employees. Relaxations available to them for promotion against the posts in safety and non-safety categories and procedure for de-reservation of posts.
6. The loans and advances admissible to the Railway employees.
7. The Disciplinary & Appeal Rules and Railways Services Conduct rules.
8. Retirement benefits under Provident Fund & Pension rules and Schemes of Financial Settlement.
9. Leaves Rules and joining time.
10. Absorption of medically de-categorized staff in alternative posts.
11. Employment on compassionate grounds. Recruitment against special quota including Sports & guides. Physically handicapped and Cultural quota.
12. Medical assistance to Railway employees and retired Railway employees.
13. Reimbursement of tuition fees and legal expenses
14. Concepts of rightsizing, benchmarking & redeployment of surplus staff. Rules regarding creation & Surrender of posts.

Professional Subject Establishment-II

1. Recognition of Trade Unions and dealing with unrecognized Trades Unions/Associations. Industrial disputes, their causes, strikes, lockouts, layoffs, provisions of Industrial Disputes Act and functions of Labour Enforcement Officers and Labour courts. Industrial relations on Railways and various types of meetings. Facilities to recognized Trade unions concepts of PREM. Factories Act, its applicability to Workshops and the Railway punishments, payment of wages, Workmen's Compensation Act, ex-gratia payment, active bonus scheme. Minimum Wages Act.etc.
2. Rules of Employment Regulations, conducting of job analysis, payment of overtime. etc.
3. Agreement of casual labour and substitutes. policy and procedure thereof.
4. Grievances redressal and system improvements in Personnel department including computerization. Inspections at various levels and maintenance of various records including registers.
5. Quasi government and welfare organizations in Railways.

General Financial Rules.

General Establishment Rules.

1. Welfare activities on the Railways, Pass Rules, Organisation and Role of Personnel department, its functions and objectives, Schedule of powers in Establishment matters. Writing to Confidential Reports, Procedure in CAT/Court cases with special reference to filing of review Petitions. SLP, engagements of Advocates and payment to fees to them, etc.

2. General Financial Rules.

The matters like Parliament control over Railway Finances, canons of financial property, financial reviews, allocation of expenditure under various heads, functions of cash and pay organization, classification of demands for grants, organizational setup, role and functions of Accounts department on the Railways, maintenance of Service Records, Personal Files, Etc.

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