



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEAD QUARTER PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004
सं. पी-एचक्यू/रुलिंग/जनरल/01/239 दिनांक:-18.01.2019

प्रति,
सर्व संबंधित

स्थापना नियम सं.-13/2019

विषय:-Guidelines on Air Travel on official Tour: Purchase of Air Ticket from Authorized travel agents-reg.

रेल्वे बोर्ड के पत्र सं. F(E)I/2016/AL-28/25 दिनांक 31.12.2018 की प्रति सूचना, मार्गदर्शन तथा आवश्यक कार्यवाही हेतु प्रकाशित की जा रही है। बोर्ड के संदर्भित पत्र को निम्नानुसार स्थापना नियम के तहत प्रकाशित किया गया था:-

क्र.	रेल्वे बोर्ड का पत्रांक, आरबीई एवं दिनांक	स्थापना नियम संख्या
1.	F(E)I/2016/AL-28/25 dated.21.09.2017	182/2017
2.	F(E)I/2016/AL-28/25 dated.22.12.2017	11/2018

उपरोक्त नियम दफ्तरे की अधिकारिक वेब-साइट <http://www.secr.indianrailways.gov.in> एवं PCPO के share folder (10.206.2.18) पर निम्नलिखित लिंक पर उपलब्ध हैं:-

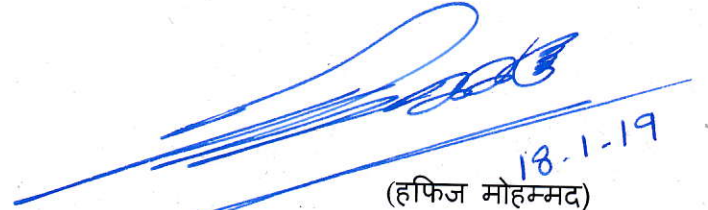
Web-site-

Home page—About us—Department—Personnel—Estt. Rules.

Share Folder-

Home page—html—Estt. Rules

संलग्न:- यथोक्त.


18-1-19
(हफिज मोहम्मद)
उप मुख्य कार्मिक अधिकारी (एच.क्यू.)
कृते प्रधान मुख्य कार्मिक अधिकारी

Government of India/ Bharat Sarkar
Ministry of Railways / Rail Mantralaya
(Railway Board)

E/R No. -13/2019

No. F(E)I/2016/AL-28/25

New Delhi, dated 31.12.2018.

The General Managers,
All Indian Railways including Construction Units, PUs etc.

**Sub: Guidelines on Air Travel on Official Tour: Purchase of Air Ticket
from Authorized travel agents-reg.**

Ref: Board's letters of even number dated 21.09.17 & 22.12.2017.

182/17
11/18

In accordance with the Instructions contained in the Ministry of Finance, Department of expenditure's O.M. No. 19024/22/2017-E.IV, dated 19.07.2017 guidelines regarding procedure of purchase of air ticket from authorized travel agents etc. were circulated on Indian Railways vide Board's letter of even number dated 21.09.2017.

2. However, it has been observed that one of the zonal Railways has themselves authorized a private travel agency for air ticketing purpose.
3. It is once again reiterated that the above mentioned guidelines of Ministry of Finance should be strictly followed and in all cases of Air Travel where the Government of India bears the cost of air passage, Air Tickets may be purchased directly from Airlines (at Booking counters/Office/Website of Airlines) and if needed, by utilizing the services of three authorized Travel Agent viz. M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and IRCTC only.
4. Further, Ministry of Finance (Department of Expenditure) vide their letter No. 19024/22/2017-E.IV dated 27.02.2018 has decided that all such cases of air travel where tickets have been purchased after issue of MoF's O.M. dated 19.07.2017, seeking relaxation of air travel guidelines pertaining to purchase of air ticket from authorized agent, should have the approval of Secretary of the Administrative Ministry before referring the same to Department of Expenditure.
5. Strict compliance of the letter may be ensured.
6. Please acknowledge receipt.

Jitendra Kumar

(Jitendra Kumar)
Deputy Director Finance (Estt.) I
Railway Board