



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



मुख्यालय कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004
HEAD QUARTER PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004
सं. पी-एचक्यू/रुलिंग/जनरल/21/970 दिनांक:-21.11.2018

प्रति,
सर्व संबंधित

स्थापना नियम सं.-325/2018

विषय:-Expenditure on light refreshment and working lunches at formal inter departmental and other meetings and conferences.

रेल्वे बोर्ड के पत्र सं. 2018/Trans Cell/S&T/Refreshment दिनांक 19.11.2018 की प्रति सूचना, मार्गदर्शन तथा आवश्यक कार्यवाही हेतु प्रकाशित की जा रही है।

उपरोक्त नियम दफ्तरे की अधिकारिक वेब-साइट <http://www.secr.indianrailways.gov.in> एवं CPO के share folder (10.206.2.18) पर निम्नलिखित लिंक पर उपलब्ध हैं:-

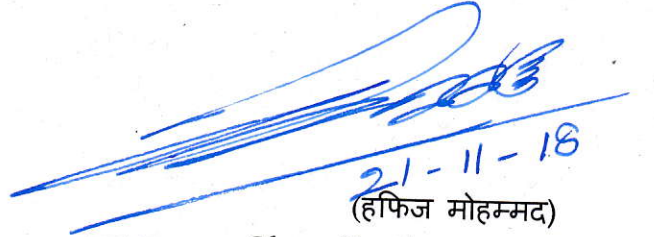
Web-site-

Home page—About us—Department—Personnel—Estt. Rules.

Share Folder-

Home page—html—Estt. Rules

संलग्न:- यथोक्त.


21-11-18
(हफिज मोहम्मद)

उप मुख्य कार्मिक अधिकारी (एच.क्यू.)
कृते प्रधान मुख्य कार्मिक अधिकारी

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

E/R No. - 325/2018

NO. 2018/Trans Cell/S&T/Refreshment

Dated: 19.11.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Expenditure on light refreshment and working lunches at formal inter departmental and other meetings and conferences.

Ref: 1. Railway Board's letter F(X)II-2004/EXP/4 dated 13.09.2012.
2. Railway Board's letter F(X)II-2004/EXP/4 dated 22.06.2016.

With reference to Railway Board's letters mentioned above for expenditure on light refreshment and working lunches at formal inter departmental and other meetings and conferences, Board (FC & CRB) have approved the following:

1. Increasing the ceiling limit of refreshment & Lunch/Dinner per head per meeting as:

S. No	Item	Ceiling per Head per Meeting (Rs)
1	Tea + Snacks (light refreshment)	75
2	High Tea/Working lunch	200
3	Lunch/Dinner	350

2. Enhancing the annual ceiling limit to Rs 60 lakh per annum for a Zonal Railway & Rs. 15 Lakh per annum for a PU for the combined expenditure of light refreshments and working Lunches/Dinners, etc.
3. Other guidelines issued from Board shall remain unchanged and be modified as and when required.

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

Kindly acknowledge the receipt and ensure compliance.



19.11.18
(Umesh Balonda)

Executive Director/S&T
Transformation Cell

Dated: 19.11.2018

NO. 2018/Trans Cell/S&T/Refreshment

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways



(Sanjeeb Kumar)

Executive Director/Accounts
Transformation Cell

Copy: As per list attached.