



दक्षिण पूर्व मध्य रेलवे  
South East Central Railway



मुख्यालय कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004  
HEAD QUARTER PERSONNEL DEPARTMENT, 1<sup>st</sup> FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004  
सं. पी-एचक्यू/रुलिंग/एसीआर/ 03/ 8140 दिनांक:-06.12.2018

प्रति,  
सर्व संबंधित

स्थापना नियम सं.-338/2018

**विषय:- APAR of Non-Gazetted (NG) staff in level 6 (GP-4200).**

रेल्वे बोर्ड के पत्र सं. 2018/Trans. Cell/S&T/APAR दिनांक 04.12.2018 की प्रति सूचना, मार्गदर्शन तथा आवश्यक कार्यवाही हेतु प्रकाशित की जा रही है। बोर्ड के संदर्भित पत्र को निम्नानुसार स्थापना नियम के तहत प्रकाशित किया गया था:-

क्र.	रेल्वे बोर्ड का पत्रांक, आरबीई एवं दिनांक	स्थापना नियम संख्या
1.	E(NG)II-75CR/9 dated 14.09.1976. dated .14.09.1976	362/1976

उपरोक्त नियम दफ्तरे की अधिकारिक वेब-साइट <http://www.secr.indianrailways.gov.in> एवं CPO के share folder (10.206.2.18) पर निम्नलिखित लिंक पर उपलब्ध हैं:-


**Web-site-**

Home page—About us—Department—Personnel—Estt. Rules.

**Share Folder-**

Home page—html—Estt. Rules

संलग्न:- यथोक्त.

  
(हफिज मोहम्मद)  
उप मुख्य कार्मिक अधिकारी (एच.क्यू.)  
कृते प्रधान मुख्य कार्मिक अधिकारी

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

E/R NO - 338/2018

No. 2018/Trans.Cell/S&T/APAR

Date: 04.12.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE  
The DG/RDSO/Lucknow, DG/NAIR/Vadodara  
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF


**Sub: APAR of Non-Gazetted (NG) staff in Level 6 (GP- 4200).**

- Ref:** 1. Railway Board's letter no. E(NG) II-75CR/9 dated 14.09.1976. 362/76  
2. Railway Board's letter no. E(NG)I-82-CR/1 dated 20.03.1982.  
3. Master Circular no. 28 (E(NG)I/90/CR/4 dated 17.06.91.)  
4. DRM/Solapur's letter no. SUR/Con/50/APAR/Instr/18 dated 25.09.2018.

With reference to DRM/Solapur's letter at (4) and Board's letter at (1, 2 & 3) above, and in consultation with Establishment Directorate, Board (CRB) have approved the following:

1. The APAR of Non-Gazetted (NG) staff in Level 6 (GP-4200), Section-I, shall be Reported upon by immediate superior i.e. Senior Supervisor in Level-7 (GP-4600). It shall be Reviewed by Junior Scale Officer/Senior Scale Officer or the next higher authority.
2. Section-II, for promotion to Group 'B' shall be Reported upon by Junior Scale Officer, Reviewed by Senior Scale officer & Accepted & JAG/SG/DyHoD level Officer.
3. The APAR of NG staff in Level 6 (GP-4200) shall normally be finalized at JAG/SG/DyHoD level Officer.
4. Other guidelines issued from Board shall remain unchanged and be modified as and when required.

Kindly acknowledge the receipt and ensure compliance.

  
04.12.18  
(Umesh Balonda)  
Executive Director/S&T  
Transformation Cell

Copy: As per list attached.