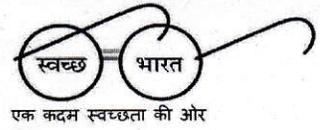




दक्षिण पूर्व मध्य रेलवे  
South East Central Railway



मुख्यालय कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004

HEAD QUARTER PERSONNEL DEPARTMENT, 1<sup>st</sup> FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004

सं. पी-एचक्यू/रुलिंग/पे & अलावनसेस/ 33/7557

दिनांक:-24.10.2018

प्रति,  
सर्व संबंधित

स्थापना नियम सं.-297/2018

विषय:-Validation of employee pay roll database.

रेल्वे बोर्ड के पत्र सं. 2018/ACII(CC)IPAS/37/9 दिनांक 12.09.2018, RBA No. 96/2018 की प्रति सूचना, मार्गदर्शन तथा आवश्यक कार्यवाही हेतु प्रकाशित की जा रही है।

उपरोक्त नियम दफ्तरे की अधिकारिक वेब-साइट <http://www.secr.indianrailways.gov.in> एवं CPO के share folder (10.206.2.18) पर निम्नलिखित लिंक पर उपलब्ध हैं:-

Web-site-

Home page—About us—Department—Personnel—Estt. Rules.

Share Folder-

Home page—html—Estt. Rules

संलग्न:- यथोक्त.

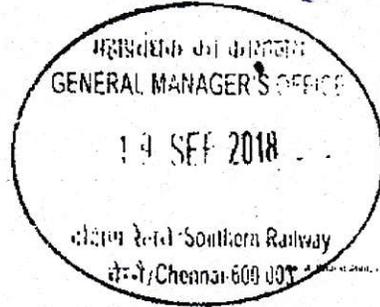
(हफिज मोहम्मद)

उप मुख्य कार्मिक अधिकारी (एच.क्यू.)  
कृते प्रधान मुख्य कार्मिक अधिकारी

E/2 NO - 297 /2018



भारत सरकार  
रेल मंत्रालय  
रेलवे बोर्ड



RBA No. 96/201

2018/ACII(CC)/IPAS/37/9

New Delhi, dated

12 9.2018

General Managers,  
All Zonal Railways/Pus.

SR/Chennai

**Sub: Validation of employee pay roll database.**

\*\*\*\*

In wake of recent frauds detected on one of the Railways relating to salary payment and other allowances, there is an urgent need to validate the employee master data that generates pay roll and other establishment claims. The validation is necessary to establish that employees included in the master table are bonafide employees, appointed by competent authorities, following legislated recruitment procedures. This validation can only be done by comparing pay roll details with the service records, starting with recruitment and appointment letters.

It is, therefore, urged that all CPOs be directed to take a onetime exercise to validate employee master data on IPAS with employees' service records. Further, the data on appointment letters issued by RRCs and RRBs may also be linked with new entrants' details to prepare memorandum of differences by the Drawing officer. This will enable sanitization of the base line. This shall also need to be done by all PFAs/CSCs who are having Personnel functions of their department. The PFAs would then conduct an independent internal check to validate Payroll database on IPAS to ensure proper Maker-Checker protocols.

The validation of the pay rolls may be completed by 15.10.2018.

(A.K. Prasad)

Financial Commissioner (Railways)